



Information Session

Faculty of Economics and Business



Overview

- Contact
- How to select your courses?
- Exams and registration process
- Transcripts and Grading
- Additional Information

TIP: put reminders in your calender for important dates mentioned during the presentation



Welcome to the International Office of the Faculty

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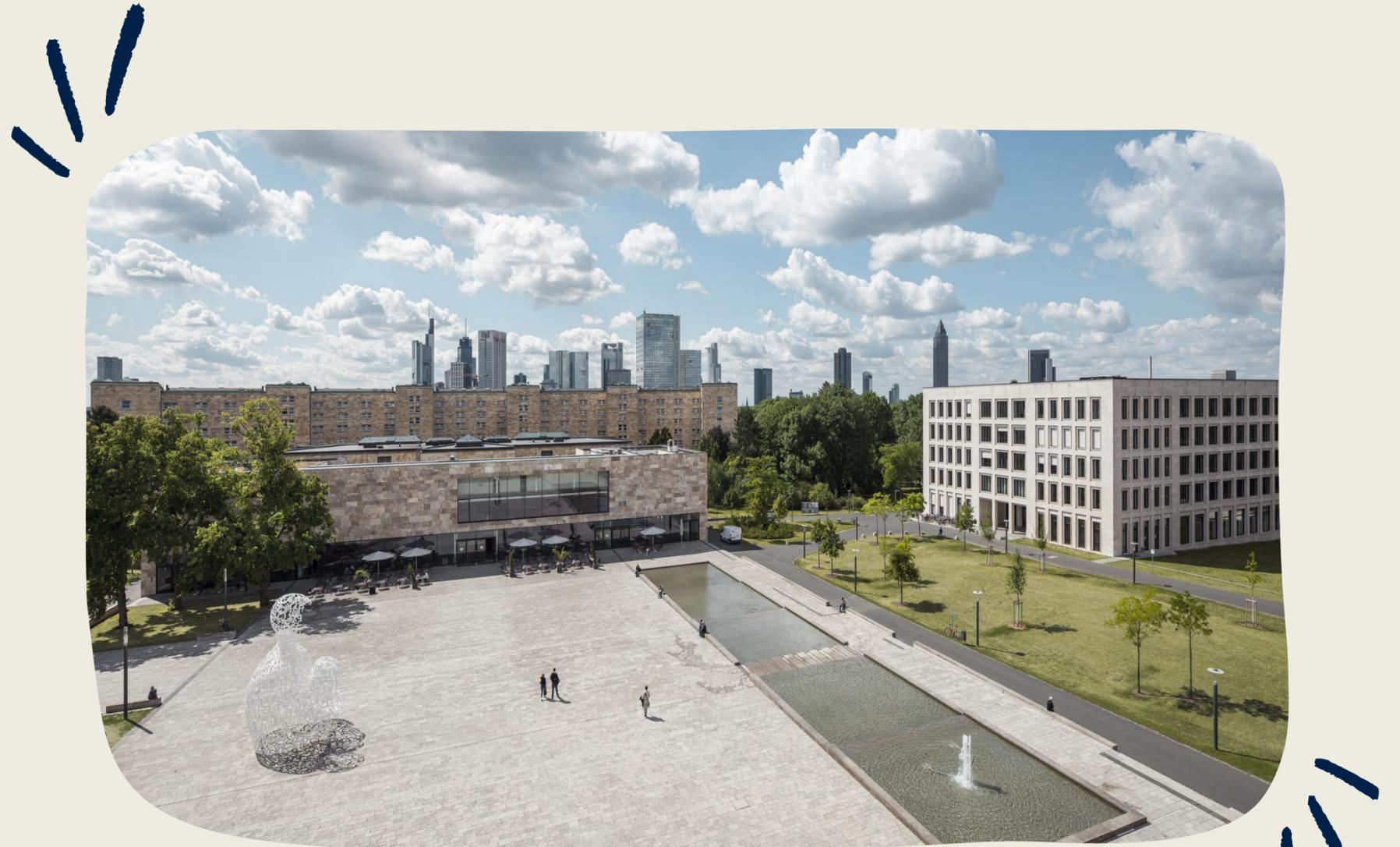
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Nadia Farhan

(Student Assistant - Paris Dauphine)

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RuW building

1st floor

Rooms 1.247, 1.213, 1.214

Any Doubt? Contact us

Course
Registration;
Transcript; Grading
etc.

International Office

Elena Reinbold

RuW Building, Room 1.247
befas@wiwi.uni-frankfurt.de

Administrative
matters
(VISA, housing,
matriculation etc)

Global Office

Julia Freier

House of Labor Building, 3rd Floor
incoming@uni-frankfurt.de

*You received an email with the
information on how to pick up your
student ID*



Academic Calendar

Semester Dates:

1st April 2026 – 30th September 2026

Lecture Dates:

