

## Regulations on Committees

Established Dec. 3, 1986	Amended Mar. 4, 1999	Amended Dec. 16, 2008	Amended Feb. 25, 2014
Amended Mar. 1, 1989	Amended Jun. 1, 2001	Amended Sep. 1, 2009	Amended Oct. 23, 2015
Amended May 29, 1989	Amended May 29, 2003	Amended Dec. 1, 2009	Amended Oct. 26, 2016
Amended May 18, 1992	Amended Mar. 18, 2004	Amended Mar. 1, 2010	Amended Mar. 1, 2017
Amended Mar. 1, 1995	Amended Jul. 6, 2005	Amended Nov. 26, 2010	Amended Aug. 1, 2017
Amended Jul. 10, 1995	Amended Dec. 23, 2005	Amended Mar. 14, 2011	Amended Sep. 7, 2017
Amended Mar. 1, 1996	Amended May 3, 2006	Amended Jan. 1, 2012	
Amended Apr. 1, 1997	Amended Oct. 12, 2006	Amended Mar. 1, 2012	
Amended Jan. 7, 1998	Amended Apr. 1, 2007	Amended Feb. 6, 2013	
Amended Dec. 24, 1998	Amended Jul. 30, 2008	Amended Nov. 1, 2013	

### Chapter 1 General Provisions

**Article 1 (Purpose)** These regulations seek to ensure the unified, efficient operation of the various committees established at Pohang University of Science and Technology (hereinafter referred to as “University”).

**Article 2 (Application Scope)** Every committee established in the University shall apply these regulations except as otherwise specified. (Amended August 1, 2017)

**Article 3 (Permission for Establishment)** An office wishing to establish a committee shall obtain approval from the President of the University in advance. (Amended December 1, 2009)

**Article 4 (Division)** A committee shall consist of University Approvals Committee, established and operated in accordance with statutes of the higher rank and the University rules and regulations, and an Ad Hoc Committee, operated temporarily with a separate approval. (Amended August 1, 2017)

**Article 4-1 (Composition)** ① A committee shall have a chair; if necessary, it may have a vice chair or standing members.

② If necessary for its particular duties, a committee may have a Subcommittee, temporarily operated for specific objectives, or a Sectional Committee, operated separately depending on professional fields. (Amended August 1, 2017)

**Article 5 (Appointment and Term of Office)** ① The chair of a committee shall be appointed by the President of the University; the vice chair of the committee and its members shall be appointed by the President of the University with a recommendation from the chair of the committee.

② An ex officio member’s term of office shall be equal to the incumbency of the member’s position; an appointed committee member’s term of office shall be two years; the term of office of a committee member who is appointed to fill a vacancy shall be the remaining term of his/her predecessor. If deemed necessary for the operation of a committee, however, the term of office may be set separately. (Amended December 1, 2009) (Amended October 26, 2016)

**Article 6 (Duties of the Chair of the Committee)** The chair of a committee shall oversee the committee’s affairs and represent the committee.

**Article 6-2 (Acting Chair of the Committee)** ① If the chair of a committee is absent, the vice-chair, a member designated by the chair of the committee, or the chair’s immediate senior shall be an acting chair of the

committee. (Established October 23, 2015)

② If a member is absent, the chair of a committee may grant the attendance of his/her substitute within the scope of not going against the intent of member appointing authorities. (Established August 1, 2017)

**Article 7 (Convening a Meeting and Passing a Resolution)** ① A committee meeting shall be convened by the chair of a committee; if requested by one-third or more of the members currently holding a seat in the committee or the President of the University, the chair of the committee shall convene a meeting without delay.

② A quorum shall be declared when a majority of the committee members are present. A resolution shall be passed based on the majority vote of the members in attendance. In case of a tie, however, the chair of the committee shall have a casting vote.

