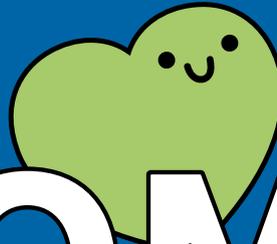
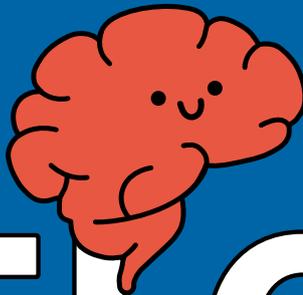
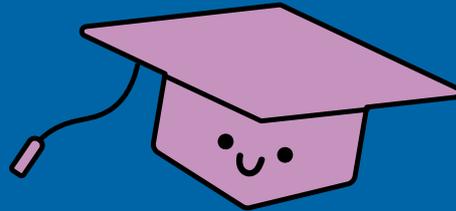


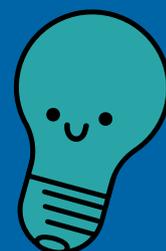
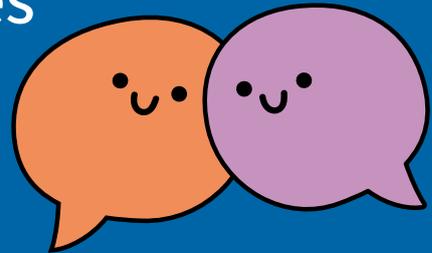


universität  
wien



# WELCOME

My guide to successful studies



English edition

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p. 20, p. 24, p. 26, p. 30, p. 31 · All rights reserved. No liability is assumed for the information provided. · Last updated: Autumn 2025

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# Welcome to the University of Vienna

## Your ideas shape the future.

The University of Vienna belongs to the top five per cent of all universities worldwide – and for a good reason. At the University of Vienna, brilliant minds meet to study, conduct research and shape the future in one of the most liveable cities in the world.

Our Main Building located on Vienna's Ringstrasse is more than just an architectural landmark – it is the beating heart of an internationally networked university. The University also operates 60 more teaching and research locations across Vienna. Discover numerous places where you can reflect, learn and discuss.

Our teachers will support you with expertise and commitment, promote your critical thinking skills and open up new perspectives based on the latest academic research. With about one third of our students coming from abroad and partnership agreements with more than 400 universities, you are a part of a vibrant international community.

Take control of your studies right from the start, network with fellow students and ask for help if something is not clear. At the University of Vienna you will get what you need to pursue your studies confidently and successfully.

For over 650 years, the University of Vienna has stood for education, research and innovation. With more than 180 degree programmes at 20 faculties and centres, here with us you will find the space you need to take your own path as well as support with any questions or queries.

## Are you ready to start your studies?

*As the Vice-Rector for Educational Affairs, I am happy to welcome you to the University of Vienna. You can look forward to an exciting time. Discover your field of study – we will support you by providing a wide range of university services and offers on your journey to your degree. I wish you a successful start of your studies.*

Christa Schnabl  
Vice-Rector for Educational Affairs



## Join the discussion!

Each semester, the University of Vienna poses a question that is of particular relevance to today's society. Join the debate and ask critical questions.



Semester question

The current semester question is:

.....

My thoughts on this: .....

.....

.....

# My first semester

## Important deadlines for the start of your studies

I have added the **orientation event** to my calendar.

## My objective for the first semester:

### Examination dates for the orientation period:

Examination date for .....  
on ..... Registration until: .....  registered

Examination date for .....  
on ..... Registration until: .....  registered

Examination date for .....  
on ..... Registration until: .....  registered

Examination date for .....  
on ..... Registration until: .....  registered

**Courses**, that help me reach my objective:

.....

.....

.....

.....



**Add the examination dates to your calendar now.**  
It is a good way to help you keep your eyes on the prize. Plan your courses, study time, work and free time well so you do not lose track.

# My contact points



If you have any questions regarding your degree programme or organisation of studies, contact your **StudiesServiceCenter (SSC)/ StudiesServiceUnit (SSSt)**.



