

**DECLARATION**

I, Ms REYYA KANTA RAO operating  
canteen in Patel Hall of residence Hall of Residence  
and understood the existing and amended/extended rules and regulations for commercial establishments  
within halls of residence in IIT Kharagpur. I agree to abide by these rules and regulations. I indemnify the Hall of  
Residence/HMC/IIT Kharagpur from all liabilities arising out of non-compliance with any statutory obligations.

Signature: Reyya Kanta Rao

Date: 28/04/17

Presented to  
Chairman, HMC

Through Warden, Patel Hall of Residence

Chhatrapathy  
06-6-17  
Warden  
Patel Hall of Residence  
I.I.T., Kharagpur

I, Mr/

Signature

have read

within the

Residence

Signature

Date:

Forwarded

भारतीय गैर न्यायिक

बीस रुपये

₹.20

Rs.20

TWENTY  
RUPEES

INDIA NON JUDICIAL

पश्चिम बंगाल WEST BENGAL  
CANTEEN

20AA 238069

Agreement

Article of Agreement made this 08.10.2016 day of Mr. R KANTA RAO and between the Warden, Patel Hall of Residence, IIT Kharagpur of ONE PART and Mr. R KANTA RAO son of Late. Appal Swamy, residing at C R Nagar (Turipara), Post.: Hijli, P.S.: Kharagpur (Local), Dist.: Paschim Medinipur, PIN No.721306 hereinafter referred to as the 'party of the second Part' of the OTHER PART.

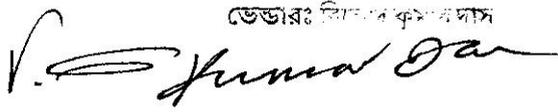
WHEREAS the 'Party of the Second Part' has been awarded to run private night canteen (food) for one year and may be extended up to another one year based on satisfactory work performance and service of the contract as assessed by the Warden of the Patel Hall of Residence. The 'Party of the Second Part' is offered to run a Private night canteen (food) at Patel Hall of Residence on the basis of lowest quotation (attached sheet).

AND WHEREAS the 'Party has agreed to run the night canteen on the following terms and conditions regulated by the Patel Hall of Residence, IIT Kharagpur.

NOW THESE PRESENTS WITNESS AND THE Parties hereto agree subject to the general terms and conditions regulated by the Institute as:

*Rajendra Kanta Rao*

ক্রমিক নং 15369 টাকা 20x1=20f  
তারিখ 03.OCT.2016 জেলা পশ্চিম মেদিনীপুর  
নামস্বামী শ্রীমতী R. Kanta Rao  
মাং C.R. Hajar বানা K4#(T)  
পোঃ Hiyli  
এস. ডিও অফিস বড়গপুর

ভেডারঃ বিহারী কুমার দাস  


**GENERAL TERMS AND CONDITIONS OF CONTRACT FOR RUNNING CANTEEN IN THE PATEL HALL OF  
RESIDENCE, IIT KHARAGPUR.**

1. The contract is valid only for the period from 08.10.2016 to 07.10.2017.
2. That the contract may be extended subject to satisfactory performance and service of the contract to the students.
3. That the contractor must have a valid trade license for operating canteen.
4. That the contractor will pay a monthly license fees of Rs. 2,400/- (Rupees two thousand four hundred only) per month for the canteen space of 331.45 sq. ft area (193.75 sq. ft. for room area and 137.7 sq. ft. for counter area) to the hall in advance on or before 5 days of every month. The Warden reserves the right to revise the license fees.
5. That failure to pay monthly license fee for consecutive two months will make the contractor defaulter and the contractor will be liable to be terminated.
6. That the contractor shall have to deposit a sum of Rs. 20,000/- (Rupees Twenty thousand only) as security deposit with the hall which will remain with the hall Warden till the tenure of the Contract.
7. The outsiders will not be allowed to take food in the hall canteen. The canteen is meant only for the students of the hall to serve vegetarian and non-vegetarian snacks.
8. That the canteen opening timings, items to be served and the price of the items will be fixed as mentioned in the quotation by the warden as per the guidelines of the Hall Management Centre (HMC).
9. That the revision of price will not be permitted without permission of warden and Hall council member.
10. That the contractor shall display the price list of the items to be served in the canteen.
11. That the canteen shall remain closed during mess opening hours and serving lunch, dinner and other full meals are not permitted in the canteen.
12. That the contractor will maintain the canteen and its surroundings clean and in hygienic condition.
13. That the contractor will be responsible for proper maintenance and upkeep of all furniture and other belonging of the canteen.
14. That the contractor will pay monthly electricity charges as per bill provided by HMC.
15. That the contractor is not allowed to keep any high wattage electrical appliances like electric heater, OTG, micro oven but he may be allowed to keep a refrigerator of less than 200 Ltrs. Capacity.
16. That the TV and music system will not be allowed in the canteen.

Sreyas Venkatesh

17. That the contractor shall not keep or serve any alcoholic item and tobacco products in the canteen.
18. Canteen staff will not eat in the dining hall and kitchen.
19. That the contractor will be responsible for arranging the safe drinking water for the canteen.
20. That the contractor will maintain proper books of account and ledger and will produce the same in hall office every month.
21. That the contractor under no circumstances will be allowed to give sub contract of food to any other person or party.
22. That the contractor will submit name, photograph, permanent address and medical certificate in respect of the workers engaged by him in the canteen.
23. That contractor shall not be allowed to engage any workers of less than 14 years.
24. That any dispute arising out of the contract will be referred to the Chairman, HMC as arbitrator whose decision will be the final.
25. The contractor will maintain a complaint/suggestion box in the canteen counter during the working hours.
26. The contractor shall not be allowed to make any addition and alteration of the hall canteen without permission from the competent authority.
27. That the contractor will pay monthly electricity charges as per the bill provided by the Institute based on meter reading.
28. That a fine up to Rs. 5000/- may be imposed or the contract may be terminated for violation of any of the clauses mentioned above.

In witness whereof the 'Party of the Second Part' and the Warden or his nominees for and on behalf of the Institute have hereunto set their hands the day and year first above written.

Beyyala Venkata Reddy  
Signed by the Party of the  
Second part.

Witness:

1. Signature: Rama Shankar Mishra  
Name: Rama Shankar Mishra  
Designation: cycle shed Corr

SKP  
Signed by Warden / Asstt. Warden  
Warden / Asstt. Warden  
First Part who resides in the  
Hall of Residence  
for and on  
Behalf of the Institute.

2. Signature: Buttu  
Name: Miswanath Buttu  
Designation: General Store

Date: 30/9/16

To  
The Warden / Asstt. Warden  
Patel Hall of Residence  
IIT Kharagpur.

**Sub: An appeal for renewal of contracts for Night Canteen**

Respected Sir,

I would like to get contract of my Night Canteen in Patel Hall of Residence renewed for a period of one year.

1. I shall pay the scheduled rent on a monthly basis.
2. I shall pay the electricity bill as time to time notified by the Institute.
3. I shall abide by the rules and regulations set by the Hall to run the Canteen.

I shall be obliged if you consider my paper of renewal sympathetically.

Thanking you.

Signature Reyya Kanta Rao 27/09/16

Name REYYA KANTA RAO

Owner of the Night Canteen Shop  
Patel Hall of Residence

Reyya  
30/09/16

(Hall President)

Sir,

Kindly extend the contract  
till the next renewal.

Contract may  
be renewed  
accordingly  
Steph  
04-10-2016

\* The current  
menu chart price  
should be attached  
& be submitted to  
Hall office  
Steph