



POLICY ON STUDENT REGULATIONS

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Division/Unit/Department	Student Affairs
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¹ Approval must be by the same structure that approved the initial Policy.

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1. APPLICATION

- 1.1 Upon registration, whether in physical, electronic, or any other legally recognised format, a student commits to abide by the rules, policies, and regulations of the University of Johannesburg (UJ/the University), including all student-related regulations and policies as amended from time to time. It is the responsibility of each student to familiarise themselves with, and to remain informed of, the applicable rules, regulations, and official University policies. A lack of knowledge or understanding of relevant and applicable documents shall not be accepted as a defence in any proceedings or disciplinary processes instituted by the University.
- 1.2 A student commits an offence if the student contravenes any of the rules, policies or regulations of the University, and/or any legislation or regulations applicable to students of an institution of higher learning in South Africa, and/or any legislation of South Africa. In such circumstances, these regulations shall govern the investigation as well as the initiation and application of disciplinary processes by the University.
- 1.3 In circumstances where a student is alleged to have committed an act that constitutes a contravention of the rules, regulations, or policies of the University, as well as a criminal offence and/or gives rise to potential civil liability, the University reserves the right to:
 - 1.3.1 institute disciplinary proceedings against the student in terms of the University's Regulations for Student Discipline; and/or
 - 1.3.2 report the matter to the relevant law enforcement authorities for possible criminal investigation and prosecution; and/or
 - 1.3.3 support the pursuit of any applicable civil remedies.
- 1.3.4 The institution of internal disciplinary proceedings by the University is independent of and not contingent upon the institution or outcome of any criminal or civil proceedings arising from the same facts or incident.
- 1.4 Where the nature of the alleged misconduct poses a risk to the safety, well-being, or reputation of the University community, or threatens the integrity of the University, the University may implement temporary precautionary measures, including but not limited to suspension of the student, pending the outcome of the disciplinary and/or criminal proceedings.
- 1.5 In instances where the University suffers financial or reputational damage as a result of a student's misconduct, it reserves the right to pursue appropriate civil remedies against the student, including the recovery of damages, in addition to any disciplinary action taken.

2. DEFINITIONS

In these regulations, the terms below shall mean the following:

- 2.1 **Student:** Means any person registered as a student at the University of Johannesburg during any calendar year, irrespective of the mode, level, or programme of study (including Short Learning Programmes). For the purpose of the application of these Regulations, “Student” includes:
- 2.1.1 A person suspected of having committed a transgression while registered, irrespective of whether such person remains registered at the time of investigation or proceedings.
- 2.1.2 A person who is a registered student at the time of the proceedings described in these regulations, but who is suspected of a transgression (in which the University has an interest), committed before and/or after becoming a registered student.
- 2.1.3 A person who has ceased to be a student but is suspected of a transgression (in which the University has an interest) committed after having ceased to be a registered student.
- 2.2 **University:** The University of Johannesburg or UJ.
- 2.3 **Vice-Chancellor:** The Vice-Chancellor and Principal of the University of Johannesburg (herein after referred to as VC).
- 2.4 **Senior Director: Student Affairs:** The Director: Student Affairs of the University of Johannesburg.
- 2.5 **UJSRC:** The University of Johannesburg Student Representative Council as described in the Constitution of the UJSRC and Campus SRCs.
- 2.6 **Campus SRC:** The Campus Student Representative Council of a particular campus, as described in the Constitution of the UJSRC and Campus SRCs.
- 2.7 **Staff member (employee):** An academic, research or professional support employee of the University, irrespective of their appointment type (whether permanent, fixed-term contract, or temporary).
- 2.8 **Invigilator:** An employee responsible for ensuring that the assessment is conducted in accordance with the University’s Rules and Regulations. Invigilator can include an academic employee, usually from the relevant department, or an employee appointed by the University (Central Academic Administration) for this purpose.
- 2.9 **Assessment:** A structured process for measuring a student's achievement of learning outcomes, which may include a variety of methods such as tests, examinations, assignments, practicals, or presentations.
- 2.10 **Transgression:** (i) A transgression of the Student Regulations or any other regulations and/or (ii) statutory and/or (iii) common law transgressions.
- 2.11 **Days:** In calculating the number of days, Saturdays, Sundays, and public holidays are not taken into account. When counting days, the first day is excluded and the last day is included.