Overview

The **students' representatives (StV)** take care of your concerns and represent your interests.



StV

Helpful information for students is regularly published on the blog of the University of Vienna

To the blog

My StudiesServiceCenter (SSC) and/or StudiesServiceUnit (SSS) .....

.....

My directorate of studies (SPL) .....

My students' representatives (StV) .....

Other important contact points .....

.....

.....

## Registration and information for my university life

Course registration at the University Sport Institute from .....

Courses at the Language Centre of the University of Vienna from .....

.....

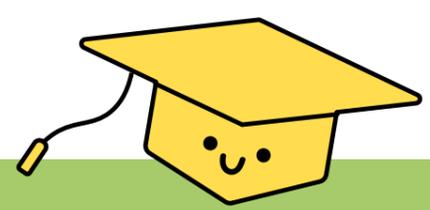
Communities that I am interested in .....

.....

.....

u:book sales promotion .....

Ready?  
Here we go!



# Your path through the first semester

Here you will find everything you need to know about studying at the University of Vienna and the most important steps for a successful first semester.

## Getting started step by step

Are you enrolled on a degree programme? The University of Vienna has sent you an e-mail with the most important information and the required steps. Please double-check that you have completed all of the steps – including the payment of the **tuition fee/Student's Union fee**.



Tuition fee/  
Students' Union fee

At university, as in life, preparation is everything. Read on for a step-by-step description of the process from admission through to a successful first semester.

Want to delve into university life digitally, anytime and anywhere? The **Massive Open Online Course (MOOC)** supports you in settling in at the University of Vienna. "What am I actually doing here? Arriving at the university!"



Arriving at the  
university

Now you can order your **u:card**. The u:card will be your student ID and library card at the University of Vienna. After **validation** at one of the many u:card terminals, it can also be used for printing, scanning and copying on u:print devices.



u:card-  
terminals



u:print-  
terminals

And the next step? Your curriculum! Read the **curriculum** of your degree programme thoroughly – as well as the **recommended study path**. The curriculum outlines which modules and courses you have to complete in (which stage of) your studies and offers a road map for your entire studies. The **semester planner** helps you create your timetable for the semester.



Curriculum

Have you already taken exams at another educational institution (university, university of applied sciences, university college of teacher education)? Then it is possible to apply to have these exams **recognised**. Obtain information on the website of your SSC.

The course directory **u:find** lists the courses offered in the respective semester with all the relevant information – from contents to time, place and how to register.



u:find

Find out where your courses will take place before they begin. Visit the building in advance and look around for spots to take a break or study. Also, explore the virtual space where your studies will take place – **Moodle**.



Moodle

### Welcome to the (new) semester!

September and October mark the beginning of the semester with our **Welcome Weeks** offering a varied programme for all students. At the **unileben fair** in the Main Building, you can discover the services and opportunities that are designed to support your studies and take advantage of benefits from a range of great exhibitors. Get valuable tips in the **workshops**, get to know the University on a guided tour, and find your **community at the University of Vienna**. If you need help, the **'Ersti-Hilfe-Stand'** (first aid for first-year students booth) in the Aula is there for you.



To the  
programme

**Tip:**  
Discover your University!  
The University of Vienna is full of art, culture and exciting stories. The "Uni Wien Guides" app takes you on a free virtual tour offering plenty of background information.



University of Vienna

*u:card validated?*

*Tuition/  
Students' Union  
fees paid*  
You can verify the payment status in u:space

*Things I definitely do not want to miss during the Welcome Weeks:*

.....

.....

# Important milestones in the first semester

Set goals throughout your study path, celebrate the milestones you have achieved and learn from setbacks.

## □ First stop: Orientation event (OV)

Get to know your degree programme during the orientation event. Here, you will learn everything you need to know about starting your studies and planning your first semester and you will also get to know your contact persons and fellow students.



To the orientation events

Check whether your plans and goals for the semester match.

## □ The introductory and orientation (STEOP)

Delve into university life and take part in the compulsory STEOP courses. STEOP exams are a prerequisite to complete further courses and exams in your degree programme. Focus on these exams and take them at the earliest possible date.



