

Entry Example for Application Form

Tuition exemption Application Form for AY2026 Spring semester <<For international students>>

\* Application Form must be printed two sided in one piece and be A4 paper size. (Do not write in blank spaces crossed out with slant lines.)

Date : February X, 2026

To The President of the University of Tsukuba

Student ID Number : 202400000 Enrollment Year : 2024 Month : 4 (Admission) / Transfer Admission long-term study Y ( year ) N

Scheduled Year of Completion: 2028 Month : 3

Affiliation School Science and Engineering College Engineering Sciences Year 3

Degree Programs \_\_\_\_\_ Program \_\_\_\_\_ Year \_\_\_\_\_

Name in Katakana ツクuba

Name Tsukuuba

\* Be sure to check the one of two categories below you wish.

Due to the following reasons, I hereby apply for  the tuition fees exemption  both the tuition fees exemption and deferment

Reason for applying for tuition exemption. (Check the applicable reason)

1 General reason (financial reason)  5 Circumstances (Others)

Reasons for application, family Circumstances, etc (Explain your reason in detail)

\* Please write in this section in Japanese.

- Income situation of the household
- Current source of household income
- In case of no or little regular income, please explain your ways to make your living.
- Please write in Japanese in this section as much as possible.

Reason for not applying for "continuance application." (Select one) I didn't apply last time / I applied for special exemption last time

Income situation of AY 2025 has changed  Family member has changed  Other reason ( )

Applicant's Leave of Absence History (Fill in this section only if you have taken a leave of absence)

①History of Leave of Absence	yy/mm 20AA.BB - yy/mm 20CC.DD ( X months)	yy/mm - yy/mm ( months)	yy/mm - yy/mm ( months)	yy/mm - yy/mm ( months)

②Students studying beyond the standard course term

(Write the exceeding period below. The base date for this term is September 30, 2026.)

Exceeding period X year Y month

Refer: Exceeding period = [(Period from enrollment to the base date) - (Leave of Absence Period)] - (Minimum years required for graduation or completion)

Application form must be carefully filled by the applicants themselves. If intentionally false information is provided, the exemption will be cancelled even after the decision of approval is made. Provide family information at the time of application

[Caution] Applicants must fill in Affiliation and school year as of April 1, 2026

Reason for applying for tuition fees exemption. [All applicants] Check the most appropriate reason for applying for tuition fees exemption.

Reason for not applying for "continuance application." [All applicants] Please select one and circle it.

②Students studying beyond the standard course term [if applicable] Refer to guidebook.

Please choose either one. If you choose " both the tuition fees exemption and deferment " and you are allowed for the deferment, the deadline of payment is the end of August 2026, and payment slip is required to make this payment. There is a handling fees charged to payers.

Students who will graduate or complete the course by August cannot select " both the tuition fees exemption and deferment " .

Do not use an erasable type of pen or pencil.

Use only a black or blue ballpoint pen. To make a correction, draw a double line (=) through the incorrect entry. (Correction seal is not necessary. Do not use any correction tape to erase wrong information.)

# Entry Example

**Family and Income**  
[Fill in only "name, age, occupation, and Place of work / length of work".]

[Family]  
• International students should only fill in information on their family members who live in Japan at the time of application.

[Income]  
Do NOT fill in this part.

[All applicants]  
• Circle the campus where you study.

**Tuition fees exemption result for AY2025**  
[Students being in AY2025 must fill in this blank.]  
• Fill in tuition exemption result for each semester in AY2025.

**Persons attending school in Japan (excluding the applicant)**  
• Persons who are attending school in Japan at the time of application.

**Special Deductions**  
• Make sure to circle the applicable items and enter required information.  
• Also, make sure to submit required certificates (If you fail to submit it, you will not receive any deductions.)

