MyEnglishLab

Tutorials

Pearson
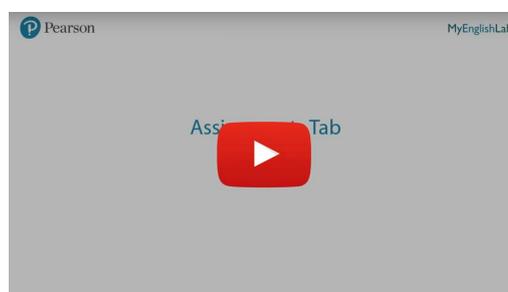
MyEnglishLab | Tutorials

Starting with MyEnglish Lab

⇨ Create and customise a course

⇨ Enroll students

⇨ Assigning content

Assign content to students

⇨ Exploring assignments

⇨ Using the to-do list

⇨ Using the calendar

⇨ Creating calendar events

⇨ View recent activities

⇨ Assigning content

⇨ Extending assignments due date

⇨ Deleting assignments

Watch on YouTube

Creating a new course

⇨ Create a new course

⇨ Choose a course type

⇨ Transferring assignments, resources, and events to a new course

⇨ Creating a course based on an existing course

⇨ Creating a new course with an existing group of students and a new product

⇨ Add resources to your course (Word, PDF, etc.)

⇨ Changing course default settings

⇨ Finding your course ID

⇨ Extending a course end date

⇨ Renaming a course
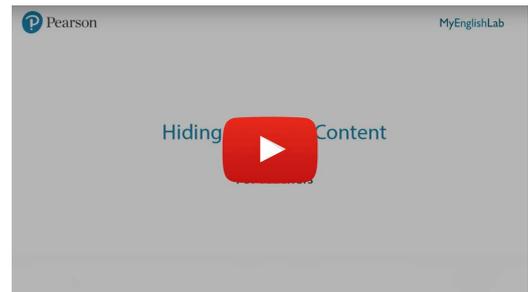
⇨ Deleting a course

⇨ Joining another teacher's course

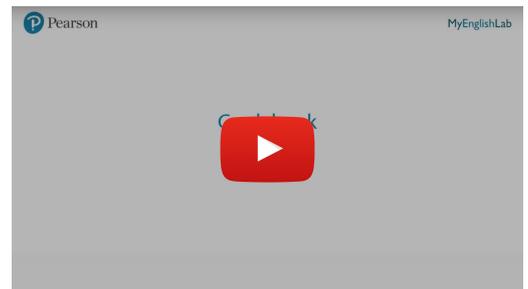Watch on YouTube

Pearson

MyEnglishLab | Tutorials

Content

⇨ Exploring course content

⇨ Assigning content

⇨ Hiding / showing content

⇨ Viewing content as a student

⇨ Adding another product

⇨ Opening eText content

Watch on YouTube

Gradebook e-reports

⇨ Exploring the Gradebook

⇨ Changing the Gradebook view

⇨ Filtering and sorting the Gradebook

⇨ Viewing grades by section or activity

⇨ Viewing student submissions

⇨ Assigning content from the Gradebook

⇨ Auto-grading for not submitted assignments

⇨ Viewing time spent on course or activity

⇨ Viewing common error report

⇨ Viewing diagnostic reports

⇨ Grading speaking and writing activities

⇨ Changing the Gradebook default settings and threshold percentage

⇨ Exporting Gradebook

⇨ Exporting multiple Gradebooks

Watch on YouTube

Pearson

MyEnglishLab | Tutorials

How to register students

⇨ Registering and enrolling a new student
⇨ Batch registration assistance
⇨ Register and enroll multiple students (batch record)
⇨ Checking batch registration status
⇨ Viewing students roster
⇨ Removing students from a course
⇨ Moving students to another course
⇨ Resetting students' passwords
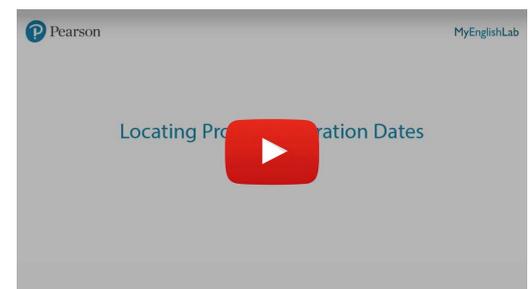

Watch on YouTube

How to send messages

⇨ Exploring the messages section
⇨ Sending messages
⇨ Checking messages
⇨ Viewing sent messages
⇨ Turning the messages on/off

Watch on YouTube

Profile update

⇨ Locating product expiration dates
⇨ Turning on e-mail notifications
⇨ Changing personal details
⇨ Resetting your password
⇨ Resetting students' passwords
⇨ Adding another product
⇨ Switching between basic and expert mode
⇨ Joining a teacher group

Watch on YouTube

Pearson