③ In principle, multiple deliberation of the same items between committees shall not be allowed except for instances concerning University Administration Council and statutes of higher rank. (Established August 1, 2017)

**Article 8 (Secretary and Clerk)** ① A secretary and a clerk may be appointed to assist a committee in handling with its affairs.

② The director of the team in charge of the relevant work shall be appointed as secretary.

**Article 9 (Conference-Related Expenses)** The committee members and the secretary may be paid for conference-related expenses within the range of the budget.

## **Chapter 2 Academic Affairs Committee <Deleted>**

**Article 10** (Deleted July 30, 2008)

**Article 10-2** (Deleted July 30, 2008)

**Article 10-3** (Deleted July 30, 2008)

**Article 10-4** (Deleted July 30, 2008)

## **Chapter 3 <Deleted>**

**Article 11** (Deleted October 12, 2006)

**Article 12** (Deleted October 12, 2006)

## **Chapter 4 Planning and Budget Committee**

**Article 13 (Composition)** ① The Vice President of Planning shall be appointed Chair of the Planning and Budget Committee.

② Members of the Planning and Budget Committee shall be appointed by the President of the University

from among tenured/tenure-track faculty members and full-time regular staff members.

**Article 14 (Functions)** The Planning and Budget Committee shall deliberate on the following matters:

1. Matters concerning the short- and long-term development plans of the University
2. Important matters concerning the changes in administrative organizations
3. Matters concerning decisions on scholarships and tuitions
4. Important matters concerning the establishment, amendment, and abolishment of the regulations under its jurisdiction
5. Matters concerning improvement plans for major policies under its jurisdiction
6. Matters concerning budgeting and major business plans for the following year
7. Establishment of mid- and long-term plans for construction of University facilities
8. Important matters concerning the operation of the University Advancement Fund (Amended July 6, 2005)

**Article 15 (Sectional Committees)** ① The Planning and Budget Committee shall have a University Advancement Sectional Committee and a Facilities Sectional Committee.

② The University Advancement Sectional Committee shall deliberate on the following matters and report to the Planning and Budget Committee:

1. Review of the organizational structure and its personnel capacity
2. Decisions on the student enrollment capacity
3. Planning and adjustment of budgets
4. Sister universities and international cooperation

③ The Facilities Sectional Committee shall deliberate on the following matters and report to the Planning and Budget Committee:

1. Planning and adjustment of facilities plans
2. Plans for the utilization and allocation of buildings and facilities
3. Plans for creating better environments
4. Other important matters concerning facilities

**Article 16 (Sectional Committee Members)** ① Sectional Committee members shall be appointed from among the Planning and Budget Committee members by the President of the University.

② The chair of the sectional committee shall be elected from among the members.

**Article 17 (Standing Members)** ① A sectional committee may have a few standing members.

② Standing members shall be appointed from among the sectional committee members by the President of the University.

③ Standing members shall study the matters under its jurisdiction and develop plans at the order of the chair of the sectional committee.

④ The chair of Student Disability Support Services shall be a standing ex officio member of Facilities Sectional Committee. (Established March 1, 2017)

## **Chapter 5 Admissions Committee (Amended December 16, 2008)**

**Article 18 (Admissions Committee)** The Admissions Committee shall deliberate on important policies concerning admissions to the University and participate in the admissions review process. (Amended February 6, 2013)

**Article 18-2 (Composition)** ① The Vice President of Admissions and Student Affairs shall be appointed Chair of the Admissions Committee.

② The Admissions Committee shall consist of the Vice President of Admissions and Student Affairs, the Director of Undergraduate Admissions, and full-time admissions officers and faculty admissions officers provided in the Internal Rules on the Operation of Undergraduate Admissions. (Amended March 1, 2010)

③ (Deleted February 6, 2013)

**Article 19 (Functions)** ① The Admissions Committee shall participate in the admissions review process and conduct admission evaluations.

