



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

कार्यालय अधिष्ठाता, विद्यार्थी कार्य
Dean of Students Affairs Office

No IITK/DOSA/REG/2025-516

Dated 15th May, 2025

NOTICE

Students registering for Summer Term 2024-25, go through the following timeline

Details	Timeline
Biometric in the concerned department (as per DoAA Email)	19 – 23 rd May 2025 (Monday to Friday)
Biometric Technical Helpdesk at LHC	23 rd May, 2025 (Friday)
Fee Payment Portal commence	26 th May, 2025 from 12 PM (Monday)
Fee Payment Portal concludes	30 th May, 2025 till 10 PM (Friday)

Fees Payment

The payment of fee can be made on the Pingala portal between May 26, 2025 (Monday) from 12 PM to May 30, 2025 (Friday) till 10:00PM.

(a) All interested (UG/PG) students for the Summer term 2024-25, **including those with courses on waiting status or planning to take a course**, will have to give their biometric attendance in their respective departments between May 19-23, 2025 as per the email circulated by the DoAA office.

(b) All students (UG/PG) who fail to either give the biometric attendance as per given table and pay the fee by the respective deadlines detailed above will be considered non-registered students.

(c) Those students who are availing of loans can get the amount directly transferred to our SBI account through Bank Transfer/NEFT/RTGS, details are available on point 10 at URL mentioned below :

https://www.iitk.ac.in/dosa/data/FAQ_FOR_FEES_AND_DUES_ISSUES-13-12-24.pdf

(d) WHOM TO CONTACT

* DOSA Office :

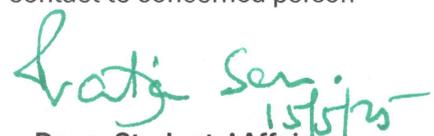
1. Fees related Query email to dosaregd@iitk.ac.in (0512-259-6945)
2. Parental Income Related Query email to dosahelp@iitk.ac.in (0512-259-6924).

On 23rd May 2025, the DoSA staff will be available at LHC-07 from 9:30 AM till 5:00 PM and on other days they will be available in the DoSA Office during office hours.

* Pingala Office : For any fee issues regarding the payment gateway, payment receipt, personal information updating or Income certificate uploading problem and biometric attendance issues, write to pingala@iitk.ac.in or call 0512-679-6803, 6805

* Accounts Office Bank Loan or payment transfer direct to the Institute Account may please email to brsac1@iitk.ac.in, receipts@iitk.ac.in and call at 0512-259-7706.

For a quick resolution of your issue, it is better to write an email or contact to concerned person only, as per above details.


Dean, Students' Affairs