



## OFFICE OF THE REGISTRAR

March 17, 2025

Dear AUB Undergraduate Student,

Kindly note that the application for transfer of major from one faculty/school to another for fall 2025-26 will be available until April 10, 2025 at 4:00 p.m. Applications **must** be completed and submitted through the Registration Platform (AUBsis).

**Late applications will NOT be accepted for any reason.**

To access the Online Transfer Application, follow the below steps:

1. Login to the Registration Platform [AUBsis](#) using your AUBnet username and password.
2. Click on the foursquare  to the left of AUB in the header to select "Banner Menu".
3. Select "Student Services and Financial Aid".
4. Select "Student Records".
5. Select "Program Transfer".

Please note that you may apply to more than one faculty/school and more than one major within each faculty/school where available.

**Those who wish to change their majors within the same faculty/school**, including freshmen transferring to majors within FAS, should consult with their academic advisors and follow the instructions on their faculty/school's website. For questions on such transfers, please contact your faculty's student services office.

Kind regards,

Office of the Registrar