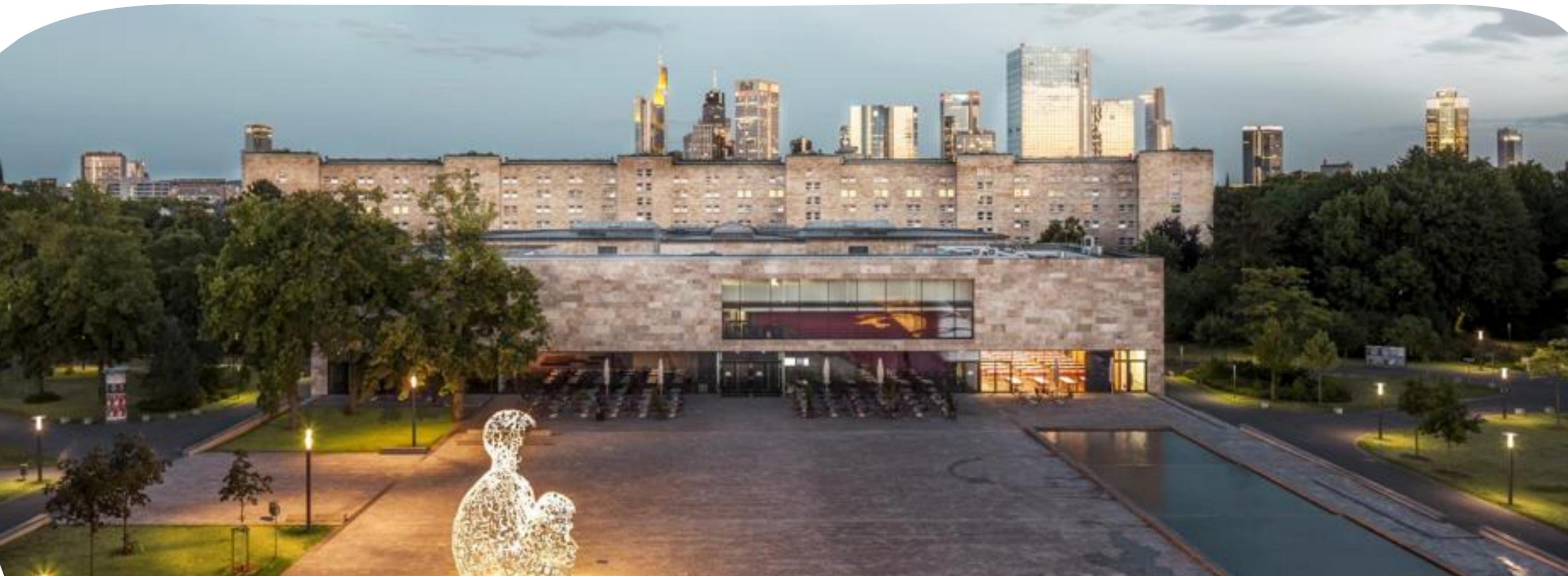
13th April 2026 - 17th July 2026

Examination Period:

20th July 2026 – 31st July 2026

How to select your Courses

A step by step explanation



General Information

Good to
★ know

30 CPs is a full workload
2 types of lectures

a) Lectures
with
exercises

→ lectures, exercises,
mentorship/tutorial

→ ONE exam at the end of the
course determines your final grade

b) (compact)
Seminars

→ Small study groups, topic-
related discussions

→ Essays, assignments &
presentations

Which courses can I attend?

How to register?

	Bachelor Lectures	Master Lectures	Seminars & Modules with capacity constrains	Modules from other faculties
Bachelor Students	Yes	Yes, but ask professor for permission before registration for exam <small>Except: Prof. Schündeln, Prof. A. Wolf</small>	Yes, We recommend no master seminars. But if you wish to do so, ask professor for permission.	Yes
Master Students	Yes	Yes	Yes	Yes
Registration	Registration only for exams necessary	Registration only for exams necessary	<ul style="list-style-type: none"> • Registration via form • Limited to three courses at maximum • Place after registration is not guaranteed 	<ul style="list-style-type: none"> • See other faculty's rules • Please take notice of all important deadlines and differences in the registration process for exams at other faculties!

Lectures & Seminars

Attendance

- lectures -> optional, BUT we strongly recommend to attendance
- seminars -> mandatory

Try to help each other by forming /joining learning groups

<https://www.wiwi-frankfurt.de/unser-angebot/>

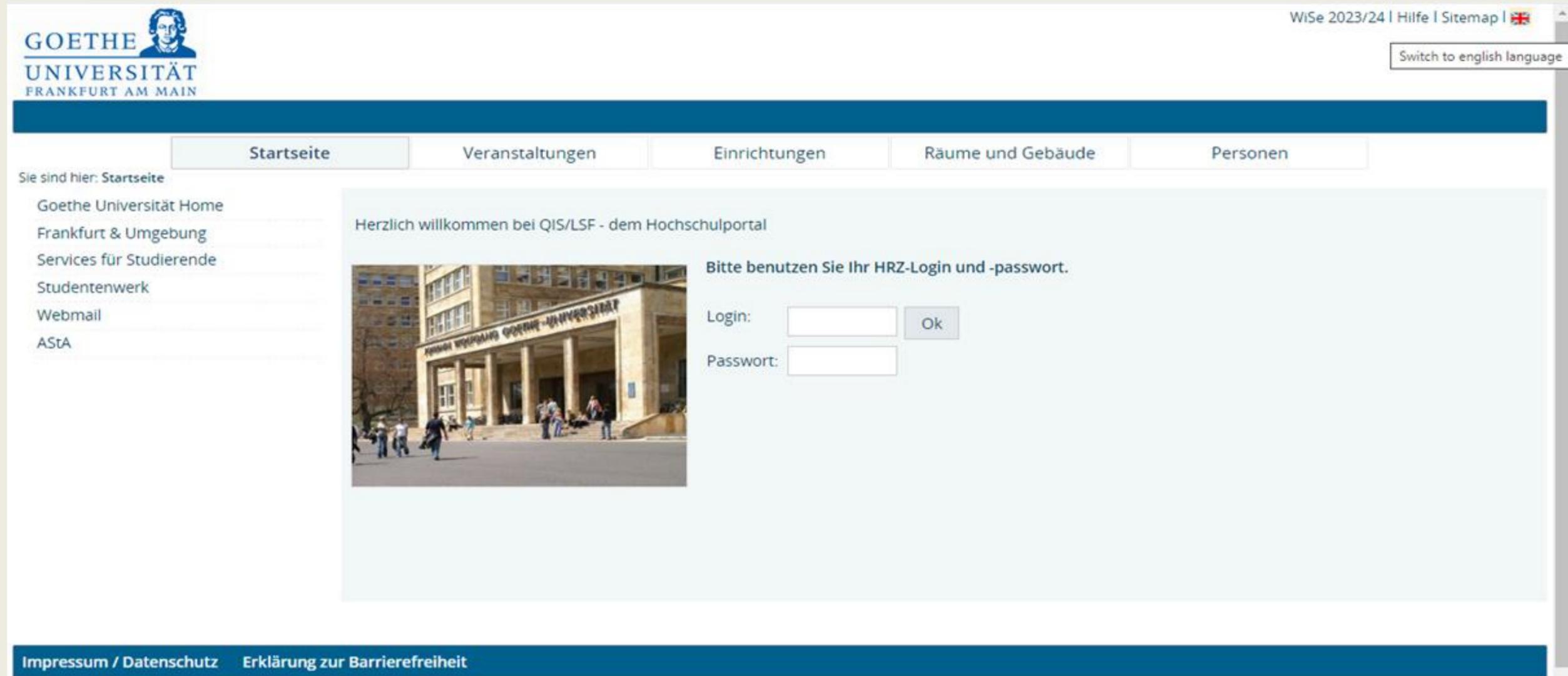
Do NOT underestimate the workload and try to study continuously from the START

Personal recommendation: *Studydrive*, there you can download notes or practice exams from past students/semesters



