

**MINUTES
October 26, 2023
Zoom Meeting
2:30-4:30pm**

Chair: T. Beattie

Recording Secretary: J. Wang

Members Present Anderson, David (FGS) Anderson, Judy (ART) Armstrong, Cameron (GSA) Badry, Dorothy (SOWK) Bertram, John (BMEN) Bonni, Shirin (MDSC) Bourdage, Joshua (PSYC) Boyd, Jeff (CMD) Bratishenko, Elena (LLAC) Braun, Andrew (MDCV) Cameron, AC (GSA) Chastko, Paul (HIST) Clarke, Matthew (ENCH/ENCP) Cunningham, Clifton (FGS) Dalton, Colin (ENEL/ENEC) Dambrowitz, Amy (REGISTRAR) Dolgos, Michelle (CHEM) Doyle-Baker, Patricia (KNES) Drefs, Michelle (FGS) El-Lahib, Yahya (SOWK) Forlini, Stefania (ENGL) Gao, Yang (ENGO/TB) Hejazi, Hossein (ENCH/ENCP) Hill, Alexander (CMSS) Hughes, Lisa (ART) Huq, Jo-Louise (MDPR) Jamniczky, Heather (CSM) Keyhani, Mohammad (DBA) King-Shier, Kathryn (NURS) Knudsen, David (PHAS)	Koning, Jason (MDBC)Krawetz, Roman (MDBT) Kwok, Siu Ming (SPP) Lashewicz, Bonnie (MDCH) MacCallum, Justin (SCIENCE) MacDonald, Justin (MBBC) Madigan, Sheri (CPSY) Martin, Yvonne (MGIS) McCafferty, Donna-Marie (FGS) McGrath, Dan (FGS) Nowell, Lorelli (NURS) Pandes, Ari (HASK) Patterson, Matt (SOCL) Priest, Jeff (SSE) Radford, Laurie (SCPA) Shanahan, Marie-Claire (EDER) Savchenko, Alexei (MDGI) Schroeder, Meadow (EDC) Shepherd, Tamara (CMF) Simmons, Marlon (WSE) Skordos, Dimitrios (LING) Terriff, Terry (POLI) Tombe, Trevor (ECON) Toohey, Peter (GRST) Tretter, Eliot (GEOG) Woelfel, Philipp (CPSC) Wong, Joanna (MME) Wu, Jingjing (MTST) Wylant, Barry (SAPL) Zach, Richard (PHIL) Zaremberg, Vanina (BISI)	Faculty of Graduate Studies Officers Present McLeod, Catherine Stiven, Cathie Wang, Jing Guests Hewson, Jennifer Kachra, Rahim Kalu, Frances Wall, Alanna Welikovitich, Lisa
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1.0 APPROVAL OF AGENDA

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council approve the agenda for the Faculty of Graduate Studies Council Committee Meeting of October 26, 2023.

CARRIED

2.0 APPROVAL OF FGS COUNCIL MEETING MINUTES

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council approve the minutes for the Faculty of Graduate Studies Council Meeting of September 21, 2023.

CARRIED

3.0 Business Arising from the Minutes N/A

4.0 Report from the Chair (Beattie)

- Reach out to deangrad@ucalgary.ca if you are interested in joining Graduate Academic Program Subcommittee
- The Taylor Institute of Teaching and Learning has launched their teaching grants competition. Please see their website for details and please apply if you have any relevant projects, you are seeking funding for.
- Visiting Student Researchers (VSRs): FGS is examining the VSR process that is being used currently, and a few changes will happen in the next few months. In the meantime, supervisors who are considering VSRs should consult with FGS first.
- FGS has started the enrolment planning process. Meetings with Faculties will be scheduled from November-January and will include Associate Deans, Graduate.
- If GPDs hear of international students who are in immediate need of housing, please reach out to Tara for help resolving the issue.
- The possibility of waiving application fees for applicants from Iran and/or other countries is under discussion in FGS and with other appropriate stakeholders.

5.0 Report from the Registrar (Dambrowitz)

- Undergraduate Open House will be on October 28.
- Fall Convocation will be on November 16.
- The RO will be running a pilot of the Student Self Declaration for deferred exam (DFE) requests during the Fall final exam period. Students will be able to choose to provide a self declaration as a form of documentation of the reason for their DFE request within their student centre. If the pilot is successful, there will be consultation about how a self declaration process can be used in future to support students.

