

MINUTES
November 24, 2022
Zoom Meeting
2:30-4:30pm

Chair: R. Yates

Recording Secretary: I. Hernandez

Members Present Achari, Gopal (SSE) Anderson, David (CSM) Armstrong, Cameron (GSA) Beattie, Tara L. (CSM) Blue, Gwendolyn (GEOG) Bonni, Shirin (MDSC) Boyd, Jeffrey Edwin (CPSC) Bratishenko, Elena (LLAC) Campbell, Lyndsay (LAW) Clarke, Matthew (ENCH) Cunningham, Clifton (FGS) Dambrowitz, Amy (Registrar) Dolata, Petra (HIST) Drefs, Michelle Arlene (FGS) Ducey, Ariel (SOC1) Forlini, Stefania (ENGL) Hall, David (VM) Hastings-Simon, Sara (SEDV) Hiebert, Maureen (CMSS) Keller, Jessalynn (CMMS) Knibbe, Justin (MMgmt) Krawetz, Roman (MDBT) Lashewicz, Bonnie (MDCH) MacCallum, Justin Laine (CHEM) MacDonald, Justin (MBBC) McCafferty, Donna-Marie (FGS)	McGrath, Daniel (PSYC) McLaughlin, Anne-Marie (SOWK) McLeod, Catherine (FGS) Monteyne, David (SAPL) Nguyen, Minh Dang (MDNS) O'Brien, Mary Grantham (FGS) Oehlberg, Lora (CPSC) Pounder, Amanda (LING) Priest, Jeffrey (SSE) Radford, Laurie (SCPA) Schroeder, Meadow (EDC) Shutt, Tim (CSM) Simmons, Marlon (EDC) Spencer, Brenda (EDER) Stark, Trevor (ARTS) Staubli, Stefan (ECON) Stefanakis, Emmanuel (ENGO) Steele, James (GSA) Sulemana Saaka, Saaka (GSA) Terriff, Terry (POLI) Wilson, Warren (ANTH/ARKY) Wong, Joanna (MMME) Wu, Jingjing (MATHS) Zach, Richard (PHIL) Zhou, Qi (Civil Engineering)	Members Absent Adam, Mohamoud (UCQ) Alim, Usman (DataSci) Bertram, John E.A.(BMEN) Braun, Andrew (MDCV) Brown, Jo-Anne (PHAC) Chu, Man-Wai (EDER) Colpitts, George (ARTS) Colicos, Michael (MDNS) Dall'Ara, Enrica (SAPL) de Koning, Jason (MBBC) Dimitropoulos, Gina (SOWK) Doyle-Baker, Patricia (KNES) Du, Dr. Ke (MME) Fellows, Kent (MPP) Greenberg, Matthew (DataSci/Math) GSA, Associate VP Labour GSA, VP Academic GSA, VP External GSA, VP Student Life Hosseini, Hejazi (CPE) Hughes, Lisa (CR) Jazayeri, Seyed Pouyan (Yani) (ESE)	Johnson, Jason (Master of Architecture) Kehyayan, Vahe (UCQ) King-Shier, Kathryn (NURS) Kwok, Siu Ming (SPP) Martin, Yvonne (MGIS) Martini, Clem (SCPA/Drama) Mohamad, Majeed (CEERE) Osiyevskyy, Oleksiy (MBA) Pandes, Ari (Director, MBA and EMBA) Ryan, Cathryn (SCIENCE) Savchenko, Alexei (CSM) Sherer, Peter (MGMT) Speta, Michelle (FGS) Stallard, Jim (DataSci/Math) Strous, Marc (GEOG) Toohey, Peter (Classics and Religion) von Ranson, Kristin (Clinical Psychology) Wasmuth, James (GRAD COLLEGE) Wright, Dr. James R. (MPATH) Zaremborg, Vanina (BISI)	Faculty of Graduate Studies Officers Present Stiven, Cathie Hernandez, Ingrid Guests Pando Burciaga, Elizabeth Baron, Violet
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Secretary's Note: No quorum. The Chair of the meeting refers the business of the meeting to the Faculty of Graduate Studies Council Committee.

1.0 APPROVAL OF AGENDA

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council Committee approve the agenda for the Faculty of Graduate Studies Council Committee Meeting of November 24, 2022.

CARRIED

2.0 APPROVAL OF FGS COUNCIL MEETING MINUTES

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council Committee approve the minutes for the Faculty of Graduate Studies Council Meeting of September 29, 2022.