② The Admissions Committee shall deliberate on the following matters:

1. Admission policies and admission review plans
2. Admissions guidelines and student recruitment strategies and policies
3. Other important matters concerning admissions

**Article 20** (Deleted December 16, 2008)

## **Chapter 6 Research & Industry Relations Committee**

**Article 21 (Composition)** The Research & Industry Relations Committee (hereinafter referred to as “Committee”) shall be organized as follows (Amended March 1, 2012):

1. The Committee shall have a Chair and Committee members.
2. The Vice President of Research and Industry Affairs shall assume the Chair of the Committee.
3. Committee members shall be chosen from among staff and faculty members in consideration of their departments and research areas. The appointment of the Committee members shall be made by the President of the University with a recommendation from the Chair of the Committee.

**Article 22 (Functions)** The Committee shall deliberate on the following matters (Amended March 1, 2012):

1. Matters concerning basic operational policies on academia-industry collaboration
2. Matters concerning proposals, evaluations, and results reporting for academia-industry collaboration projects and research programs
3. Development of short- and long-term research plans and the establishment, amendment, and abolishment of regulations pertaining to research
4. Matters concerning approvals, adjustments, and changes with regard to research projects
5. Matters concerning the implementation of various research projects and the assessment & utilization of their results
6. Matters concerning the management of sponsored research funds, research overheads, and other academic or academia-industry research funds
7. Matters concerning the opening and closing of affiliated research centers
8. Matters concerning the allocations and executions of internal research grants

9. Other important matters concerning research and industry relations affairs
10. Matters concerning the payment of compensations for employee inventions
11. Matters concerning the operation of the School Enterprise (NSB POSTECH, Inc.) and POSTECH Techno Holdings

**Article 23 (Sectional Committee)** If deemed necessary by the Chair of the Committee for smooth fulfillment of the Committee's duties, a sectional committee may be organized.

## **Chapter 7 Academic Information Committee**

**Article 24 (Composition)** ① The Vice President of Academic Information Affairs shall be appointed Chair of the Academic Information Committee.

② Members of the Academic Information Committee shall be tenure-track/tenured faculty members and full-time regular staff members appointed by the President of the University with a recommendation from the Chair of the Committee.

③ Depending on the matter at hand, the director of the team in charge of the relevant work shall be appointed Secretary.

**Article 25 (Functions)** The Academic Information Committee shall deliberate on the following matters:

1. Important matters concerning the fostering of a healthy digital information culture in the University
2. Necessary matters for the operation of the Office of Academic Information Affairs
3. Matters concerning the implementation plans for information processing and computing environments in the University
4. Budget for the purchase of books and policy suggestions
5. Other necessary matters for the development of a sound research information culture

**Article 26 (Review Criteria for Distributed Information)** Matters concerning the review criteria for distributed information as necessary for the operation of the Academic Information Committee shall be determined separately.

## **Chapter 8 Student Affairs Committee**

**Article 27 (Establishment)** The Student Affairs Committee shall be organized to deliberate on matters concerning student guidance and an efficient operation of the scholarships.

**Article 28 (Composition)** ① The Student Affairs Committee shall consist of the Vice President of Admissions and Student Affairs, dormitory directors, a professor in charge of physical education, and heads of academic departments (or professors recommended by the heads of academic departments).

② The Vice President of Admissions and Student Affairs shall be appointed Chair of the Student Affairs Committee.

③ The director of the Undergraduate Student Affairs Team shall be appointed Secretary of the Student

Affairs Committee.

**Article 29 (Functions)** The Student Affairs Committee shall deliberate on the following matters:

1. Matters concerning student guidance policies (registration of student organizations, amendment of the Constitution of the Undergraduate Student Association, etc.)
2. Matters concerning awards for and disciplinary measures against students (except for matters relating to academic affairs)
3. Important matters concerning the operation of undergraduate students' scholarships
4. Matters concerning important policies on the operation of dormitories and graduate student apartments (moving in and moving out, fee standards, etc.)