Electronic Course Catalogue:

QIS



The screenshot shows the QIS/LSF portal login page for Goethe University Frankfurt. At the top left is the university logo with the text "GOETHE UNIVERSITÄT FRANKFURT AM MAIN". At the top right, it says "WiSe 2023/24 | Hilfe | Sitemap" with a language switch button "Switch to english language". A navigation bar contains buttons for "Startseite", "Veranstaltungen", "Einrichtungen", "Räume und Gebäude", and "Personen". Below the navigation bar, a breadcrumb trail reads "Sie sind hier: Startseite". On the left, a sidebar lists links: "Goethe Universität Home", "Frankfurt & Umgebung", "Services für Studierende", "Studentenwerk", "Webmail", and "AStA". The main content area features a welcome message "Herzlich willkommen bei QIS/LSF - dem Hochschulportal" and a login prompt: "Bitte benutzen Sie Ihr HRZ-Login und -passwort." Below this is a login form with fields for "Login:" and "Passwort:", and an "Ok" button. A photograph of the university building is positioned to the left of the login form. At the bottom, a footer contains links for "Impressum / Datenschutz" and "Erklärung zur Barrierefreiheit".

[Goethe-Universität Frankfurt am Main <https://qis.server.uni-frankfurt.de/qisserver/rds?state=wlogin&login=in&breadCrumbSource=portal&noDBAction=y&init=yin>](https://qis.server.uni-frankfurt.de/qisserver/rds?state=wlogin&login=in&breadCrumbSource=portal&noDBAction=y&init=yin)

Electronic Course Catalogue:

QIS

The screenshot displays the QIS Electronic Course Catalogue interface. At the top, there is a navigation bar with tabs for 'My Functions', 'Home', 'Courses', 'Institutions', 'Facilities', and 'Members'. Below this, a breadcrumb trail indicates the current location: 'You are here: Home → Courses → Course Overview'. A sidebar on the left contains a menu with options: 'Course Overview', 'Search for Lectures', 'Curricula Timetable', 'Schedules', 'Lectures today', and 'Hide menu'. The main content area is titled 'Accounting / Fundamentals of Accounting - Single View'. It features a 'Functions' section with a 'Schedule preselected' button. Below this is a 'Page contents' section with links for 'Basic Information', 'Dates/Times/Location', 'Responsible Instructors', 'Departments', 'Contents', and 'Structure Tree'. The 'Basic Information' section is presented as a table with the following data:

Field	Value	Field	Value
Type of Course	lecture with practical component	Course Code	OACC / OBRW
Term	WiSe 2023/24	Hours per week in term	3
Expected no. of participants	600	Max. participants	
Language	German	Hyperlink	
Credits	5	Assignment	

Below the 'Basic Information' section is a 'Dates/Times/Location Group: [no name]' section, which contains a table with the following data:

Day	Time	Frequency	Duration	Room	Room-plan	Lecturer	Status	Remarks	Cancelled on	Max. participants
Fri.	10:00 bis 12:00	woch	20.10.2023 to 02.02.2024	Hörsaalzentrum Westend - HZ 2 (Vorbelegungsrecht FB 02 - siehe Zusatzbezeichnung)						

At the bottom of the 'Dates/Times/Location Group' section, there is a 'Group [no name]' label and a 'preselect' checkbox.



Course type, Title and Code

Macroeconomics 2 - Single View

Course's Title

Page contents: [Basic Information](#) | [Dates/Times/Location](#) | [Responsible Instructor](#) | [Departments](#) | [Contents](#) | [Structure Tree](#)

Basic Information

Type of Course	Vorlesung mit Übung	Course Code	PMAK
Term		Hours per week in term	4.0
Expected no. of participants	120	Max. participants	
Language	englisch	Hyperlink	
Credits	6	Assignment	

Course's Type

Course's Code

Dates/Times/Location Group: [no name] 📅

Day	Time	Frequency	Duration	Room	Room-	Lecturer	Status
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Course type, Title and Code

Macroeconomics 2 - Single View

Functions:

Page contents: [Basic Information](#) | [Dates/Times/Location](#) | [Responsible Instructor](#) | [Departments](#) | [Contents](#) | [Structure Tree](#)

Basic Information

Type of Course	Vorlesung mit Übung	Course Code	PMAK
Term	SoSe 2017	Hours per week in term	4.0
Expected no. of participants	120	Max. participants	
Language	englisch	Hyperlink	
Credits	6	Assignment	

Dates/Times/Location Group: [no name]

	Day	Time	Frequency	Dates	Room	Room-plan	Lecturer	Status
	Tue.	16:00 bis 18:00	woch	18.04.2017 to 21.07.2017	Hörsaalzentrum - HZ 15 (Vorbelegungsrecht Fb 02)			
	Mon.	12:00 bis 14:00	ungerWoch	24.04.2017 to 21.07.2017	Hörsaalzentrum - HZ 15 (Vorbelegungsrecht Fb 02)			

Frequency: every week

Frequency: every other uneven week (gerWoch -> even Weeks)



Course List

Course List Winter Semester 2022/23

We do not guarantee that the dates and contents given below are correct and complete; the list may be subject to change.
 Please check the courses on QIS for the most up-to-date information and for more details (linked here)
 You can find the exam registration forms linked here
 You can find the exam timetable linked here
 Please Note the following
 A space in the courses with a limited number of participants cannot be guaranteed. Please have an alternative in mind in case you do not get accepted.

