



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Office Order No. Estt / 242 / 2023 Dated June 01, 2023

The undersigned is directed to convey that the Competent Authority has been pleased to constitute a "**Students' Grievance Redressal Committee**" with the following members to provide opportunities for redressal of certain grievances of students already enrolled in the Institute, as well as those seeking admission to the Institute, and a mechanism thereto :

#	Name of the Members	Position
1.	Dean, Students' Affairs	Chairperson
2.	Coordinator of SC/ST Students	Member
3.	Prof. Mamata Jenamani, Dept. of Industrial and Systems Engg.	Member
4.	Prof. Pranab Kumar Dutta, Associate Dean, Faculty of Engineering & Architecture	Member
5.	President, Technology Students' Gymkhana	Member
6.	Vice-President, Technology Students' Gymkhana	Special Invitee

The tenure of the Chairperson and Members of the Committee is for 2 years while tenure for Special Invitee is 1 year with immediate effect or until further order whichever is earlier.


कुलसचिव / Registrar

To
The Chairperson, Members and Special Invitee of the Committee
Through : Respective Heads of the Department/Centre/School/Section

Copy to :

1. All Deans / Associate Deans
2. All Heads of the Department / Centre / School / Section / Unit
3. All Chairmen/Professors-in-Charge
4. Chairman, ERP
5. Librarian, Central Library
6. President, Technology Students' Gymkhana
7. Head, B.C. Roy Technology Hospital
8. All Wardens, Halls of Residence
9. Chief Engineer, CCM
10. All Superintending Engineers /Senior Executive Engineers / Executive Engineers
11. All Joint Registrars / Deputy Registrars / Assistant Registrars
12. Senior Security Officer
13. Secretary to Director
14. Secretary, Deputy Director's Office
15. Secretary, Registrar's Office
16. APNA IIT KGP



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Office Order No. Estt / 358 / 2019 dated July 05 , 2019

The undersigned is to convey that the Director has been pleased to reconstitute the **Grievances and Complaints Redressal Committee** comprising the following members with immediate effect :

1. Deputy Director : Chairman
2. Prof. Sudeshna Sarkar, : Member
Professor, Dept. of Computer Science and Engineering
and Internal Board Member
3. The concerned Head of the Department / Centre / School : Member
/ Section
4. Registrar : Member - Convener

The committee may invite representatives from IITTA / OA-IITKGP / IITEU / SC/ST-EA and any other senior faculty member and community member, as needed for specific cases.


कुलसचिव / Registrar

To
The Chairman and other members of the Committee

Copy to :

1. All Deans
2. All Head of the Department/ Centre / School / Section
3. All Chairmen/ Chairpersons / Professors-in-Charge
4. Chairman, Hall Management Centre
5. Chairman, ERP
6. Head, Institute Information Cell
7. Librarian, Central Library
8. PMO & Head, B.C. Roy Technology Hospital
9. President/Vice-President, Technology Students' Gymkhana
10. All Wardens / Assistant Wardens, Halls of Residence
11. Chief Engineer
12. Joint Registrar /Deputy Registrars /Assistant Registrars
13. Assistant Registrar (E-III) - *to report at the next BOG meeting*
14. Security Officer
15. Secretary to Director
16. Secretary, Deputy Director's Office
17. Secretary, Registrar's Office



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INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Office Order No. Estt / 51 / 2023 Dated January 30, 2023

The undersigned is to convey that the Director has been please to appoint Prof. Rintu Banerjee (EC: 93011), Professor, Department of Agricultural and Food Engineering and Board of Governors Member as Member of the Grievances and Complaints Redressal Committee until further order.

The excellent service rendered by Prof. Sudeshna Sarkar (EC: 98033), Professor, Department of Computer Science and Engineering as Member of the Grievances and Complaints Redressal Committee is greatly appreciated and placed on record.

कुलसचिव / Registrar

To

1. Prof. Sudeshna Sarkar
Professor, Department of Computer Science and Engineering
Through: Head, Department of Computer Science and Engineering
2. Prof. Rintu Banerjee
Professor, Department of Agricultural and Food Engineering and
Board of Governors Member

Copy to :

1. All Deans / Associate Deans
2. All Heads of the Department / Centre / School / Section / Unit
3. All Chairpersons/Chairmen/Professors-in-Charge
4. Chairman, Hall Management Centre
5. Chief Vigilance Officer
6. Librarian, Central Library
7. President, Technology Students' Gymkhana
8. Head, B.C. Roy Technology Hospital
9. Chief Engineer, CCM
10. All Wardens, Halls of Residence
11. All Superintending Engineers / Senior Executive Engineers / Executive Engineers
12. All Joint Registrars/ Deputy Registrars / Assistant Registrars
13. Secretary to Director
15. Secretary, Deputy Director's Office
16. Secretary, Registrar's Office
17. APNA IIT KGP