



## HOW TO PAY THE PRE-SELECTION APPLICATION FEE

The application fee of € 30 per submitted application (maximum of 2 applications per student per academic year) **must be paid BEFORE the final submission of your MoveIN application.** Please follow the steps listed below and the instructions on MoveIN.

### IMPORTANT NOTICE

*If you have already submitted 2 applications, please DO NOT try to submit or pay for additional applications as application fees CANNOT be refunded and all additional applications will be rejected.*

### 1. Go to

<https://uniroma1.pagoatenei.cineca.it/frontoffice/modellopagamento?id=1332&lang=en>

### 2. Flag the “Anonymous” checkbox

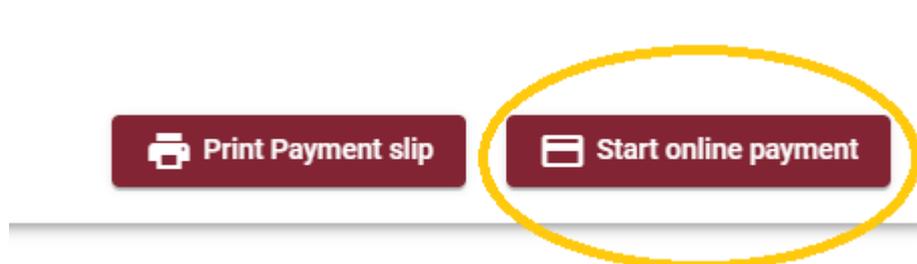
The screenshot shows a web form titled "Application fee - online pre-selection Move In". At the top, there are navigation links: "Back to homepage", "Search for payment", "Voluntary payment", and "Download receipt". The form fields are as follows:

- Business name/Name Surname \***: A text input field with a red asterisk. The "Anonymous" checkbox is located to the right of this field and is circled in red.
- Nation \***: A dropdown menu with "Afghanistan" selected.
- District**: A text input field.
- City**: A text input field.
- Address**: A text input field.
- Street number**: A text input field.
- Zip code**: A text input field.
- Email \***: A text input field with a red asterisk.
- Phone**: A text input field.
- Mobile phone \***: A text input field with a red asterisk.



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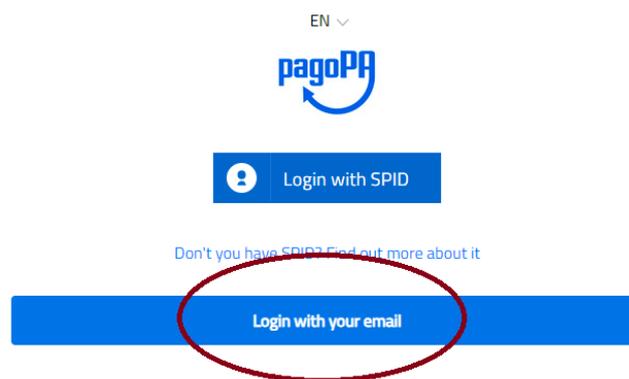
3. Enter your Name and Surname in the “Business name/Name Surname” field **EXACTLY AS THEY APPEAR ON YOUR PASSPORT**
4. Enter Your Nation
5. Leave non-mandatory fields blank (fields without \*)
6. **ENTER YOUR EMAIL** → it must be the same email used on the MoveIN platform, **otherwise your payment will not be registered.**
7. **ENTER YOUR MOBILE PHONE NUMBER**
8. In the “PAYMENT REASON” field, after “MOVE IN –”enter the name of the programme you are applying for by copy-pasting it from [this list](#).
9. **CLICK ON “Start online payment”**



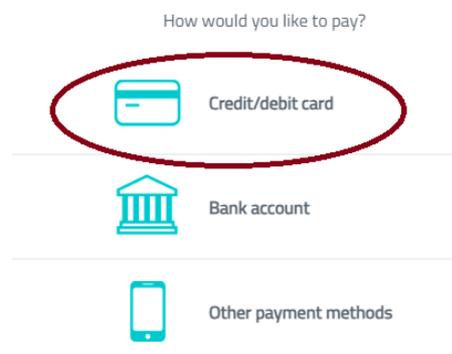


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10. Click on “Login with your email” and **enter same email used on the MoveIN platform**



11. Click on “CONTINUE” and select “Credit/debit card”





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**12. Enter your credit/debit card details and click on “CONFIRM PAYMENT”** – Please note that you can change the bank/provider that will be handling your payment by clicking on “Edit” BEFORE confirming the payment

Your payment will be handled by ⓘ

**WORLDLINE**

Transaction fee € 0,40 ⓘ

**Edit**

**Confirm Payment**

**Attention:** after confirmation it will no longer be possible to cancel the payment

**13. Complete the payment and CHECK YOUR EMAIL.**

**14. VERY IMPORTANT:** Upload the pdf payment receipt (attached to the confirmation email) on MOVEIN to BEFORE submitting your application.

**Application Fee**

Please select the following link in order to proceed with the payment of the application fee:  
<https://uniroma1.pagoatenei.cineca.it/frontoffice/modellopagamento?id=1332&lang=en>

Fee receipt\* **Upload**

**Save** **Previous** **Next**