## **Chapter 9 Cultural Programs Committee**

**Article 30 (Composition)** ① The Vice President of Admissions and Student Affairs shall be appointed Chair of the Cultural Program Committee.

② Cultural Program Committee members shall be tenured/tenure-track faculty members and full-time regular staff members appointed by the President of the University with a recommendation from the Chair of the Committee.

③ The Cultural Program Committee shall have one Secretary; the director of the team in charge of the relevant work shall be appointed Secretary.

**Article 31 (Functions)** The Cultural Program Committee shall deliberate on the following matters:

1. Important matters concerning policies pertaining to the cultural life of members of the University and their operation
2. Matters concerning the selection of programs to be hosted
3. Matters concerning the assessment on Culture Colloquium winners
4. Other matters concerning the operation of cultural programs

## **Chapter 10 Education Committee**

**Article 32 (Composition)** ① The Education Committee shall consist of around 20 members including the Chair of the Education Committee. (Amended October 12, 2006)

② The Vice President of Academic Affairs shall be appointed Chair of the Education Committee. The Dean of Graduate School, the Vice President of Admissions and Student Affairs and the Director of the POSTECH Center for Excellence in Education shall be appointed as ex officio members. In addition, faculty representatives from each department including the Division of Humanities and Social Sciences who are interested in educational matters shall be appointed Committee members by the President of the University with a recommendation from the Chair of the Committee. (Amended October 12, 2006)

③ A sectional committee may be organized by a resolution of the Education Committee. (Amended October

12, 2006)

**Article 33 (Functions)** The Education Committee shall examine and deliberate on the following matters (Established December 23, 2005):

1. Matters concerning educational visions and goals
2. Matters concerning education policies
3. Matters concerning the planning and operation of curricula (Amended October 12, 2006)
4. Matters concerning the Education Verification System and innovations in science and engineering education (Amended October 12, 2006)
5. Other important matters concerning education

### **Chapter 11 Globalization Committee (Deleted February 25, 2014)**

**Article 34 (Composition)** (Amended March 1, 2010) (Deleted February 25, 2014)

**Article 35 (Functions)** (Amended March 1, 2010) (Deleted February 25, 2014)

### **Chapter 12 POSTECH Academy Council (Established December 1, 2009) (Deleted October 26, 2016)**

**Article 36 (POSTECH Academy Council)** (Deleted October 26, 2016)

**Article 37 (Composition)** (Deleted October 26, 2016)

**Article 38 (Term of Office)** (Deleted October 26, 2016)

**Article 39 (Functions)** (Deleted October 26, 2016)

**Article 40 (Operation Expenses)** (Deleted October 26, 2016)

### **Chapter 13 Tuition Review Committee (Established November 26, 2010)**

**Article 41 (Tuition Review Committee)** The Tuition Review Committee shall be organized to deliberate on matters concerning the budget and the settlement of accounts of the University and the determination of the University's tuition amounts for the coming year. (Amended November 1, 2013)

**Article 42 (Composition)** ① The Provost & Executive Vice President of the University shall be appointed Chair of the Tuition Review Committee,

② The Tuition Review Committee shall consist of a minimum of seven members including faculty, staff, students, and specialists on the matter. However, no single constituent may represent more than one half of the total number of authorized members of the Committee.

**Article 43 (Functions)** The Tuition Review Committee shall deliberate on the following matters (Amended November 1, 2013):

1. Matters concerning the budget and the settlement of accounts for school accounting

2. Matters concerning the determination of the undergraduate and graduate tuitions for the coming year
3. Other matters presented for consideration by the Committee Chair

**Article 44 (Meeting Minutes)** The University must prepare the minutes of the Committee meetings and keep them for five years in accordance with the Public Records Management Act.