ID	Course Code	Exam ID	Course Title	SWS	CP	Examiner full name	BSc/MSc	Limitation of Participants	Registration Procedure	Language	Start Registration	End Registration	End Withdrawal	Remark
5	EBCA	2167	English for Economists: Spezialisierungskurs A	3	6	Marcella Marburger	Bachelor	TNB (WiSp)	as described in LSF COURSE CATALOGUE Prerequisites	english	04-10-2022	13-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
6	EBCB	2168	English for Economists: Spezialisierungskurs B	3	6	Margaret Birbeck	Bachelor	TNB (WiSp)	as described in LSF COURSE CATALOGUE Prerequisites	english	04-10-2022	13-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
7	EBCD	2169	English for Economists: Spezialisierungskurs C	3	6	Margaret Birbeck	Bachelor	TNB (WiSp)	as described in LSF COURSE CATALOGUE Prerequisites	english	04-10-2022	13-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
8	EBCD	2170	English for Economists: Spezialisierungskurs D	3	6	Marcella Marburger	Bachelor	TNB (WiSp)	as described in LSF COURSE CATALOGUE Prerequisites	english	04-10-2022	13-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
9	SBCA	2183	Español económico: Spezialisierungskurs A	3	6	Giselle Zenga-Hirsch	Bachelor	TNB (WiSp)	as described in LSF COURSE CATALOGUE Prerequisites	spanish	04-10-2022	13-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
10	FBCA	2187	Français économique: Spezialisierungskurs A	3	6	Marie Theverin	Bachelor	TNB (WiSp)	as described in LSF COURSE CATALOGUE Prerequisites	french	04-10-2022	13-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
11	WPMA:PGOE	2555	Philosophische Grundlagen der Ökonomie	3	6	Yvonne Thorhauer	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
12	WPMA:EWA	2584	Einführung in das wissenschaftliche Arbeiten	3	6	Katharina Bushyla	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
13	WPMF:INMB	2689	Investment Management mit MATLAB	3	6	Vanya Hornoff	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
14	WPM:EKPE	2709	Empirische Kundendatenanalyse: Eine praxisorientierte Einführung	3	6	Martin Schmidberger	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
15	WPM:IEC	2711	Innovation, Entrepreneurship, Kontext	3	6	Cornelia Storz	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	english	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
16	WPM:EFTS	2713	Analysis of Economic and Financial Time Series	3	6	Balazs Csorna	Bachelor	Unlimited	registration form to pruefungsam@www.uni-frankfurt.de	english	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
17	WPM:ÖKM	2714	Die ökonomischen Klassiker und ihre moderne Fortsetzung	3	6	Bertram Scheffold	Bachelor	Unlimited	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
18	WPM:ICDA	2771	Innovation and Change in the Digital Age I	3	6	Christine Predmann-Streitz	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
19	WPM:EDSM	2840	Ethik der Sozialen Marktwirtschaft	3	6	Christof Altmann	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
20	WPM:CBM	2845	Changing Business Models of Insurance Companies Due to Internal and External Influence Factors	3	6	Gerrit van den Bink	Bachelor	Unlimited	registration form to pruefungsam@www.uni-frankfurt.de	english	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
21	WPM:FIPE	2859	Financial Economics with Python	3	6	Andreas Hackethal	Bachelor	TNB (50)	registration form to pruefungsam@www.uni-frankfurt.de	english	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
22	WPM:KIPH	2860	Künstliche Intelligenz: ökonomische Perspektiven und ethische Herausforderungen	3	6	Patrick Hedfeld	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
23	WPM:PKWE	2863	Praktische Konflikte zwischen Wirtschaft und Ethik	3	6	Helmut Hesse	Bachelor	TNB (30)	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
24	WPM:FEIS	2864	Finance Ethics, Impact Investing und Social Entrepreneurship	3	6	Eberhard Schnebel	Bachelor	Unlimited	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	Exception: BSc-Double Degree PSL-5 CP
25	BWIP	2259	Bedingungen und Strukturen beruflichen Lernens	4	6	Gerhard Minnameier	Bachelor	Unlimited	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	26-10-2022	26-10-2022	/
26	DACC	1900	Accounting I Betriebliches Rechnungswesen	3	5	Michael Hommel	Bachelor	Unlimited	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	10-01-2023	1 week before the Exam	/
27	DREC	1901	Recht für Wirtschaftswissenschaftler / Recht für Wirtschaftswissenschaften	3	5	Carsten, Caroline König, von Gall	Bachelor	Unlimited	registration form to pruefungsam@www.uni-frankfurt.de	german	13-10-2022	10-01-2023	1 week before the Exam	/

Please find the updated course list under the following link and under the tab „Information about course registration“: [Downloads - Fachbereich 02 | Goethe-Universität Frankfurt](#)

Online Learning System (OLAT)

IMPORTANT

GOETHE
UNIVERSITÄT
FRANKFURT AM MAIN

Willkommen in OLAT

HRZ-Login*

HRZ-Login

HRZ-Passwort*

HRZ-Passwort

Login

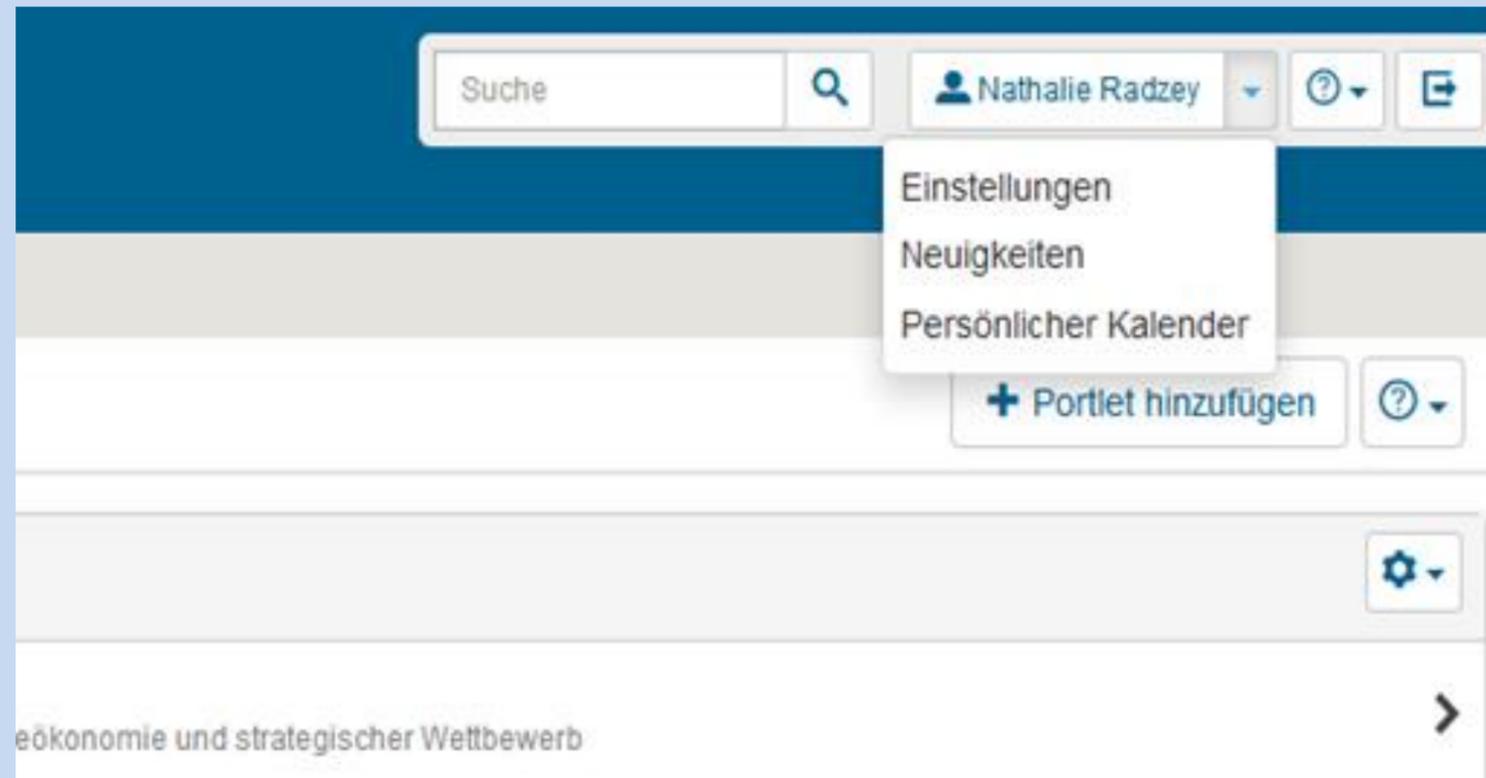
ZUERST AUSPROBIEREN?
Nutzen Sie den Gastzugang und erkunden Sie die Lernplattform.

