



# REGISTRATION INFORMATION 2026

## POSTGRADUATE STUDENTS

Dear UJ Student,

Please take note of the following important information and dates for the 2026 academic year.

### 1. ONLINE REGISTRATION

**PLEASE NOTE:** *As a returning student, you will be required to register during the official registration period. Failure to register during this period may result in you not being allowed to register later during the semester.*

Registration opens on **12 January 2026 until 6 February 2026** (only online, off-campus registration will be permitted).

You will only be able to register off campus (online). The University cannot guarantee your space if you do not register by the registration closing date. Please note that the registration dates may be adjusted; in such cases, details will be published on the UJ website.

**PLEASE NOTE:** *Coursework students who have only second-semester modules outstanding will also be required to register during the January 2026 registration period.*

**PLEASE NOTE:** *Students may not attend lectures for a programme or module if they are not registered for it. Similarly, no student may receive postgraduate research supervision unless they are formally registered for the research module and programme.*

### SCAM ALERT

The University of Johannesburg (UJ) would like to warn all applicants and // or prospective students not to fall victim to individuals attempting to scam them by promising admission and // or a study space at the University. Do not trust anyone promising to assist you in return for a fee. If you encounter any suspicious activity, please report the incident immediately to the UJ ethics hotline at [uj@thehotline.co.za](mailto:uj@thehotline.co.za).

### 2. PAYMENTS

All students, including students whose fees are paid by sponsors or employers, **are required to pay the following minimum amounts to register:**

- 2.1 Day students (tuition fees) – All students not residing in the residences: **R5 950**
- 2.2 Residence students (tuition fees and residence deposit)
  - 2.2.1 Students with acceptance letters from residences: **R9 850**
  - 2.2.2 Residence students who are provisionally selected // waiting for a space in residence: **R5 950**
- 2.3 International registering students with temporary residence visas must make an upfront payment of 40% of the fees due to the University.

**Payment methods:**

- 2.4 Credit cards (E-payments) will reflect on your UJ student account immediately.
- 2.5 **PLEASE NOTE:** *Alternative payment methods used will not reflect immediately and may impact on securing a place.*
- 2.6 For online E-payments, please use the following link: <https://ulink.uj.ac.za>.
- 2.7 **PLEASE NOTE:** *You must cancel your registration at the University if you decide to discontinue or withdraw from your qualification or study programme or register at another institution. Failure to do so may mean that you will be liable for fees.*

The following cancellation rules will apply:

**2.7.1 Total cancellation of studies**

- Cancellation on or before 25 February 2026: In this case, a total refund of the paid tuition fees and/or residence fees (where applicable) may be processed, (except for the ICT levy (R500) and registration levy (R650) which is non-refundable).
- Cancellation after 25 February 2026 (see point 2.7.2 below).

**2.7.2 Cancellation of modules**

<b>First Semester Modules</b>	<b>Second Semester Modules</b>
<p>Cancellation on or before 25 February 2026: No fees payable (except for the ICT levy (R500) and registration levy (R650), which are non-refundable).</p> <p>Cancellation on or before 8 April 2026: 50% credit is granted (except for the ICT levy (R500) and registration levy (R650), which are non-refundable).</p> <p>Cancellation after 8 April 2026: No credit is granted.</p>	<p>Cancellation on or before 29 July 2026: No fees payable (except for the ICT levy (R500) and registration levy (R650) which is non-refundable).</p> <p>Cancellation on or before 2 September 2026: 50% credit is granted (except for the ICT levy (R500) and registration levy (R650) which is non-refundable).</p> <p>Cancellation after 2 September 2026: No credit is granted.</p>
<p><b>Year Modules</b></p> <p>Cancellation on or before 25 February 2026: No fees payable (except for the ICT levy (R500) and registration levy (R650) which is non-refundable).</p> <p>Cancellation on or before 08 April 2026: 75% credit is granted (except for the ICT levy (R500) and registration levy (R650) which is non-refundable).</p> <p>Cancellation on or before 29 July 2026: 50% credit is granted (except for the ICT levy (R500) and registration levy (R650) which is non-refundable).</p> <p>Cancellation after 29 July 2026: No credit is granted.</p>	

### 3. CHANGES TO REGISTRATION OR CANCELLATION OF STUDIES

- 3.1 Requests for cancellation or change of studies from 9 February 2026 should be submitted to the relevant Faculty // College where you are registered. Faculty // College officer details, as well as the cancellation form, can be obtained at <https://www.uj.ac.za/admission-aid/registration/>.
- 3.2 **Failure to comply will render students liable for the fees of the relevant academic year. Additionally, affected module registrations may be recorded with a 'fail' result code, which will be reflected on the student's official academic transcript.**
- 3.3 Addition of modules can only be done during the registration period (applicable only to qualifications not following a pre-set-up structure). No further addition of modules will be permitted without the approval of the Heads of Departments (HoDs), staff members who have delegated authority, and // or the Vice Dean, Teaching and Learning.
- 3.4 Telephonic cancellations will not be accepted.
- 3.5 Students who fail to notify the University officially before the prescribed dates will forfeit any claim to the reimbursement.

### 4. TRANSFER STUDENTS

Students transferring from another university to UJ are required to register during the registration period (12 January 2026 until 6 February 2026).

First-year postgraduate students, who obtained their undergraduate qualification from another university, are required to submit a complete academic record (indicating completion), a certificate of good conduct, a copy of the applicable degree certificate as well as an ID, to their respective College/Faculty. Credit transfer requests must be approved by the relevant academic department. Please contact the College/Faculty Office for information.

