Cover of attached documents

1 Affiliation

	School / Degree Program
	College / Program — Year

Affiliation and school year as of Spring 1, 2026

2 Student ID Number

3 Applicant's Name

4 Required Documents (Checklist)

Check boxes for all submitted documents.

<Check 1: New applicants, etc.[refer to Guide p.5]>	
☐	Tuition Exemption Application Form
☐	Cover of attached documents [This Form]
☐	Income certificates or Taxation certificate for FY 2025 of all family members living in Japan (including the applicant, his or her spouse)
	☐ Taxation certificate or Income certificate for FY2025 is not available due to recent arrival to Japan in 2025
☐	Declaration of Income and Expenditure Status (Form 1)
☐	Documents regarding income (proceed to Check 2)
☐	Documents regarding special deductions (proceed to Check 3)
☐	Documents necessary when an applicant is a student exceeding the standard course term (proceed to Check 4)
☐	Documents necessary when an applicant applies with "Circumstances (Other)" under reason (proceed to Check 5)
<Check 2: Documents regarding income [refer to Guide p.6]>	
☐	Document(s) specifying received amount of scholarship
☐	Certificate of TA/RA Income
☐	Salary statements for the most recent three months
☐	Certificate of expected annual income (Form 2)
☐	Notice of Child Allowance
☐	Other documents ( )
<Check 3: Documents regarding special deductions [refer to Guide p.7]>	
☐	Certificate of Tuition Exemption（Form4）
☐	Certificate that proves the enrollment of the student at the time of application.
☐	Disability certificate
☐	Detailed statement of medical expense deduction for persons needing long-term care (Form 5)
	Doctor's certificate
	Documents that certify current expenditure (receipts or other documents)
	Documents that show the amounts paid by health insurance or life insurance
☐	Other documents ( )
<Check 4: Students exceeding the standard course term [refer to Guide p.8]>	
☐	Interview Sheet (Form 6)
☐	Medical certificate
☐	Certificate of studying abroad
☐	Physical disability certificate
<Check 5: Applicants apply with reason "Circumstances (Other)"[refer to Guide p.9]>	
☐	Interview Sheet (Form 6)
☐	Other documents instructed by the university
For office use	