Gastzugang

[Sie haben einen lokalen \(externen\) Account für OLAT?](#)



Using OLAT



1. Login OLAT -> HRZ Account
2. Choose the preferable language under settings: Einstellungen -> Sprachen
3. Use the search engine to find your courses (titel or course code)



Using OLAT



The screenshot shows the OLAT interface for a course titled "WS 2022/23 Public Finance". The left sidebar contains a navigation menu with items: Syllabus, Einschreibung, Kursinhalt, Kursplan, Folien, Problem sets, Forum (highlighted), and Groups. The main content area shows a forum post titled "Problem Set 5; Problem 5.2 (Excess Burden) (b) (1)" by Maurice Raebel, posted on 19/02/2023 at 05:04 PM. The post has 0 replies and 0 marked posts. A "New topic" button is visible above the table. The table has columns for Type, Discussion topic, Author, Last post, Reply, Marked posts, and New posts.

Type	Discussion topic	Author	Last post	Reply	Marked posts	New posts
NEW	Problem Set 5; Problem 5.2 (Excess Burden) (b) (1)	Maurice Raebel	19/02/2023 05:04 PM by Maurice Raebel	0	0	1

- OLAT is the platform, in which professors/lecturers upload the class materials
- NOT all of them use OLAT, some use MOODLE
- COURSE ENROLLMENT ON OLAT DOES **NOT** REPLACE REGISTRATION FOR EXAMINATION

Exams and registration process



Registration for exams

- Registration or Withdrawal from Registration for Exams via FORM
→ [Important Forms](#)
- **MUST** send an **EMAIL** to the **EXAMINATION OFFICE** (pruefungsamtwiwi@wiwi.uni-frankfurt.de*), except for:
 - a) language courses for economists
 - b) research seminars
(see remarks in course list)
 - c) exams of other faculties
- **MAKE SURE YOUR EXAMS DO NOT OVERLAP**
- Last 7 digits of your student ID = student ID number (Goethe Card)

* Check the email adress before sending the form, even if you copy the adress directly into your email!!!

Deadlines

All deadlines for the specific courses can be found on QIS , you have to scroll down and read carefully as the process is different for exchange students (like I explain during this presentation)

Short Application dates

- 22nd April 2026
- Courses (lectures & seminars) with or without capacity constraints and term paper
- Courses with capacity constraints and only a final written exam
- No first come first serve, it is a lottery system

Long Application dates

- 12th June 2026
- Courses without capacity constraints and only a final written exam

IMPORTANT: Always double check the deadlines in the course catalogue and on the course description on QIS. A few seminars without capacity limit still have the earlier sign-up deadlines.

Example

Goethe University
Faculty of Economics and Business



Registration Form for Exchange Students only for exams at the Faculty of Economics and Business

Please send the completed and signed form vial e-mail (pruefungsamt@wiwi.uni-frankfurt.de) with subject "Student ID, registration exchange student" to the Examination Office of the Faculty of Economics and Business within the respective registration deadline.

For individual deadlines, please see the course list provided.

We strongly recommend choosing courses without a limited number of participants, because these courses are available for sure.

An availability of courses with limited number of participants is not sure and you are allowed to choose three courses with limited number of participants at most. You will receive notification to your e-mail one week after the deadline, if such a course on your registration list is not available.

Family Name, First Name:

Student ID Goethe University:

E-Mail Address:

With my signature, I register for the following examination at the Faculty of Economics and Business:

Exam ID	Course Code	Course Title	Examiner	Limited Number of Participants
				▼

Courses with limited capacity

You can choose 3 courses with LIMITED capacity and group + prioritize them:

- Group A Prio 1, Group A Prio 2, Group A Prio 3, ..., Group A Prio 5
- Group B Prio 1, Group B Prio 2, Group B Prio 3, ..., Group B Prio 5
- Group C Prio 1, Group C Prio 2, Group C Prio 3, ..., Group C Prio 5

(the priority list can be continued as desired -> Prio 1 = highest priority)

If you are interested in more than 3 courses with limited capacity, you can also take part in the *Restplatzbörse/ Assignment of Available Capacities*

Courses with limited capacity

Exam ID	Course Code	Course Title	Examiner	Limited Number of Participants
2644	SEMF:EINR	European Insurance Regulation (Group A Prio 1)	Van Hulle	yes -
2665	SEMF:TCMA	Topics in Cost and Management Accounting (Group A Prio 2)	Rohlfing-Bastian	yes -
2727	SEMF: FRIB	FinTechs- (R)Evolution im Bankensektor (Group A Prio 3)	Wahrenburg	yes -
2846	WPMF: CGNB	Corporate Governance and Sustainability Reporting (Group B Prio 1)	Böcking	yes -
2691	WPMM: CSRSM	Corporate Social Responsibility from a Strategic Management Perspective (Group B Prio 2)	Koscher	yes -
2520	WPME: UNRE	Environment, Natural Resources, and the Greening of Energy Products (Group B Prio 3)	Weichenrieder	yes -
2584	WPMA: EWIA	Einführung in das wissenschaftliche Arbeiten	Buschyla	yes -
2567	WPMM: IAMA	Interactive Marketing	Kostyra	no -
2244	WMPF: ACC6	Accounting 6: Unternehmensbewertung	Hommel	no -
				-

Example for withdrawal

Goethe University
Faculty of Economics and Business



Withdrawal Form for Exchange Students only for exams at the Faculty of Economics and Business

Please send the completed and signed form vial e-mail (pruefungsamtwiwi.uni-frankfurt.de) with subject "Student ID, withdrawal exchange student" to the Examination Office of the Faculty of Economics and Business within the respective withdrawal deadline.

