

Statutes of the Graduate School for Information Technology

Established Aug. 27, 1992
Amended July. 13, 1995
Amended June. 1, 2001
Amended Feb. 12, 2003

Chapter 1 General Provisions

Article 1 (Purpose) This graduate school aims to research advanced theories and the application methods of information technology in accordance with the basic purpose of the university education prescribed in the Article 108 of the Education Law, and shall aim to contribute to the advancement of national information industries by cultivating advanced professional human resources.

Article 2 (Name) This graduate school shall be called the Graduate School for Information Technology of Pohang University of Science and Technology.

Article 3 (Programs) This graduate school can have a program to confer a Master's degree (hereinafter referred to as the "Master's Degree Program") and a research program that does not confer a degree.

Article 4 (Degree Conferment) The details regarding degree conferment shall be determined separately.

Article 5 (Enrollment Capacity and Major Program) The enrollment capacity and the major programs for the Master's Degree Program of this Graduate University are as follows:

Degree Program	Major	Enrollment Capacity
Master's Degree	Information Technology	110

Chapter 2 Admission and Readmission

Article 6 (Admission Period) The admission period of this graduate school shall take place within 30 days of the start of every semester.

Article 7 (Admission Requirement) The admission requirements for this graduate school are as follows:

1. A person who acquired, or is expected to acquire a bachelor's degree from a domestic university or a university abroad.
2. A person who is recognized as having equivalent academic qualifications as Article 7.1 as prescribed in the statute.

Article 8 (Procedure for Admission Application) Any person who applies for the admission to this graduate school shall submit the following documents with all requirements within the predetermined period, and shall take an entrance examination.

1. Admission application form

2. Certificate of graduation or pending graduation
3. Full academic transcript
4. Proof of employment or pending employment (for industries only)
5. All other documents that this Graduation School requires

Article 9 (Entrance Exam) The examination procedure for admission applicants are as follows. (However, the Dean of Graduate School of Information and Technology (hereinafter referred to as Dean of GSIT) may exempt some examination procedures or adopt a different procedure if necessary.)

1. Evaluation of academic achievement
2. Written Examination
3. Oral Examination of the major

Article 10 (Admission Acceptance) The Dean of GSIT shall accept admission of the applicant through the review by the Graduate Studies Committee.

Article 11 (Admission Procedure) The person who has been granted admission must submit the prescribed documents and pay tuition within the predetermined period.

Article 12 (Admission for International Students) Any international student who wants admission into this Graduate School shall submit documents as specified below, in addition to the documents specified in Article 8. The international student could also be admitted in surplus to the capacity through a separate examination. The matters concerning the examination shall be determined separately.

1. TOEFL Score
2. Recommendation letters from: at least 2 professors from the university student has graduated from, or from the director of the institution the student has been a part of.

Article 13 (Readmission) ① When an expelled student applies for readmission within two years of his or her expulsion from the school, readmission may be granted considering the capacity and within the specific period in the beginning of every new semesters, but should be granted only once. However, the expelled student who falls into Clause 3 or 4 in Article 18 shall not be readmitted. ② For readmitted students, the grades could be re-appealed considering the contents of the courses completed before. ③ The time served in military conscription shall not be counted in Clause①.

Chapter 3 Registration, Temporary Leave, Return, Dropout, and Expulsion

Article 14 (Registration) The students must pay their tuition and register for course enrollment within the registration period in each semester.

Article 15 (Temporary Leave) ① If the number of days student cannot attend class due to illness or other extenuating circumstances exceed one quarter of the entire number of course days, the student could be granted the temporary leave from school with the approval of the Dean of GSIT. ② The temporary leave from school cannot exceed four semesters in a row and shall not exceed six semesters in total. However, the time served in military conscription shall not be counted in the temporary leave and if the student wishes to take temporary leave from school for military conscription in the middle of the semester he is currently enrolled in, it shall be regarded as 'temporary leave due to military conscription.' Also, temporary leave due to long-term employment abroad or long-term overseas business trips shall be counted as a temporary leave of one semester if supported by documentary evidence.

Article 16 (Return)① If the student wishes to return school due to the expiration of temporary leave or because the cause of temporary leave is no longer valid, he or she shall submit the Application for Return during the course enrollment period for the semester he or she wishes to enroll. He or she shall then return to courses with the approval of the Dean of GSIT.② ‘Return from military conscription’ is confined to only one year within the discharge from the military; and if the student is discharged at less than one quarter of the days through the semester, his return could be granted despite the regulation of Clause①.