6.0 Reports from Associate Deans

6.1 Clifton Cunningham & Michelle Drefs

- We held a number of workshops in October including:
 - A follow-up orientation workshop for GPDs on Student Issues and Supports, October 19 (7 GPDs attended)
 - Student-Supervisor Workshop, October 20
 - On-boarding new Supervisor Workshop, October 24

6.2 Donna-Marie McCafferty

- Vanier competition has been adjudicated and successful applicants at the internal review stage have all been provided feedback so they can update their applications before being forwarded for the national review.
- CGS-D competition is under adjudication.
- The Indigenous Graduate Award Competition is open; CGSM competition is open, the deadline is Dec 1. A workshop was provided last week and the GLC co-chairs have created short informational videos to help students with various aspects of their applications. See [gsaward](#).

- GAC will be launching on Nov 1; Workshop will be held Nov 28th.

6.3 Dan McGrath

- 39 Council Members completed the survey regarding the first round of the Distinguished Doctoral Research Scholarship (DDRS).
- Many respondents indicated that the timing of the announcement and eligibility criteria were problematic. As a result, changes will be implemented:
 - Eligibility will expand to allow for current U of C MA/MSc students transferring to a PhD program (beginning Spring 2024).
 - Value of award has increased, with \$5,000 to offset/reduce minimum funding commitment from the program/supervisor.
- The 2023 Terms of Reference will remain for the Winter 2024 admissions cycle.
- The DDRS quota for the 2024 cycle will be the same as last year.

6.4 David Anderson

- Setting up academic oversight committees for both course-based and thesis-based programs (note: provisional committees, as we are awaiting gov't approval).
- Developing marketing and recruitment strategies and materials (e.g., website, etc.).
- Hiring program development specialist to support drafting of processes and rules/pathways for programs (e.g., admissions, funding, committee-membership, exam requirements, thesis-requirements, etc.).
- Initiating meeting with Institutes for Transdisciplinary Scholarship (under VPR office) to develop adjudication processes for President's Doctoral Awards for Transdisciplinary Research for 2024/25 cycle.

7.0 Report from the Graduate College Head (Cunningham)

Graduate College admitted 30 new graduate students, bringing membership to 70; discussions about the future of the college at the Exec and other levels; GC will become the academic and administrative home for transdisciplinary studies.

Events:

- Welcome event for new Scholars: October 4
- TedX workshop: October 23
- "Huddle": October 24

8.0 Report from the Graduate Student's Association President (Armstrong on behalf of Steele)

- GSA is currently pursuing a new Health and Dental service and insurance provider.
- GSA Food Hub is hiring a new Coordinator.
- Advocacy – the GSA received over 750 needs-based bursary applications.

9.0 Urgent Business from GFC, GAPS, TLC, RSC

N/A

10.0 Termination of the Graduate Certificate and the Graduate Diploma in Mental Health and Addictions**MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the Termination of the Graduate Certificate and Diploma in Mental Health and Addictions to the Graduate Academic Program Subcommittee, as set out in the proposal provided to the Council.

CARRIED**11.0 Call for Nominations for the Graduate Academic Program Subcommittee**

- The nomination to GAPS is to replace Warren Wilson who is not able to attend due to his teaching schedule this term and will be starting leave in January. As such, the nomination will be for a whole term, effective immediately for three years (to June 30, 2026).
- Anyone who is interested, please contact deangrad@ucalgary.ca.

12.0 Creation of an Internship designation for the Master of Engineering (course-based) Program**MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend to the Graduate Academic Program Subcommittee the creation of the Master of Engineering Program (course-based) with Internship effective September 2024, as set out in the documents provided, contingent upon approval of the revisions to Calendar section '*Types of Credentials and Sub-degree Nomenclature - C. Graduate Degrees*' and Graduate Calendar section '*G.2 Internships in Course-based Programs*', by the Academic Planning and Priorities Committee.

CARRIED**13.0 Creation of the Master of Physician Assistant Studies Program****MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend to the Graduate Academic Program Subcommittee the creation of the Master of Physician Assistant Studies program, as set out in the proposal provided to the Committee.

CARRIED

- Two-year, course-based master's program
- Funding has already been received.
- Initial 40 seats

14.0 Questions

15.0 Scholarship ToR – for information on D2L

Other Business

Adjournment at 4:21