For individual deadlines, please see the course list provided.

Family Name, First Name:

Student ID Goethe University:

E-Mail Address:

With my signature, I withdraw from the following examination at the Faculty of Economics and Business:

Exam ID	Course Code	Course Title	Examiner	Limited Number of Participants
				▼

Important for (withdrawal)

1. Adding a course

- send a **NEW** registration form in due time with **just** the added course on the list (pruefungsamt@wiwi.uni-frankfurt.de)

2. Withdrawing from a course

- send a withdrawal form in due time with **just** the course you wish to withdraw from (pruefungsamt@wiwi.uni-frankfurt.de)

MAKE SURE YOU INCLUDE IN THIS FORM **ONLY** THE CHANGES!

Important: Follow the Rules or your form will not be considered!

Pre-scheduled Exams

How to register:

1. Complete the [regular Exam Registration Form](#) and send it to pruefungsamt@wiwi.uni-frankfurt.de in due time
2. Complete Approval Form -> collect signatures from:
 - a) Your HOME university
 - b) your professor/lecturer (always ASK in the beginning of the semester)
 - c) yourself
3. Send the Approval Form to pruefungsamt@wiwi.uni-frankfurt.de = [Registration for regular exam will change to pre-scheduled exam](#)
4. Arrange pre-scheduled exams (date and time) with professor/lecturer
5. Grading via exam certificate (filled in by professor)/lecturer handed in to pruefungsamt@wiwi.uni-frankfurt.de

**ONLY POSSIBLE, if you have to leave Frankfurt before the exam date
AND the respective professor/lecturer in Frankfurt agrees
PRE-SCHEDULED EXAMS replace the regular exam!**

Example of Approval Pre Scheduled exam form

1.

Goethe University
Faculty of Economics and Business



Registration Form for Exchange Students only for exams at the Faculty of Economics and Business

Please send the completed and signed form via e-mail (pruefungsamt@wiwi.uni-frankfurt.de) with subject "Student ID, registration exchange student" to the Examination Office of the Faculty of Economics and Business within the respective registration deadline.

For individual deadlines, please see the course list provided.

We strongly recommend choosing courses without a limited number of participants, because these courses are available for sure.

An availability of courses with limited number of participants is not sure and you are allowed to choose three courses with limited number of participants at most. You will receive notification to your e-mail one week after the deadline, if such a course on your registration list is not available.

Family Name, First Name:

Student ID Goethe University:

E-Mail Address:

With my signature, I register for the following examination at the Faculty of Economics and Business:

Exam ID	Course Code	Course Title	Examiner	Limited Number of Participants
				▼
				▼
				▼
				▼

2.

Goethe University
Faculty of Economics and Business



Approval for Prescheduled Examinations

Family Name, First Name:

Student ID Goethe University:

E-Mail Address:

Home Institution:

1. Confirmation Home Institution

Lecture Period in Frankfurt: 14.10.2024 – 14.02.2025

Examination Period in Frankfurt: 17.02.2024 – 28.02.2025

With my signature, I confirm that the above-mentioned student cannot attend the examination(s) as scheduled, because the semester at our institution starts before the scheduled examination date(s) in Frankfurt and the student has to leave earlier because attendance at the home institution is compulsory at the semester beginning.

Because of this situation, the student leaves Frankfurt on: _____

Date

Responsible Person's Name and Signature

2. Confirmation Examiner

With my signature, I confirm that I approved to offer a prescheduled exam for the student named above. I will arrange details with the student.

Exam ID	Course Code	Course Title	Examiner	Examiner's Signature

Inability to participate in the Examination

Illness -> “medical certificate”

In case you get sick, you **MUST** take a doctor appointment on the day of the exam (at the latest) and send the prescribed medical certificate form immediately per e-mail to the examination office of (pruefungsamt@wiwi.uni-frankfurt.de)

Please refer to the instructions' sheet for further details in case of illness

[Form for certifying inability to take an examination – Medical certificate – For submission to the responsible examination board](#)

Formular für die Bescheinigung der Prüfungsunfähigkeit – Ärztliches Attest –

Zur Vorlage beim Prüfungsamt des Fachbereichs 02
der Johann Wolfgang Goethe-Universität Frankfurt am Main

Angaben zur untersuchten Person:

Name:	Vorname:	Geburtsdatum:
Matrikelnummer:	Studiengang:	Adresse:

Erklärung der Ärztin/des Arztes:

Meine heutige Untersuchung zur Frage der Prüfungsunfähigkeit bei o.g. Patienten/Patientin hat aus ärztlicher Sicht folgendes ergeben:

Es liegen prüfungsrelevante Krankheitssymptome vor, die die Leistungsfähigkeit deutlich einschränken. Es handelt sich dabei nicht um Minderungen der Leistungsfähigkeit aufgrund der [bevorstehenden] Prüfungssituation, z.B. Prüfungsangst. Die Gesundheitsstörung ist nicht dauerhaft, sondern nur vorübergehend.

Der Patient/die Patientin ist für die stattfindende Prüfung:

Datum der Prüfung:	
Art der Prüfung:	<input type="checkbox"/> mündlich <input type="checkbox"/> schriftlich <input type="checkbox"/> sportpraktisch <input type="checkbox"/> sonstige:
Prüfung im Fach/Modul:	

aus medizinischer Sicht nicht prüfungsfähig:

am bzw. im Zeitraum von bis:	
------------------------------	--

Zusätzliche Angabe bei schriftlichen Hausarbeiten (z.B. Bachelorarbeiten u.a.):

Welche Verlängerung wird angesichts des Grades der Leistungsminderung befürwortet?