**Article 45 (Mutatis Mutandis Application)** For matters regarding the Tuition Review Committee other than those specified in these regulations, the relevant laws such as the Higher Education Act and the Rules for College Tuitions shall apply *mutatis mutandis*.

## **Chapter 14 Energy Management Committee (Established March 14, 2011)**

**Article 46 (Energy Management Committee)** The Energy Management Committee shall be organized to help the nation meet its target for greenhouse gas reduction and contribute to the creation of a green campus through energy conservation.

**Article 47 (Composition)** ① The Energy Management Committee shall consist of the Provost & Executive Vice President of the University, the Vice President of Planning, the Vice President of Research and Industry Affairs, the Vice President of Business Affairs, the Director of the National Center for Nanomaterials Technology, the Deputy Director of the Pohang Accelerator Laboratory, and faculty members appointed by the President of the University.

② The Provost & Executive Vice President of the University shall be appointed Chair of the Tuition Review Committee,

**Article 48 (Functions)** The Energy Management Committee shall perform the following functions:

1. Development and review of various plans for greenhouse gas reduction and energy conservation
2. Analysis and assessment of greenhouse gas reduction and energy conservation records
3. Review of matters concerning the introduction of new renewable energy
4. Other matters presented for consideration by the Committee Chair

## **Chapter 15 Equipment Review Committee (Established January 1, 2012)**

**Article 49 (Equipment Review Committee)** ① The Equipment Review Committee shall be organized to ensure an efficient management and operation of research facilities and equipment through a methodical acquisition of research facilities and equipment and the promotion of shared usage.

② Details on the composition and operation of the Equipment Review Committee shall be stipulated separately.

## **Chapter 16 Degree Verification Committee (Established March 1, 2012)**

**Article 50 (Degree Verification Committee)** ① The Degree Verification Committee shall be organized to

objectively verify the validity of the degrees earned by the faculty and staff of the University, new faculty/staff candidates, students and graduates.

② Details on the composition and operation of the Degree Verification Committee shall be stipulated separately.

## **Chapter 17 Fair Admissions Management Committee (Established September 1, 2009)**

**Article 51 (Composition)** ① The Fair Admissions Management Committee shall be composed as follows:

1. There shall be a chair and committee members.
2. The chair of the committee shall be appointed by the President of the University.
3. The committee members shall be appointed by the President of the University with a recommendation from the chair of the committee.

**Article 52 (Functions)** The Fair Admissions Management Committee shall perform the following functions:

1. Development of measures for ensuring a fair admissions process
2. Pre-/mid-/post-inspection of admissions process
3. Internal review of objections/appeals raised by applicants
4. Development of measures for preventing illicit admissions
5. Other important matters pertaining to fairness of admissions

## **Chapter 18 Fund Operation Committee (Established October 23, 2015)**

**Article 53 (Fund Operation Committee)** The Fund Operation Committee shall be organized to deliberate on important matters of the University fund operation.

**Article 54 (Composition)** ① The chair of the committee shall be the President of the University.

② The committee shall be consisted of the Director of POSTECH Foundation, Provost & Executive Vice President of the University, the Vice President of External Relations and Communications, the Vice President of Planning, the Vice President of Business Affairs, the Vice President of Research and Industry Affairs, and the chairman of the Senate. However, an external specialist may be granted participation if the chair of the committee approves.

③ The committee shall have a secretary, and the head of the fund operation department shall serve as the secretary.

**Article 55 (Functions)** The Fund Operation Committee shall deliberate the following functions:

1. Securities investment and management
2. Other important matters pertaining to fund operation

## **Chapter 19 University Advancement Council (Established October 26, 2016)**

**Article 56 (University Advancement Council)** The University Advancement Council (hereinafter referred to as the “Council”) shall be organized to reconfirm the university’s founding tenets, vision, objective, and current status, and promote university development systematically and comprehensively.

