



छात्रावास प्रबंधन केंद्र
भारतीय प्रौद्योगिकी संस्थान, खड़गपुर
Hall Management Centre
Indian Institute of Technology, Kharagpur

Ref. No. IIT/HMC/GEN/01/2025-26

Date:28/04/2025

MEMO

The undersigned is directed to convey that the approval of the Competent Authority for fixation of guest meal charges in Halls of Residence and its transaction modalities will be as under:

1.	Amount to be charged from the Guest	@ Rate of Rs. 160/- per day (The amount to be deposited in the Hall account)
2.	Amount to be passed on to the Service Provider in respect of outsourced mess	As per the tender approved rate for the students of the respective Hall.
3.	Balance to remain with for utilization of the development of the Mess	The respective Hall

Assistant Registrar, HMC

Copy to,

1. Wardens, Halls of Residence
2. HMC Website
3. Chairman-For information *phs.*