CARRIED

3.0 Business Arising from the Minutes

- N/A

4.0 Report from the Chair

- **Welcome**
 - Territorial Acknowledgement
- **Tuition**
 - Consultation process evolving. Nothing has changed, it is possible that the final decision may be pushed back an extra month to allow for consultation with stakeholders. There may be a slight delay in the ability to offer exact tuition for 2023-24 in our letters coming out prior to January.
 - 5.5% increase in domestic graduate students, TB increase of 2%. International 10% increase, TB capped at 2%.
- **Budget**
 - FGS does not receive tuition revenue, our expansion of our graduate student budget is funded by a fixed budget. Advocating that we need a different budget model.
 - Limited discretionary and emergency funding. We hope to maintain the FGS funding allocation as is for this year.
- **Enrolment Planning**
 - We hit our enrolment target for last fall. We did not hit our domestic targets. Some programs did not hit domestic and international targets.
 - This is a time when we try to anticipate our enrolment for the fall of the following year. This is submitted to the Provost initially and then to the provincial government.
 - New programs – consider opportunities and challenges that this may present.
 - If you require increased analysis, reach out to Michelle Speta.
 - There are three pieces of pressure:
 - Mandate for international growth.
 - Target to hit for our investment management agreement for the institution. This is based on domestic enrolment.
 - Expansions – keep them in mind and move them forward.
 - Re-think how we do enrolment planning in a strategic and more accurate fashion.
- **PaSO Journey Update**
 - Share with colleagues
- **FGS Appeals Committee Members**
 - Thank you to those who have volunteered for this committee.
- **FGS Representative for GFC**
 - Call for nominations
 - Deadline – November 28th

- **GRADvisor**
 - Email will go out as needed. Send feedback or suggestions for GRADvisor to Dan Ferguson

5.0 Reports from Associate Deans

5.0 Mary O'Brien

- Two upcoming workshops for GPD's: Dec 5th Student Data and Privacy Issues and Dec 8th EDIA.
- Hybrid exam rooms – there is a process for reserving rooms. There are two rooms in TFDL. GPD or GPA contacts FGS, who then will contact the library.
- PaSO – almost ready to get supervisory renewal online.
- When external examiners, please check their CVs for evidence of check boxes that are necessary.

5.1 Clifton Cunningham

- Student experience team held a workshop on Nov 8th that was more interactive.
- Workshop for establishing supervisory privileges and student Let's talk supervisor.
- Academic Integrity module developed over the summer. More discussions to come.

5.2 Donna-Marie McCafferty

- Indigenous Graduate Awards – under review. Results coming next week.
- CGSM competition open: deadline December 1st
- GAC Application website is open, deadlines vary by program. FGS deadline Feb 1st.
- Workshop for GAC on Monday afternoon. Registration in GRADpost.

5.3 Michelle Drefs

- Currently developing a library of IP agreements. Email sent out for a request for a full range of IP agreements, in all faculty areas.

6.0 Report from the Graduate College Head (Wasmuth)

- N/A

7.0 Report from the Graduate Student's Association President (Saaka)

- GSA met with two senior advisors to advocate for the following:
 - Visas/study permits
 - Increase to Tri-council funding
 - Invited to the meeting to discuss the proposed tuition increases. Needs of graduate students: improving services at the wellness center
 - Currently \$380,000 distributed in GSA bursaries. \$252,000 left for the winter semester.
 - The GSA Strategic plan is in the final stages. Thank you to those who participated in the interviews. To be shared with FGS once completed.

8.0 Urgent Business from GFC, GAPS, TLS, RSC

- N/A

9.0 Termination of MSc in Educational Research**MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council Committee recommend that the Academic Planning and Priorities Committee approve the termination of the Master of Science in Educational Research within the Werklund School of Education, as set out in the proposal provided to the Committee.

CARRIED**10.0 Enrolment Planning**

- *Secretary's Note: item 10.0 moved to the Chair's report.*

11.0 Presidential Recruitment Award

- Two new opportunities for recruitment scholarships.
- Following the 2020-21 scholarship review, the recommendations made were to change recruitment scholarships and how they are administered.
- A portion of the president's strategic fund will go towards increasing scholarships to encourage top graduate students.
- We are open to feedback. Not for wide distribution at this time.
- Two distinct strategic objectives with each award.

Comments:

- Deadlines and admission: These awards are administered at the faculty level. FGS will offer suggestions but will not dictate how to use these funds.
- The scholarship review identified various entrance awards and put them into one scholarship. Another recommendation was to take a portion of EHDR and place it in recruitment awards.
- For this year the entrance scholarship we can run both competitions. We have one-time funding and for the next cycle, it will be an addition.
- Transdisciplinary – looking for excellence.
- EDIA – this is to be a consideration.
- We don't want to create a new process or administrative burden on faculties.
- Put the best student forward, the one most likely to win a CGSD award.
- If you can't use the award in the year, cannot roll it into the next year.
- Students have to apply and go to the workshops to get help with applications. The process will help them if they are not successful the first time.

12.0 Canadian Graduate and Professional Student Survey (CGPSS) Dashboards

- *Secretary's note: item tabled due to illness*

13.0 Questions

- N/A

14.0 Scholarship ToR – for information on D2L**15.0 Committee Reports – for information on D2L**

16.0 Monthly Update Package – FGS Process and Systems Optimization (PaSO) & Graduate Student Journey Transformation - for information on D2L

Other Business

Adjournment at 4:10pm