

Supplemental Evidence of Academic Activity

Name: _____ Student ID: _____

Email: _____ Phone Number: _____

Term: _____ Academic Year: _____

The Department of Education requires that UC Davis verify that all students receiving aid began academic activity for their registered courses. There are a number of manual and automated mechanisms used to verify students' participation in their classes. If Financial Aid and Scholarships cannot determine a student's academic activity, then students may submit supporting documentation for all courses attended as supplemental evidence for review.

Examples of supporting documentation include, but are not limited to:

- A screenshot of Canvas for all courses with any type of score/grade posted.
- A signed and dated letter on department letterhead.
- An email from an instructor confirming attendance or participation, on or after the first day of instruction.
- An email from a Teaching Assistant(s) confirming the student submitted homework or took a quiz, test, etc., and an accompanying syllabus to verify the assigned TA.

Instructions:

Complete and submit this form, along with any supporting documentation for all courses attended, to your [Financial Aid Office](#) as soon as possible.

Courses Attended:

Course Subject/Number	Course Name	Participated/Date (office use only)
CHE / 002A	General Chemistry	<input type="checkbox"/>
		<input type="checkbox"/>

Please ensure all documentation includes:

- Student ID number
- Term and Year (e.g., Fall 2025)
- Subject and Course Number (e.g., UWP 101)

Students must register their academic activity each term. Additional information is available at participate.ucdavis.edu.

I certify that, to the best of my knowledge, all information provided on this form is complete and correct.

Student's Signature: _____ Date: _____

Appeals will be reviewed if all supporting documents are submitted with this form.

You can submit your Supplemental Evidence of Academic Activity Appeal through our [Contact An Expert](#) email system or drop it off at the Financial Aid and Scholarships drop box or front desk.