Article 17 (Dropout) Anyone who wishes to drop out of Graduate School shall submit an Dropout Application Form with the approval of the academic advisor and then gain the approval from the Dean of GSIT.

Article 18 (Expel) A student shall be expelled when he or she falls into any of the conditions below.

1. A student who did not return to school after his or her time of temporary leave has expired as in accordance to Article 15.
2. A student who has not completed registration during the registration period of each semester
3. A student who has not completed graduation requirements by the end of the maximum enrollment period
4. A student who has been expelled by the Graduate Studies Committee.

Article 18-2 (Request for Appeal) Anyone who objects to the expulsion by the Graduate Studies Committee pursuant to Article 18 may request an appeal within two weeks from the date of receiving the notice of expulsion.

Chapter 4 Courses, Credits and Completion

Article 19 (Curriculum) The matters concerning the organization and operation of the curriculum for student to complete shall be determined separately.

Article 20 (Maximum School Years) The maximum school years for this Graduate School cannot exceed 4 years. However, the semesters or years taken off of school shall not be counted.

Article 21 (Maximum Enrollment Period) The maximum enrollment period for this Graduate School cannot exceed two years or more. However, in the first year, students must take 3 semesters including seasonal semesters.

Article 22 (Time of Class) In principle, the classes in this Graduate School shall take place during the week

Article 23 (Number of classes) The number of days of the classes shall take more than 30 weeks (more than 15 weeks each semester).

Article 24 (Credits per Semester) In principle, the credits earned per semester shall be no less than 6 credits and no more than 18 credits including research credits.

Article 25 (Seasonal Semester) The seasonal semester shall be held within 8 weeks and up to 9 course credits could be earned per seasonal semester.

Article 26 (Required Credits) The two types of credits that students must earn are the curriculum credits (24 credits) and the research credits (12 credits)

1. Curriculum credits refer to credits earned by taking courses of the curricula set separately by the Graduate School.
2. Research credits refer to credits earned through research activities such as dissertation researches, seminars, and laboratory experiments.

Article 27 (Awarded Credits) Credits shall be awarded if a student has attended more than three quarter of the lecture times and credits shall only be recognized as valid if the final grade received is an S or above C°.

Article 27-2 (Additional Exams) ① If a student cannot take an exam due to illness or other extenuating circumstances, then he or she shall submit an application for an additional exam with the approval from his or her academic advisor and the professor of the course. ② The additional exams must be taken before the start of the next semester.

Article 27-3 (Course Retake) In principle, retaking courses are not allowed. However, an exception could be made if given approval by the Dean of GSIT.

Article 28 (Course Completion) ① Students who earned the course credits in accordance with the University regulations and have a grade point average (GPA) of B° (3.0) or above are considered to have completed the course. ② The completion period for the course is at the end of every semester.

Article 29 (Course Evaluation) ① Academic grades are given based on exam scores, assignment evaluations, attendance, etc. and the grading system is as follows:

Grade	A+	A°	A-	B+	B°	B-	C+	C°	C-	D+	D°	D-	F
Grade Point	4.3	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	1.3	1.0	0.7	0

② The courses that can count towards research credits, such as courses that mainly consist of research work, seminars and laboratory experiments, shall be given in letter grades of either S (pass) or U (fail).

③ If there are not enough data for course evaluation, the grade of I (Incomplete) shall be given provisionally.

④ If the course is dropped within 9 weeks of course enrollment, the grade of W (Withdrawn) shall be received.

Article 29-2 (Dropping Course) ① Students are allowed to withdraw from courses within four to nine weeks since the beginning of the semester, with the grade resulting in W (Withdrawn). However, withdrawing from courses within 3 weeks is regarded as dropping the course. ② Dropping a course for the seasonal semester is only possible within 2 weeks since the beginning of semester, in which case it will be regarded as having cancelled the enrollment.