- 2.12 **Standard disciplinary procedure:** The procedure to be followed by all disciplinary bodies is indicated in these regulations, unless otherwise indicated in these regulations or the guiding document for the particular disciplinary body.

3. COMPLIANCE WITH REGULATIONS

- 3.1 All staff members of the University bear a shared responsibility to ensure that students comply with the applicable rules, policies, and regulations of the University, and to report any alleged contraventions in accordance with the prescribed procedures.
- 3.2 These provisions apply to all registered students at the University, irrespective of mode of study (full time, part time, distance, or online), level of qualifications, or location of study, including any University-approved activities taking place off campus or via digital platforms.

4. GENERAL CONDUCT – DISCIPLINARY CASES

- 4.1 Students of the University are expected to maintain conduct consistent with the values, reputation, and lawful expectations of the University as a public higher education institution. Without limiting the generality of the above, no student may engage in any of the following conduct, whether online or in person:
- 4.1.1 Dishonest conduct, including but not limited to cheating, misrepresentation, plagiarism, and falsification of information.
- 4.1.2 Violent or aggressive conduct, including verbal or online/cyber threats, intimidation, or physical harm to persons or property.
- 4.1.3 Indecent or inappropriate conduct that is offensive, lewd, or disrespectful to others or their reputation, or to the reputation of the University.
- 4.1.4 Conduct that harms or may reasonably be anticipated/expected to harm the good name, dignity, or reputation of another person or that of the University.
- 4.1.5 Conduct that constitutes or may constitute an offence under common law or any statute.
- 4.1.6 Improper, disgraceful, or indecent behaviour on any University-controlled premises or at any venue or event where the student may reasonably be identified with the University.

5. CONDUCT WITH REGARD TO THE UNIVERSITY

- 5.1 In terms of the Higher Education Act 101 of 1997 (as amended), the University is a recognised public higher education institution. Accordingly, students must uphold the dignity of the University at all times and may not conduct themselves in any manner that discredits the institution or impairs order and discipline.

- 5.2 A student shall be guilty of misconduct if they, by any act or omission, engage in conduct which directly or indirectly undermines the University's reputation, governance, authority, or operational integrity. Without limiting the generality of the foregoing, such conduct includes but is not limited to:
- 5.2.1 Knowingly providing materially false, inaccurate, or misleading information relating to the University.
- 5.2.2 Purporting to act or speak on behalf of the University without appropriate authority.
- 5.2.3 Any other act or omission, whether by statement, publication, or conduct, which may reasonably be expected to bring the University into disrepute, impair its operations, or harm its interest.

6. CONDUCT WITH REGARD TO OTHERS

- 6.1 Students must, at all times, treat fellow students, staff and visitors with respect and dignity. Prohibited conduct includes, but is not limited to:
- 6.1.1 Threatening, coercing, intimidating, or harassing others in any way.
- 6.1.2 Inducing or attempting to induce another person to act or refrain from acting by means of threats, reprisal, or coercion.
- 6.1.3.1 Obstructing or attempting to obstruct University employees or authorised visitors in the lawful performance of their duties.
- 6.1.3.2 Threatens another student, staff member or visitor at the University with injury, damage, or reprisal in order to induce such a student, staff member, or visitor to act or refrain from acting in any particular manner.
- 6.1.4 Obstructs or attempts to obstruct employees or visitors in the performance of their duties.
- 6.2 Sexual harassment, including:
- 6.2.1 Acts in an obscene, indecent, or sexually explicit behaviour, gesture or attempts to make unwanted physical contact and/or sexually suggestive comments or inappropriate jokes.
- 6.2.2 Verbal abuse or insults related to sexuality or gender.
- 6.2.3 Making suggestive gestures or engaging in sexually explicit behaviour
- 6.2.4 Sexual harassment, inappropriate sexual innuendos, or graphic comments.
- 6.2.5 Storage, creation, sale, or distribution of pornographic, obscene, or offensive material, publications, symbols, email, text, SMS, MMS, cartoons, objects, or material that incites violence.