Wochen:	
---------	--

Datum, Praxistempel und Unterschrift

Erläuterungen für die Ärztin/den Arzt:

Wenn eine Studierende/r aus gesundheitlichen Gründen nicht zu einer Prüfung erscheint oder sie abbricht, hat er/sie gemäß Prüfungsordnung dem/r zuständigen Vorsitzenden des Prüfungsausschusses die Erkrankung glaubhaft zu machen. Zu diesem Zweck benötigt der/die Studierende ihr ärztliches Attest, das dem/r Vorsitzenden des Prüfungsausschusses erlaubt, aufgrund ihrer Angaben als medizinischem Sachverständigen die Rechtsfrage zu beantworten, ob Prüfungsunfähigkeit vorliegt. Da es für diese Beurteilung nicht ausreicht, dass Sie dem Prüfungsausschuss die Prüfungsunfähigkeit attestieren, werden Sie um Angaben zu den oben stehenden Punkten gebeten. Mit der Bitte um Ausfüllen dieses Attestes erklärt der/die Studierende seine/ihre Einwilligung dazu, dass Sie dem Prüfungsamt die vorstehenden Informationen mitteilen. Dies geschieht im Einklang mit dem Datenschutzgesetz. Nach § 11 Abs.1 Satz 1 des Hessischen Datenschutzgesetzes (HDSG) dürfen personenbezogene Daten erhoben werden, wenn ihre Kenntnis für die Aufgabenerfüllung der erhebenden Stelle erforderlich ist. Es wird ausdrücklich darauf hingewiesen, dass sich Ärztinnen bei Ausstellung eines unrichtigen Zeugnisses über den Gesundheitszustand eines Menschen zum Gebrauch gegenüber einer Behörde wider besseres Wissens nach § 276 StGB strafbar machen.

QIS: Grades

1.

GOETHE UNIVERSITÄT FRANKFURT AM MAIN

Summer 2023 | Help | Sitemap |

Home Courses Institutions Facilities Members

You are here: Home

- Goethe Universität Home
- Frankfurt & Environment
- Services for students
- Food & Accommodation
- Webmail
- ASTA

Welcome on QIS/LSF-Portal - the university portal

Please use your HRZ-login and -password.

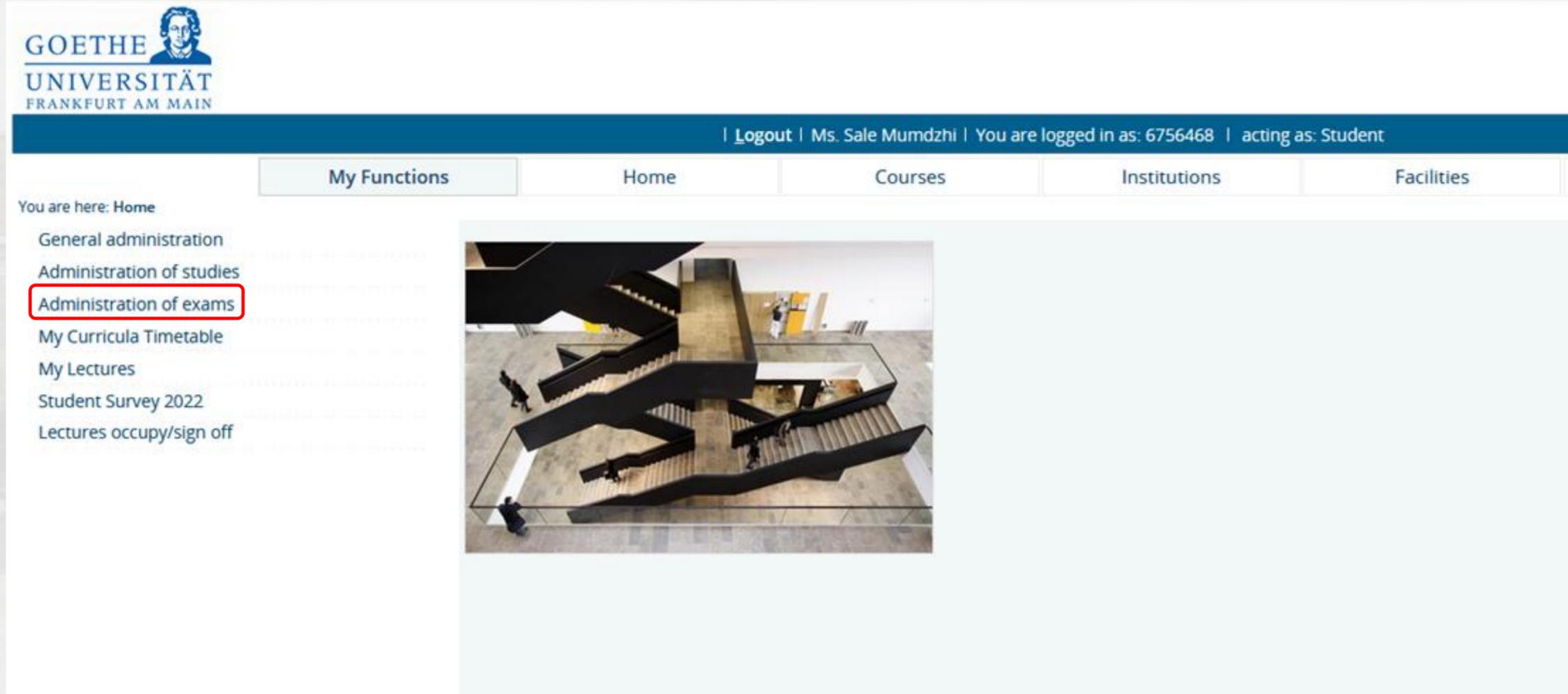
Login:

Password:

„s-number“
(s123456)

QIS: Grades

2.



The screenshot displays the Goethe University Frankfurt am Main QIS interface. At the top left is the university logo. A dark blue navigation bar contains the text: | Logout | Ms. Sale Mumdzhi | You are logged in as: 6756468 | acting as: Student. Below this is a light blue navigation menu with buttons for 'My Functions', 'Home', 'Courses', 'Institutions', and 'Facilities'. On the left side, a 'You are here: Home' breadcrumb is followed by a list of menu items: 'General administration', 'Administration of studies', 'Administration of exams' (highlighted with a red box), 'My Curricula Timetable', 'My Lectures', 'Student Survey 2022', and 'Lectures occupy/sign off'. To the right of the menu is a large image of a modern building's interior staircase.