**Article 57 (Composition)** ① The Council shall consist of around 20 members including the chairperson of the Council.

② Provost & Executive Vice President of the University shall be appointed the chairperson of the Council, and the Vice President of each office shall be appointed as ex officio members. In addition, the President of the University shall appoint Council members considering academic department and research fields with recommendation from the Chair of the Council.

**Article 58 (Functions)** The University Advancement Council shall perform the following functions on planning and consultation:

1. Matters concerning the development strategy, values, and principles of the University
2. Matters concerning the short- and long-term development plans of the University, as well as the establishment and fulfillment of core target objectives
3. Matters concerning the self-evaluation of the University
4. Other matters brought up by the President of the University

**Article 59 (Subcouncils)** ① The Council may organize a subcouncil if the chairperson of the Council approves of it for efficient promotion of the Council’s specific tasks.

② A subcouncil shall consist of the University Advancement Council members or faculty members appointed by the President of the University, if necessary.

③ The chairperson of a subcouncil shall be elected from the members of the subcouncil.

## **Chapter 20 Publications Review Committee (Established September 7, 2017)**

**Article 60 (Publications Review Committee)** The Publications Review Committee shall be organized to publish outstanding contents among the University publication requests through deliberation.

**Article 61 (Composition)** ① The chair of the Committee shall be the Vice President of Academic Information Affairs.

② The Committee shall consist of around 5 members including the chairperson of the Committee, and the Dean of Graduate School shall be the ex officio member.

③ Members excluding the ex officio member shall be appointed by the chair of the Committee for each deliberative agenda considering academic departments and research fields.

④ The Director of Academic Information Resources shall be the secretary.

**Article 62 (Functions)** The Committee deliberates on publications to be published from the POSTECH Press.

## **Addenda**

1. These amended regulations shall take effect on April 1, 1997.
2. Matters executed prior to the effective date of these regulations shall be deemed executed pursuant to these regulations.

**Addendum**

These amended regulations shall take effect on January 7, 1998.

**Addendum**

These amended regulations shall take effect on December 24, 1998.

**Addendum**

These amended regulations shall take effect on March 4, 1999.

**Addendum**

These amended regulations shall take effect on June 1, 2001.

**Addendum**

These amended regulations shall take effect on May 29, 2003.

**Addendum**

These amended regulations shall take effect on March 18, 2004.

**Addendum**

These amended regulations shall take effect on July 6, 2005.

**Addendum**

These amended regulations shall take effect on December 23, 2005.

**Addendum**

These amended regulations shall take effect on May 3, 2006.

**Addendum**

These amended regulations shall take effect on October 12, 2006.

**Addendum**

These amended regulations shall take effect on April 1, 2007.

**Addendum**

These amended regulations shall take effect on July 30, 2008.

**Addendum**

These amended regulations shall take effect on December 16, 2008.

**Addendum**

These amended regulations shall take effect on December 1, 2009.

**Addendum**

These amended regulations shall take effect on March 1, 2010.

**Addendum**

These amended regulations shall take effect on November 26, 2010.

**Addendum**

These amended regulations shall take effect on March 14, 2011.

**Addendum**

These amended regulations shall take effect on January 1, 2012.

**Addendum**

These amended regulations shall take effect on March 1, 2012.

**Addendum**

These amended regulations shall take effect on February 6, 2013.

**Addendum**

These amended regulations shall take effect on November 1, 2013.

**Addendum**

These amended regulations shall take effect on February 25, 2014.

### **Addenda**

1. (Effective Date) These amended regulations shall take effect on October 23, 2015.
2. (Interim Measures) Matters regarding Chapter 18 Fund Operation Committee shall be applied retroactively from June 2, 2008.

### **Addendum**

These amended regulations shall take effect on October 26, 2016.

### **Addendum**

These amended regulations shall take effect on March 1, 2017.

### **Addendum**

These amended regulations shall take effect on August 1, 2017.

### **Addendum**

These amended regulations shall take effect on September 7, 2017.