- 6.2.6 acts in an Obscene, indecent, or sexually explicit behaviour, gesture or attempts to make unwanted physical contact and or
- 6.2.7 Sexual harassment, inappropriate sexual innuendos, or graphic comments and or
- 6.2.8 Intentional and or offensive, insulting, abusive, racist, or lewd behaviour and or
- 6.2.9 Storage, creation, sale, or distribution of pornographic, obscene, or offensive material, publications, symbols, email, text, SMS, MMS, cartoons, objects, or material that incites violence.
- 6.3 Racist, xenophobic, sexist, ableist, or other discriminatory conduct.
- 6.4 Intentional and/or offensive, insulting, abusive, racist, or lewd behaviour.
- 6.5 Refusal to comply with lawful and reasonable instructions issued by a person of authority.
- 6.6 Inciting or encouraging others to contravene University rules:
 - 6.6.1 Aiding or concealing a breach of University rules.
 - 6.6.2 Being unreasonable and/or intolerant of others and their personal beliefs, traditions, appearance or of diversity.
 - 6.6.3 Action that exposes others to serious danger or injury or exposes the University to potential accidental loss or damages, whether due to wilful, grossly negligent, or unintended acts of others.

7. CONDUCT IN RELATION TO THE ACADEMIC PROCESS

- 7.1 Students may not engage in any conduct that disrupts or obstructs the academic, administrative, or research activities of the University or those of its staff or fellow students.
- 7.2 Students are prohibited from organising, participating in, or encouraging any form of protest, demonstration, or student action that:
 - 7.2.1 Results in harm or injury to others.
 - 7.2.2 Disrupts academic activities or the operation of the University.
- 7.3 A student commits a transgression if they:
 - 7.3.1 Disrupt, obstruct, or prevent the teaching, learning, or assessment process.
 - 7.3.2 Fail and/or neglect to attend prescribed academic activities without just cause. Students must attend all lectures, group classes, seminars, tutorials, practical classes, and excursions as determined in the relevant programme regulations.

- 7.3.3 Fail and/or neglect to complete all their prescribed work and write all tests. In case of illness, students must submit an acceptable medical certificate.
- 7.4 Students must comply with the regulations pertaining to the control of assessment, examinations, and class tests.
- 7.5 During an assessment, class test or examination, students may not:
 - 7.5.1 Help or try to help other students.
 - 7.5.2 Obtain or try to obtain help from other students.
- 7.6 Possession and use of any form of unauthorised material is prohibited, and students may not:
 - 7.6.1 Assist another student in contravening a regulation or fail to take reasonable precautions to ensure that other students will not have access to their work.
 - 7.6.2 Cause a disturbance in, or in the proximity of, the assessment, test, or examination venue, or conduct themselves in an improper or unbecoming manner.
 - 7.6.3 Disregard the instructions of an invigilator and or the relevant lecturer.
- 7.7 Students may not partake in any form of academic misconduct. Academic misconduct refers to a breach of academic integrity brought about by any action or omission which assists others in gaining an unfair academic advantage. Academic misconduct includes, but is not limited to, plagiarism, the use of generative artificial intelligence (AI) without full acknowledgement of the source, fabrication, falsification, cheating, and collusion. Students should refer to the Policy on Academic Misconduct as well as the Policy on Research Ethics for full details.

8. ORGANISED STUDENT ACTIVITY

8.1 Demonstrations and protest

- 8.1.1 A student's right to organise demonstrations is recognised. If students want to organise a march, demonstration, protest action or similar event, they must apply in writing to the Director: Student Life and Governance at least three (3) working days before the date of the action. In considering the application, the Director: Student Life and Governance takes into account whether or not the action might:
 - 8.1.1.1 Cause damage or injury to other people, or violate their rights; or
 - 8.1.1.2 Disrupt or otherwise impact the academic activities of other students or staff, or the orderly functioning of the University.
- 8.1.2 Partaking in unauthorised or unlawful mass or protest actions, including unlawful processions, meetings, boycotts, occupation of venues or any other area, constitutes a breach of these Regulations.
- 8.1.3 No protest in any form against an individual will be permitted.