The documents must be emailed to the relevant Faculty Officer (please see Faculty/College contact details at <https://www.uj.ac.za/admission-aid/registration/>). The subject line to indicate the qualification you have been accepted for as well as your student number.

### 5. INTERRUPTION OF STUDIES (IN ABEYANCE)

Students who interrupt their studies (having requested and received approval for an abeyance period) must apply for special permission from the relevant Head of Faculty Administration (HFA) to resume their studies well in advance of the official registration period.

### 6. STUDENT ACCESS CARDS

Student access cards may be collected on campus (after you have registered) from **Monday, 12 January 2026 until Friday, 6 February 2026** between **08:00 to 16:00** at the following venues:

CAMPUS	VENUE
APB - Bunting Road Campus	Con Cowan Building, Bring-your-own-device venue, 2 <sup>nd</sup> floor
APK - Kingsway Campus	D1 Lab 208
DFC - Doornfontein Campus	Samsung Venue, 2 <sup>nd</sup> Floor, QK Building
SWC - Soweto Campus	GNA09, Robert Sobukwe Building

Please ensure that you have your proof of registration and ID with you when collecting your student card. If you have lost your student card and need a replacement, a replacement fee of R150 for a new card must be paid on campus at the cashiers (card transactions only; no cash accepted).

## 7. ACADEMIC REGULATIONS

The Academic Regulations for 2026 are available on the following link <https://www.uj.ac.za/about/academic-calendar-and-regulations/> and provide essential guidance to administrative issues you might encounter. It is vital that each student reads and familiarises themselves with the Academic Regulations.

## 8. FACULTY RULES AND REGULATIONS (YEARBOOK)

2026 Faculty Rules and Regulations (Yearbooks) will be available on College/Faculty web pages. <https://www.uj.ac.za/faculties/>

## 9. TIMETABLES

Postgraduate students to contact the relevant department for their timetables. <https://www.uj.ac.za/admission-aid/registration/>

## 10. INTERNATIONAL STUDENTS

Students who are abroad and will still be in their home countries awaiting immigration documents during the registration period may be allowed to register conditionally under the conditions explained in point 11.

- 10.1 International students who are in South Africa at the time of registration are not eligible for conditional registration.
- 10.2 The Faculty of Science, the Faculty of Art, Design and Architecture as well as the Faculty of Engineering and the Built Environment, do not allow conditional registrations.
- 10.3 The Division for Global Engagement will be assisting with off-campus clearance from **Monday, 5 January 2026**, and would like to encourage students to make use of the off-campus clearance and registration process. Temporary Residence Visa holders (i.e., Study, Work, Critical Skills Visa, and Relative with an endorsement to study at the University of Johannesburg or Diplomatic Permit), Special Dispensation (i.e., ZEP), need to submit proof of valid medical aid cover, registered and administered in South Africa according to the Medical Schemes Act.
- 10.4 First-time registering students with a Temporary Resident Visa (i.e., Study, Work), with an endorsement to study at the University of Johannesburg or Diplomatic Permit, need to submit certified copies of their passport and // or a valid visa.
- 10.5 Permanent Residence Permit holders, Asylum Seekers, and Refugees with valid permits are required to submit a certified copy of the permit or barcoded ID.

Compliance clearance documents i.e., medical aid and visa, must be uploaded via the registration platform on <https://ulink.uj.ac.za>.

Follow the links below for more information pertaining to document categories to be uploaded:

<a href="#">Visa Full Time Studies</a>	<a href="#">Visa Part Time Studies</a>	<a href="#">Refugee Status</a>
<a href="#">Asylum Seeker</a>	<a href="#">Diplomatic Visa Holders</a>	<a href="#">Permanent Residence</a>
<a href="#">Out Of Seat Clearance</a>		

Should you require any additional assistance, feel free to contact our Internationalisation staff members <https://www.uj.ac.za/admission-aid/registration/> or visit <https://www.uj.ac.za/about/global-engagement/international-students/>.

## 11. CONDITIONAL REGISTRATION FOR ACADEMIC PURPOSES

Requests for conditional registration are approved by the relevant College // Faculty.

### Conditions:

- 11.1 Registration must take place during the formal registration period.
- 11.2 Payment must be received for the applicable registration amount, which includes the non-refundable registration levy.
- 11.3 The conditional registration agreement must be signed (in addition to the standard registration agreement). The document is available on the registration page of the UJ website.
- 11.4 Submission of all required documents.
- 11.5 Where required, the attendance of in-person classes from when classes commence.

Conditional registration will expire, and registration will be cancelled by 31 March 2026, or an earlier date as determined by the Faculty // College. The standard cancellation rules in respect of fees will apply. Conditionally registered students are not eligible for placement in UJ residences. Upon full registration, students may be considered for placement in UJ residence, should there be space available.

## 12. ACADEMIC CALENDAR

The University of Johannesburg Academic Calendar may be accessed at the following link <https://www.uj.ac.za/about/Pages/Academic-Calendar-and-Regulations.aspx>

## 13. FACULTY / COLLEGE, INTERNATIONALISATION AND GENERAL REGISTRATION SUPPORT

The following registration support is available during weekdays 07:30 – 16:00

- 13.1 Call Centre on 011 559 4555
- 13.2 Online chat or WhatsApp platform [www.uj.ac.za](http://www.uj.ac.za) // 087 240 6854
- 13.3 Contact details for each Faculty // College // Division can be viewed at <https://www.uj.ac.za/admission-aid/registration/>

## LECTURES WILL COMMENCE ON MONDAY 9 FEBRUARY 2026.

We wish you success with your studies.

Bettine van Vuuren (Prof)  
Registrar  
University of Johannesburg