Affiliation (as of April 1, 2026)	School <b>Science and Engineering</b>	College <b>Engineering Science</b>	Year <b>3</b>			
Student ID Number	Degree Programs		Year			
Student ID Number	Name		Year			
Address etc. (〒 <b>305-8577</b> )	TEL <b>090-1234-XXXX</b>		Family (〒 ) TEL			
* For international students, fill information about your spouse and children who live in Japan at the time of application						
⑥ Family and Income * Do NOT fill in information on income.	Family members (spouse and children who live in Japan)					
	Relationship to applicant	Applicant	Spouse	Child		
	Name					
	Age	<b>20</b>				
	Occupation	<b>Student</b>				
	Place of work					
	Length of work	year(s)	year(s)	year(s)	year(s)	year(s)
		(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)	(in thousand yen)
	Income amount*					
	Pension (old age pension)*					
	Pension (Disability, Survivorship, etc.)					
	Unemployment Insurance					
	Public Assistance					
	Other ( )					
	Total					
Business income (business, etc.)						
Land Rent/ Home Rent, Interest, Dividend						
Child Support, etc.						
Others ( )						
Retirement Benefit						
Insurance						
Other ( )						
Total						
Commuting from	<input checked="" type="radio"/> Home	Tokyo Campus	Admission fee exemption request (AY2025)	<input checked="" type="radio"/> Yes / <input type="radio"/> No	大学料納付額 (2026年度)	千円
Tuition fees exemption result for AY2025	(Full) <input type="radio"/> Half <input checked="" type="radio"/> One-third <input type="radio"/> Two-thirds <input type="radio"/> Not granted - Not applied	<b>4</b> <b>sukuba Campus</b>	(Full) <input type="radio"/> Half <input checked="" type="radio"/> One-third <input type="radio"/> Two-thirds <input type="radio"/> Not granted - Not applied	授業料納付額 (2025年度)	千円	
⑦ Scholarship	Scholarship Name: <b>Example: ■■scholarship</b>					(Estimated annual amount received)
					Status in AY 2025	<b>360</b> thousand yen
Relationship	Name	Age	Management Category	School Categories	Commuting from	Tuition Exemption Status; Tuition Fees
husband	<b>Amakuubo</b>	<b>22</b>	<input checked="" type="radio"/> National Public <input type="radio"/> Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) OO University (AY2022 enrollment Grade)	Home Other	N/A Total Total 5 3 6
			National Public Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (AY enrollment Grade)	Home Other	N/A Total Total Half-Part Half-Part
			National Public Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (AY enrollment Grade)	Home Other	N/A Total Total Half-Part Half-Part
			National Public Private	Elementary school/Junior High School/Senior High School/College/University College of Technology/Vocational School (Upper Secondary/Specialized) (AY enrollment Grade)	Home Other	N/A Total Total Half-Part Half-Part
Household with Disabled Persons	Relationship ( ) * Disabled		Disability pension Y/N		人	
Household with Persons Needing Long-Term treatment	Relationship ( ) Name ( )		Disability pension Y/N		人	
Math/Financial Supporter/Living Separately	Period of treatment: Since yy/mm		Medical treatment Cost Total thousand yen		合計(千円)	
Disaster/Storm/Flood/Damage/Burglary, etc.	Relationship ( ) Name ( )		Separation period		Year Month -( months)	
	Address		Amount of Damage (January 2024-December 2024)		thousand yen	
申請理由	一般 事情(死亡) 事情(災害) 事情(失職)			過去に休学 有 ・ 無	支援室チェック欄	
事情(その他)				備考		
家族数	人	独立生活者 <input checked="" type="radio"/> 無 <input type="radio"/>	生活保護世帯 該当 ・ 無			
多子世帯 該当 ・ 無				学生生活課		

**Address, etc. [All applicants]**  
• The university may contact applicants to confirm the application contents. Please enter valid telephone number.  
• When family lives overseas, entry of family address is not mandatory.

**Scholarship**  
• Fill in received scholarship(s) information (only grants without repayment obligation)  
• Fill in the correct scholarship name.  
• Fill in the estimated annual scholarship amount you will receive for AY2025.

\* "大学認定欄" section is for University use only