8.2 Meetings and functions

8.2.1 A student's right to hold a meeting or function on campus is recognised. If students wish to organise a meeting or function on campus, they must – in addition to the other requirements set out in the appropriate policy documents – apply for this in writing to the Director: Student Life and Governance at least three (3) working days before the date of the event. In considering the application, the Director: Student Life and Governance will take into account whether or not the event might:

8.2.1.1 Cause damage or injury to other people, or violate their rights; or

8.2.1.2 Disrupt or otherwise impact the academic activities of other students or staff, or the orderly functioning of the University.

8.2.2 No meeting or function may be organised without the written consent of the Director: Student Life and Governance.

8.3 Distribution of publications

8.3.1 A student's right to distribute documents and publications on campus is recognised. If students wish to distribute documents and publications on campus, they must apply, in writing, to the campus Student Representative Council (SRC). SRC will seek permission from the Director of Student Life and Governance to allow publication. The Campus SRC, in consultation with the Director: Student Life and Governance, must take into account whether or not the distribution of documents and publications might:

8.3.1.1 Cause damage or injury to other people, or violate their rights; or

8.3.1.2 Disrupt or otherwise impact the academic activities of other students or staff, or the orderly functioning of the University.

8.3.2 If students wish to distribute a publication containing the name of the University outside the University, they must apply for this to the Campus SRC. In considering such an application, the campus SRC will take into account the conditions stated in section 8.3.1.

8.3.3 Any publication for which students are responsible may only be published if authorised as in 8.3.1.

8.4 Use of social media (SMP)

8.4.1 The University provides a uniform framework for the use of SMPs by stakeholders, whether or not the SMPs are used for or on behalf of the University, or are UJ SMPs. The framework must also be viewed against the broader background of the use of all forms of communication by stakeholders.

8.4.1.1 Students must be alert to the fact that the contents they post on SMPs may not contravene the regulations to which they subscribe when they register as students at the University, including the UJ Student Regulations.

8.4.1.2 The University has zero tolerance for bullying, including on social media.

8.5 Petitions

8.5.1 The student's right to draw up and deliver a petition is recognised. The right to draw up a petition may be revoked if it might:

8.5.1.1 Cause damage or injury to other people, or violate their rights; or

8.5.1.2 Disrupt or otherwise impact the academic activities of other students or staff, or the orderly functioning of the University.

8.5.2 Petitions must be drawn up in accordance with the relevant events policy documents.

8.6 Use of University premises

8.6.1 A student's right to make use of the halls, rooms, premises, and sports fields of the University is recognised. If students wish to make use of University premises for an activity related to organised student life, they must apply for this in writing to the Director: Student Life and Governance or the Director: Accommodation, depending on the organisation to which the applicant belongs, take into account whether or not they might:

8.6.1.1 Cause damage or injury to other people, or violate their rights; or

8.6.1.2 Disrupt or otherwise impact the academic activities of other students or staff, or the orderly functioning of the University.

8.6.2 After the Director: Student Life and Governance or the Director: Accommodation has approved the holding of a function; the relevant authority considers the application for the use of the venue by taking into account the availability of the venue and the University's programme.

8.6.3 Venues must be booked according to the prescribed procedure.

8.6.4 Students may not use University property without due permission.

8.7 Noticeboards

8.7.1 A student's right to make use of noticeboards is recognised. If students wish to make use of the noticeboards, they must apply for this to the Campus SRC. In considering the application, the Campus SRC takes into account whether or not the action might:

8.7.1.1 Cause damage or injury to other people, or violate their rights; or

8.7.1.2 Disrupt or otherwise impact the academic activities of other students or staff, or the orderly functioning of the University.

- 8.7.2 Notices may be put up on approved noticeboards only unless permission has been granted by the Executive Director: Facilities Management for notices to be put up in other places as well.
- 8.7.3 The quantity and size of the notices that are put up are subject to the restrictions set by the Campus SRC.
- 8.7.4 Notices that are put up on noticeboards without the appropriate stamp of approval of the Office of the Campus SRC will be regarded as illegal notices and will be removed.
- 8.7.5 Students may not deface a notice by markings of any kind.
- 8.7.6 Notices may only be placed on official notice boards. Where notices are placed on e.g., buildings, art, etc., action will be taken against students and/or societies.