QIS: Grades

3.

GOETHE
UNIVERSITÄT
FRANKFURT AM MAIN

| Logout | Ms. Sale Mumdzhi | You are logged in as: 6756468 | acting as: Student

My Functions Home Courses Institutions Facilities

You are here: Home → Administration of exams

- General administration
- Administration of studies
- Administration of exams
- My Curricula Timetable
- My Lectures
- Student Survey 2022
- Lectures occupy/sign off

Administration of exams

Helptext
Kontoauszüge finden Sie ab sofort unter dem Punkt "Notenspiegel".

[Register for Exams](#)
[Info on registered Exams](#)
[Summary of Grades](#)

No information/grades for pre-scheduled examinations on the QIS system, only for regular examinations

“Register for exams” does not work for exchange students!
(DIFFERENT EXAM REGISTRATION PROCEDURE, as in beginning of presentation)

Re-Take Exams[❦]

IMPORTANT TO NOTE:



- Retake exams **always** take place in **presence** and at **the beginning of the following semester**
- For this summer semester: **Beginning of Oktober**

Please plan accordingly

[Exam Dates and Information](#)



Transcripts and Grading



Transcript of records[!]

- Records of achievement
- All courses of our faculty are automatically included (no need to ask the professor for certificates!)
- Please send all other certificates per E-Mail to befas@wiwi.uni-Frankfurt.de (exam certificates from prescheduled exams, course certificate from other faculties, language courses, etc.)
- Failed/ No-show examinations are listed on the transcript


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Transcript of Records

International Office
Faculty of Economics and Business
Theodor-W.-Adorno-Platz 4, D-60629 Frankfurt am Main

Name of Student: Max Mustermann

Matriculation Number: 1234567

Semester: Summer Semester 2023

Date: 01.09.2023

Course Title	Course Code	Grade	ECTS Grade	Credit Points
Introduction to Econometrics	WPME:EOEK	1,3	A	5
Leadership in the Financial Industry	WPMF:LFIN	2,0	B	6
Monetary and Fiscal Interactions	MOFI	2,7	C	6
European Insurance Regulation	SEMF:EINR	3,0	C	6

Certified to be true: Dr. Lars Pilz
Frankfurt am Main 01.09.2023

Transcripts are automatically sent to you and your University per E-Mail in October (not earlier)



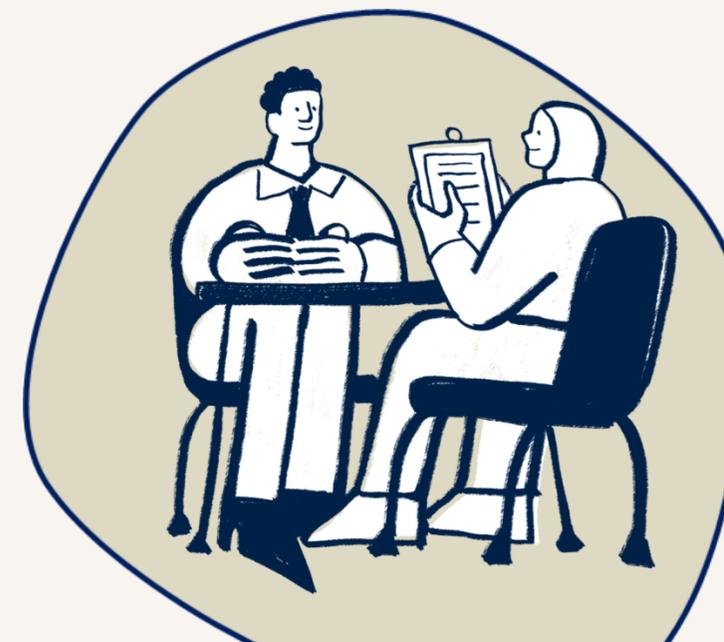
German Grading System

Grade	In Words	Explanation	ECTS Grade
1 / 1,3	Very Good	A very good achievement	A / A
1,7 / 2,0 / 2,3	Good	An achievement that considerably surpasses the demands set	B / B / C
2,7 / 3,0 / 3,3	Satisfactory	An achievement that satisfies average demands set	C / C / D
3,7 / 4,0	Sufficient	Sufficient	E / E
5,0	Not sufficient	An achievement that does not meet demands set	F

Fail



Additional Information





Learning German

- German language courses at the ISZ “Internationales Studienzentrum” (deutsch-im-studium@uni-frankfurt.de)
- Sprachzentrum
- Learning German to:
 - ... get to know the German culture
 - ... get in contact with local students
 - ... find your way through everyday life



Library of the Faculty (BRuW)

Opening Hours

Mon - Fri 9 a.m. – 10 p.m.
Sat + Sun 10 a.m. – 10 p.m.

Book Loan & Return

Mon - Fri 9 a.m. – 10 p.m.
Sat + Sun 10 a.m. – 10 p.m.

Your student ID is also your library card.



Student Associations

- Fachschaft WiWi
- Enactus
- AIESEC
- Goethe Business & Economics Club
- Bachelor Meets Business
- Green Finance Consulting e.V.
- 180 Degrees Consulting Frankfurt
- Impress! e.V.
- Founder Club Frankfurt
- MTP - Marketing zwischen Theorie und Praxis e.V.



Get in touch with others!

WiWir Buddy Program



Get a local student as
your Buddy!

wiwi.buddy@gmail.com

You will be automatically matched. If you do not receive a match by the middle of April please contact them.

Erasmus Student Network (ESN)



Gatherings, trips and
events for
international students

mail@esnfrankfurt.de

! Sports and Activities!

„Zentrum für Hochschulsport“ (Center of University Sports)

Instagram: [hochschulsport_frankfurt](#)

E-Mail: info@hochschulsport.uni-frankfurt.de

www.uni-frankfurt.de/hochschulsport : online registration starts around 2,5 weeks before semester start





Keep in mind!

- Please check your e-mails regularly, also *the spam folder*
- Please give us an alternative e-mail address, in case you use the e-mail providers such as OUTLOOK; LIVE & HOTMAIL by sending an email to befas@wiwi.uni-frankfurt.de
- **If you are staying for two semesters: DO NOT FORGET TO RE-REGISTER AND PAY THE RE-ENROLLMENT FEE FOR THE SECOND SEMESTER**
- Whenever you contact us, please be detailed and provide as much information as possible