



Research Review Fees

Effective Date: April 15, 2024

I. Scope of Application:

IRB review fees apply to the below research categories:

- Industry or for-profit entity-initiated studies.
- PI-initiated studies funded in part or in full by industry or a for-profit entity.
- PI-initiated studies funded or sponsored in part or in full by a Non-Governmental Organization (NGO), an academic institution, or other funding.

II. IRB review fees schedule:

Industry or for-Profit Entity Initiated Studies

Review Type	Fee (USD)
Initial Review	2500
Yearly (or any) Continuing Review for re-approval or continuation of approval	1000
Amendment Review (each)	500
Study Closure	250

Principal Investigator (PI) or NGO Initiated Research Studies

Review Type	Fee (USD)
Initial Review of PI-initiated project funded by Industry or for-profit or not-for-profit Entity with a total or yearly budget above 15,001 USD	2500
Initial Review of PI-initiated projects funded by Industry or for-profit or not-for-profit Entities with a total or yearly budget of less than 15,000 USD	1250



IRB consultation fee for external entities

Consultation Type	Fee (USD)
Limited Consultation	2000
Full Consultation	3000

III. Implementation procedure:

- The IRB office will issue an invoice for the due payment(s) of studies listed in section I.
- For industry or for-profit entity-sponsored research studies, the principal investigator at AUB or delegate shall promptly communicate all the due invoices to the corresponding sponsor.
- For all other research studies, the PI or the research team should coordinate the payment of fees with the grant manager at the Office of Grants and Contracts.
- The timely payment of the IRB fees is the responsibility of the Principal Investigator at AUB. Failure to pay will jeopardize the processing of the application, an amendment, or renewal.
- Once payment is settled, the PI or the research team shall promptly submit to the IRB office a proof-of-payment (POP) to proceed with the review process.
- Failure to pay the Continuing Review fee (as applicable) will jeopardize accepting new protocols from the same sponsor and/or PI and may result in a temporary halt to research activities related to the protocol till its corresponding fee is paid.
- The payment of non-PI initiated externally funded (industry or for-profit entity sponsored) studies should be made via **Wire Transfer** to the American University of Beirut – Institutional Review Board in the currency shown on the corresponding invoice, using the bank details shown herein:

Bank Name: CITIBANK, N.A
Bank Branch: BERYTUS Parks
Bank Address: BERYTUS Parks BCD, Reg. No. 69781 BDL 115, P.O. Box 11-1535
Beirut - Lebanon
Account Name: American University of Beirut
Account Number USD: 0600224379
IBAN \$: LB6601150000000000600224379
Swift Code: CITILBBE
Description: To be credited to the Faculty of Medicine, IRB Fund
11.111000.29530.290.0000.0000.

- The settlement of IRB invoices of other research projects subject to IRB review fees should be done internally in coordination with the grant manager and the Office of Grants and Contracts.

The above policy is approved by the AUB Human Research Protection Program (HRPP) Director and Institutional Official (IO).