8.8 Funds and fundraising

- 8.8.1 A student may not financially mismanage or misappropriate funds of the University, or funds under the control of the University, and may not spend such funds without accounting for such expenditure in terms of the University's financial policies.
- 8.8.2 Any student may initiate a fundraising action on behalf of a University student organisation in accordance with the provisions laid down by the Director: Student Life and Governance or the Director: Accommodation, depending on the organisation the applicant belongs to.
- 8.8.3 The written authorisation of the Director: Student Life and Governance or the Director: Accommodation must be obtained before such action may be initiated.
- 8.8.4 The right to raise funds may be revoked if it might:
 - 8.8.4.1 Cause damage or injury to other people, or violate their rights: or
 - 8.8.4.2 Disrupt or otherwise impact the academic activities of other students or staff, or the orderly functioning of the University.

9. RIGHT OF ADMISSION

- 9.1 The Council of the University of Johannesburg reserves the right of admission of students to the University.
- 9.2 When students, who are at the time or have previously been registered at any other institution of higher learning in South Africa or globally, apply to study at the University of Johannesburg, they must declare such studies and must submit a certificate of good conduct and a full official academic record.

The University has the right to revoke or amend the admission status of an applicant and cancel or refuse the registration of a student who provided

incorrect, misleading, or false information and/or documentation material to for an application for admission or re-admission, or who omitted to provide information or documentation material to an application for admission or re-admission.

Students may not register simultaneously for (a) two programmes at the University, or (b) for a programme or module at another university, concurrently with their registration at the University without prior written consent of the Executive Dean of the relevant faculty, in consultation with the Registrar, and the relevant authority of the other university.

- 9.3 Students must, at all times, carry their student cards with them whilst on any of the University premises, and must produce the card when an official of the University (including but not limited to a lecturer, Protection Services staff member, Invigilator) requests to view the card for verification purposes.
- 9.4 Students may not allow any other person to use their student card for any reason whatsoever.
- 9.5 All students must leave the campus during periods that the University is officially closed, except if other arrangements with the relevant University authorities have been made.
- 9.6 Students may not occupy or be present on any property or premises owned or controlled by the University after being requested to leave such property or premises by an employee acting in the course and scope of their duties.

10. ACCESS TO INFORMATION

- 10.1 Students may only access or use the information, data, systems, and resources for which they are authorised.
- 10.2 Students may only access or use the information, data, systems, and resources for which they are authorised.
- 10.3 Students may use the University's information technology resources primarily for academic and educational purposes. Limited personal use is permitted, provided it does not interfere with academic responsibilities, violate University policies, or compromise the security and performance of IT systems. Right to Access Personal Information: Students have the right to access their own personal information held by the University. This means they can request their academic records, personal details, and any information that the University holds that pertains to them, subject to certain conditions.
- 10.4 Students are expected to familiarise themselves with and adhere to the Information and Communications Technologies Acceptable Use policy governing the use of the University's campus network and information technology resources. The unauthorised use or abuse includes the following, but is not limited to:

- 10.4.1 Sharing any official UJ or personal login codes and passwords with any other person;
- 10.4.2 Unauthorised use of software;
- 10.4.3 Interception of network traffic;
- 10.4.4 Transgressions of copyright rules, as set in national and international copyright acts, treaties and agreements;
- 10.4.5 Unauthorised use of facilities for personal, financial, or any other profits;
- 10.4.6 The playing of unauthorised computer games;
- 10.4.7 Ownership, disclosure or viewing of pornographic material unless it is related to approved and/or *bona fide* research;
- 10.4.8 A student may be denied access to their personal information if there is a legal obligation on the university to do so.
- 10.4.9 Intentional or negligent distribution or development of computer viruses;
- 10.4.10 establishment of services such as file, WWW and email servers without the necessary authorisation or approval (including abuse of registered University domain names and IP addresses);
- 10.4.11 linking any apparatus to the network without the written approval of the Information Technology Division;
- 10.4.12 removal or exchange of computer equipment without the approval of the Information Technology Division;
- 10.4.13 changing or extending network equipment without the approval of the Information Technology Division;
- 10.4.14 attempts at unlawfully obtaining the login codes and passwords of other users;
- 10.4.15 intentional or negligent disclosures of confidential information, including salary and other financial information;
- 10.5 A student may not use indecent or insulting language in electronic mail or electronic discussion groups.

