

National Yang Ming Chiao Tung University Guidelines for Establishing the Student Merit and Demerit Committee

國立陽明交通大學學生獎懲委員會設置辦法

Enacted at the first extraordinary university affairs meeting in the second semester of the 2020–2021 academic year on
February 3, 2021

Amended at the first university affairs meeting in the 2020–2021 academic year on May 26, 2021

Amended at the first university affairs meeting in the 2020–2021 academic year on May 25, 2022

110 年 2 月 3 日國立陽明交通大學 109 學年度第 2 學期第 1 次臨時校務會議通過

110 年 5 月 26 日國立陽明交通大學 109 學年度第 1 次校務會議修正通過

111 年 5 月 25 日國立陽明交通大學 110 學年度第 2 次校務會議修正通過

Article 1 The Student Merit and Demerit Committee (hereinafter referred to as the Committee) is established to protect students' rights regarding merits and demerits during their enrollment at the University.

第一條 為求公平、公正處理學生在校學習、生活之有關獎懲事項，以確保學生合法權益，特設置學生獎懲委員會（以下簡稱本會）。

Article 2 The Committee comprises the following members:

第二條 本會組成如下：

1. Ex-officio members: Dean of Student Affairs, Vice Dean of Student Affairs, Dean of Academic Affairs, Director of the Mental Health and Counseling Center, Chief of the First Division of Student Assistance, and the Second Division of Student Assistance.

一、當然委員：學務長、副學務長、教務長、健康心理中心主任、生活輔導組組長（一組、二組）。

2. Selected members:

二、遴聘委員：

(1) Ten members are selected by the University President; each college appoints one candidate from its faculty members.

(一) 由校長自各學院推薦教師一人中遴聘十人。

(2) The Dean of Academic Affairs recommends 3–5 experts with backgrounds in jurisprudence, education, and psychology.

(二) 學務長推薦法學、教育學、心理學等學者專家三至五人。

(3) Four members are student representatives.

(三) 學生代表四人。

3. All members, including student representatives, are appointed by the Division of Student Assistance after approval by the University President.

三、所有委員暨學生代表由生輔組於每學年初簽請校長聘任之。

4. The term of each member is 1 year.

四、遴聘委員任期一年。

5. The position of committee chair is assumed by the Dean of Student Affairs,

and the position of executive secretary is assumed by the Chief of Division of Student Assistance

五、本會置召集人一人，由學務長兼任之；執行秘書一人，由生活輔導組組長兼任之。

Article 3 The missions of the Committee are as follows:

第三條 本會之任務：

1. Review and revision of guidelines for student conduct assessments and merit and demerit procedures.

一、學生操行、獎懲辦法之審議與修訂。

2. Review of major merit and demerit incidents.

二、學生重大獎懲案件（大功或大過以上）之審定。

3. Review of student conduct assessments and scores.

三、審議學生操行和評定成績。

4. Review of other matters relevant to student merit and demerit procedures.

四、其他有關學生獎懲事宜之審定。

Article 4 When necessary, the Committee convenes meetings on an irregular basis, during which at least half of the members must be present. Resolutions for the punishment of a demerit case must be agreed by two-thirds of the attending members before approval. Other resolutions must be agreed by half of attending members before approval.

第四條 本會為不定期依需要隨時召集之，但需超過本會委員二分之一以上出席始得開會，懲處案件決議時需經出席委員三分之二以上通過，其他決議需經出席委員二分之一以上通過始得成立。

Article 5 All members shall attend the meetings in person except for the substitutes of the ex-officio members and student representatives. The Committee may request that involved parties attend a meeting and explain their cases to the committee members.

第五條 本會召集開會時，委員應親自出席，惟當然委員及學生代表得指派代理出席。本會並得請有關人員及當事人員列席報告說明。

Article 6 The content of discussion and opinion exchange between committee members during meetings shall be kept confidential.

第六條 本會開會時各委員陳述討論之意見應嚴守秘密。

Article 7 Committee members may not simultaneously serve as members of the Student Appeal Review Committee.

第七條 委員不得兼任「學生申訴評議委員會委員」。

Article 8 The Guidelines shall be implemented upon approval by the University President. Any amendments shall be processed accordingly

第八條 本辦法經校務會議通過簽請校長核定後實施，修訂時亦同。