Chapter 5 Enrollment Past the Limit of Academic Years

Article 30 (Registration Obligation) Deleted, (Feb. 12, 2003)

Chapter 6 Research Procedures and Open Lectures

Article 31 (Research Procedure) ① Applicants who wish to take courses only for specific classes or subjects offered by this Graduate School may enter the research program with the approval of the Dean of GSIT. ② Research students in the research programs are regarded as having a bachelor's degree or an equivalent academic

qualification by the Minister of Education, and could be permitted to attend lectures after a certain screening process. ③ A research student must take less than 3 academic subjects which are offered by the Master's degree program every semester and research them. ④ A research student is required to pay a certain amount of tuition, and auditing credits are not recognized. ⑤ Certification of research experience could be issued with an attached form (1) for those research students with decent research results.

Article 32 (Open Lectures) ① This Graduate School can establish open lectures if necessary. ② The subjects, title, course period, capacity, location, and more details regarding open lectures are determined and announced by the Dean of GSIT.

Chapter 7 Academic Disciplines

Article 33 (Academic Probation) ① A graduate student whose GPA falls below B⁺ (3.0) every semester shall be placed under academic probation. ② Those who has been placed under academic probation more than twice during their enrollment could be expelled followed by the review and resolution of the Graduate Studies Committee.

Article 34 (Discipline) If a student engages in any acts that violate academic integrity, he or she could be disciplined followed by the review and resolution of the Graduate Studies Committee.

Chapter 8 Graduate Studies Committee

Article 35 (Composition) The Graduate Studies Committee shall be established for review and resolution of important matters concerning the graduate programs. The committee shall be composed of more than 7 professors and/or assistant professors who are appointed by the President of University upon the request by the Dean of GSIT, and the Head of the Committee shall be the Dean of GSIT.

Article 36 (Tenure of the Committee Members) The tenure of the Committee members are set as two years but the tenure could be renewed. However, in cases where a new member is appointed due to vacancy, his or her tenure shall last only as long as the remaining tenure of his or her predecessor.

Article 37 (Function of the Committee) The Graduate Studies Committee shall make reviews and resolutions about the following matters.

1. The matters regarding establishments, amendments, and deletion of regulations of the Graduate School or the Graduate Studies Committee including the University statutes and the regulation on degree conferment.
2. The matters regarding student's admission, completion, and degree conferment
3. The matters regarding the opening or closing of major(s) and their enrollment capacities.
4. The matters regarding education and research
5. The matters regarding the establishment and the management of research programs and open lectures
6. The matters regarding scholarships, bursaries and student rewards and punishments
7. The matters regarding tuition
8. The matters regarding formation, edition, and management of academic curricula
9. The matters regarding teaching personnel
10. Other matters regarding the operation of this Graduate School

Article 38 (Convention and Resolution of the Committee) ① The Graduate Studies Committee may be convened by the Dean of GSIT when necessary. However, if there is a demand for convention from more than one-third of the current members of the committee, then the Head of the Committee must convene the committee. ② The Committee shall be held with the attendance of more than a half majority of the current members, and the result of the review shall be determined with the positive vote from more than a half majority of the attended members. However, if there are equal votes for both sides, the Head of the Committee shall make the decision.

Chapter 9 Related Matters

Article 39 (Provisions Applicable Mutatis Mutandis) The Statutes of Pohang University of Science and Technology (POSTECH) and the Statutes of the Graduate School of POSTECH shall apply *mutatis mutandis* to matters other than those provided for by these regulations.

Article 40 (Detailed Enforcement Regulations) The matters necessary for the enforcement of this statute shall be determined separately by the Dean of GSIT followed by the review and the resolution of the Graduate Studies Committee.

Article 41 (Amendment of Statute) Amendments to these regulations shall be conducted through advance notice and review by the Graduate Studies Committee, and shall be reported to the Minister of Education.

Addendum

(Date of Establishment) These regulations shall take effect on August 27, 1992.

Addendum

These amended regulations shall take effect on July 13, 1995.

Addendum

These amended regulations shall take effect on June 1, 2001.

Addendum

1. (Effective Date) These amended regulations shall take effect on February 12, 2003.
2. (Interim Measures) Article 24 and Article 25 of these amended regulations shall be applied to freshmen of 2003, but the previous version of these regulations shall be applied to the students admitted before 2002.

Title

Certification of Research Experience

Department:

Name:

Born (dd/mm/year):

Research Program:

This certifies that the person above has participated in the research program above at the Graduate School of Information Technology from (dd/mm/year) to (dd/mm/year).

(dd/mm/year)

Dean of Graduate School of Information Technology, POSTECH (Signature)

President of POSTECH (Signature)