11. ALCOHOL

- 11.1 Students are not allowed to consume or have alcohol in areas of the University that are not designated for such use.
- 11.2 Students commit a transgression if they are under the influence of alcohol or drugs while participating in the activities of the University, or where the student may be identified with the University or any abuse of alcohol or drugs on University premises or premises controlled by the University.

12. PROHIBITED DEPENDENCE-FORMING DRUGS

- 12.1 Students may not illegally possess, use, or distribute any prohibited dependence-forming, illegal substances, drugs as described in the Drugs and Drug Trafficking Act 140 of 1992, on any property or premises owned or controlled by the University or on any official tour or excursion of the University. Students must not be found to be under the influence of drugs in any of the said places.

13. THEFT, FORGERY, UTTERING AND RELATED TRANSGRESSIONS

- 13.1 Students may not:
- 13.1.1 Intentionally, negligently or without permission, move or remove any property of the University or of any other person.
 - 13.1.2 Intentionally and without permission, using violence or threat, move or remove any property of the University or of any other person.
 - 13.1.3 Forge any document, certificate, or statement of the University, or submit any forged document, certificate, or statement to the University.
 - 13.1.4 Make a deliberate false statement or furnish false information to the University, official body, committee, Student Representative Council, or any student who is elected a student leader.
 - 13.1.5 Engage in hostile acts or behaviour that are not conducive to an academic environment, intentionally disrupting University activities, and/or causing interference with University authorities, or engaging in conduct that is intended to undermine the good orderly functioning or discipline at the University.

14. DAMAGE TO PROPERTY

- 14.1 Students may not intentionally or negligently destroy, damage, or deface any building, furniture, equipment, books, or other property owned or controlled by the University or any other person.
- 14.2 Students may not in any way write, draw, or scratch on the walls or pillars of the University or on other parts of University property.
- 14.3 Raids in any form are strictly prohibited, and no student may participate in raids.
- 14.4 The wrongful use, irresponsible handling, negligent or inconsiderate driving or damaging of any University vehicle, or any negligent or inconsiderate driving of a vehicle on the University premises.

15. FIREARMS AND DANGEROUS WEAPONS

- 15.1 Students may not have a firearm and/or dangerous weapons in their possession while on the University premises. Any student who enters University premises

with a dangerous weapon (including but not limited to knives, firearms, or spears) must declare such weapon at Protection Services, sign a register and hand it in to Protection Services for the duration that they are on University premises.

- 15.2 Day students who wish to bring items which may be viewed as a dangerous weapon with them on campus must leave them with Protection Services for safekeeping.
- 15.3 Residence students must store items which may be viewed as a dangerous weapon in a safe in the residence or at Protection Services.

16. TOURS AND TRAVELLING

- 16.1 Trips, tours and camps occurring in the name of the University may be organised only with the permission of the relevant authority, which in the following cases is as follows:
 - 16.1.1 Academic: The head of the appropriate department.
 - 16.1.2 Sport: The head of the Sport Bureau.
 - 16.1.3 Members of residences or day houses: The Director: Accommodation.
 - 16.1.4 Other student organisations: The Director: Student Life and Governance.
- 16.2 The relevant authorities, as in 16.1, must nominate and/or approve a tour manager or camp custodian beforehand.
- 16.3 Rules with regard to conduct in these regulations also apply to student conduct during any official University tour or excursion, or occasion on which students represent the University.
- 16.4 During international immersions, during which our MBA students visit partner universities overseas, the following provisions will apply:
 - 16.4.1 Students participating in international immersions are not permitted to travel independently outside the official itinerary without prior written approval from the designated Immersion Leader. Any such unauthorised travel will be considered a breach of conduct and may lead to immediate disciplinary action, including removal from the immersion and/or repatriation at the student's own cost. Such incidents must be formally reported and may result in further disciplinary processes upon return.
 - 16.4.2 An Immersion Leader may, at their discretion, exclude a student from participating in certain immersion activities or terminate a student's participation in the immersion if the student behaves in a manner that is disruptive, disrespectful, or in contravention of the University's Code of Conduct. Such action must follow reasonable attempts to call the student to order, unless the nature of the misconduct warrants immediate intervention in the interest of the safety and integrity of the group.

- 16.4.3 Any disciplinary action taken during an immersion must be reported in writing by the Immersion Leader to their line manager within 24 hours. A formal disciplinary process will be initiated upon return to campus, in accordance with the University's Disciplinary Policy and Procedures.

17. TRAFFIC AND PARKING RULES

- 17.1 Students are subject to the traffic and parking rules set by the University.
- 17.2 No unauthorised vehicles will be allowed on the University premises.

18. SMOKING

- 18.1 Students may not smoke during lectures or in examination halls, or in any other place where smoking is prohibited by the University authorities.

19. INDUCTION PROGRAMME

- 19.1 During the orientation period for students, the residence and day-houses offer induction programmes for a period determined by the Director: Accommodation, with the express purpose of familiarising newcomers with the new circumstances and environment so that they may acquaint themselves with academic and social matters as soon and as effectively as possible. The Director: Accommodation must approve such a programme. The approved programmes are implemented by the respective student life managers and house committees, subject to the control of the Director: Accommodation.
- 19.2 Guidelines for the implementation of the induction programme are set out in a separate document.
- 19.3 Initiation in any form whatsoever or unofficial orientation of students is forbidden.
- 19.4 Interference with first-year students (with the exception of the programme set out in section 19.1) at an organised or individual level at any time whatsoever, or any direct or indirect physical abuse, or any form of psychological harm or humiliation of a first-year student is a serious offence.

20. STUDENT INFORMATION

- 20.1 Students must immediately notify the biographic department in writing of any change of personal information, such as, changes to first name(s) and/or surname, next of kin information, residential and/or postal address, contact information, and details of the person responsible for accounts.
- 20.2 In keeping with University policy, the names and addresses of final-year and honours students will be provided to *bona fide* employment organisations and for purposes of experiential learning placement, except in the case of students who

request the Registrar in writing to remove their names and addresses from such lists.

20.3 The addresses or personal particulars of University of Johannesburg students are not supplied to external organisations or people without the approval of the Registrar.

20.4 If students have suffered from a contagious or an infectious disease or have been in contact with such a disease, they must submit to the Registrar a medical certificate stating that they may return to the University without any danger of infecting others.

21. PARTICIPATION IN SPORT

21.1 Students who participate in sport do so at their own risk, and the University is in no way liable for any consequence of sports activities.

22. OUTSIDE PEOPLE ON CAMPUS

22.1 Outside people or external organisations may, with the permission of the appropriate authority of the University:

22.1.1 make use of the student noticeboards;

22.1.2 hold meetings and functions on campus;

22.1.3 distribute publications on campus;

22.1.4 appear on campus as speakers;

22.1.5 make use of University halls/rooms.

22.2 Any student organisation wishing to invite persons from outside the University to speak on a campus must, before such an invitation is extended, obtain approval from the Director: Student Life and Governance or the Director: Accommodation, depending on the organisation.

22.3 Permission to carry out any of the actions set out in 22.1 may be refused or revoked if there is reason to believe that they might interfere with the academic work of other students or staff members or with the functioning of the University, or on the basis of the non-availability of facilities or owing to cost or other practical implications.

22.4 If outside people wish to sell items on campus, permission must be obtained from the relevant authority.

22.5 The use of University premises by outside people or organisations is subject to the payment of the prescribed fees and the provisions laid down for the use of University premises.

23. AMENDMENT

- 23.1 These regulations must be reviewed by the Division of Student Affairs at least every three (3) years.
- 23.2 All amendments to these regulations must be commissioned by the Senior Director: Student Affairs.

Approval History Table	
Name of Approval Body (Committee)	Date that the policy/review was approved
Senate and Council	14 May 2007 & 20 September 2007
Senate and Council	12 November 2025 & 20 November 2025