STEOP

## □ Plan your courses and examinations

Semester planning is done via u:space and u:find. Please note the registration periods and follow the study path.



Semester-planning

## □ Studienstart Plus

Take advantage of the new 'Studienstart Plus' programme, where you can acquire important key skills such as self-organisation, learning and study strategies, academic writing and reading, and network with other students. Tutors and mentors will also be on hand to provide support as and when required.



To the programme

## □ Study periods

Full focus on your study goals! In the blog you will find strategies that will help you prepare for your exam periods.



To the blog

Studying, but where? Discover the Student Spaces at the various locations of the University of Vienna.



Student Spaces

## □ Celebrate your successes

Whether it is passing your first exam, making new friends or successfully completing the STEOP – celebrate the small and big successes throughout your study path and, very importantly, allow yourself regular breaks. How about attending a community event?



Community events

## □ Failed an exam?

This can happen during your studies. Do not let it discourage you – take the opportunity to go back over your exam with the examiner to find out how you can improve and prepare well for your next attempt. You will find more tips on dealing with exam failure in the blog.



To the blog

## □ Keep going!

You need to complete at least 16 ECTS credits (within four semesters) to meet the **minimum number of credits** – by passing the **STEOP**, you will have already reached this milestone in your first semester. Take a look at **u:space** to see how many ECTS credits you have already obtained.



Minimum number of credits

## □ Your opinion counts: Feedback in teaching

At the end of each semester, you will find lots of e-mails in your inbox asking you to evaluate your courses. Do your bit to help shape the teaching of the future together with us by giving your teachers some feedback.



Evaluation

*Congratulations – you have completed your first semester!*

Studying, but where? Discover the Student Spaces at the various locations of the University of Vienna.



Student Spaces





# Services and support during your studies

There are numerous offers, services and experienced students available to support you during the various stages of your studies.

## From the STEOP to the end of the semester

Easing into your studies, successfully completing the STEOP, learning how to study and writing your first academic paper – you will find helpful services to support you in all of these challenges.

### Orientation and networking through STEOP mentoring

The STEOP mentoring offers:

- support in finding your way around the University;
- insider tips about studying;
- networking opportunities;
- information and sharing of experiences about the STEOP examinations;
- input on academic reading and writing.



STEOP-Mentoring

### Studying together at the study camp

In the study camp, you can develop strategies for more creative and efficient ways of studying with the support of experienced STEOP and writing assistants. Together with other students, you will have the opportunity to address your study habits and develop new study techniques.



Study camp

### Academic writing

Do you have questions about academic language, text production, dealing with literature, revision, structuring texts, argumentation or other aspects of academic writing?



Academic writing

### Writing mentoring offers a friendly, open atmosphere and the opportunity to

- acquire knowledge and strategies relating to academic writing;
- ask questions;
- get feedback on short text passages.



Writing mentoring

### Tip:

The CTL Peer Point on the top floor of the NIG is your first point of contact if you have question or need information about study skills.



Peer Point

## Accessible studying

Students who encounter obstacles in their studies due to an impairment can make use of information and advice provided by the Accessible Studying team:

- changes to modes of assessment and courses
- curriculum modifications
- leave of absence
- tuition fee waiver/refund
- financial support for students with impairments
- literature service for blind and visually impaired people
- information about free psychological counselling
- and much more.



Accessible studying

## Healthy studies

Mastering your studies with more exercise, a balanced diet and mental strength? Ranging from sports courses to nutrition tips and support during stressful stages of your studies, you will find a wide range of offers that help you master your studies in a healthy, focused and balanced way.



Healthy studies

### Tip:

In the extension curriculum “Health Literacy and Empowerment for Students”, you will learn how to take self-determined, health-related decisions.



EC Health Literacy

## Psychological Counselling Service

Demands in your studies and private life can be overwhelming. The psychologists at the Psychological Counselling Service provide psychological and psychotherapeutic counselling to students in a confidential way and free of charge.

Students may seek support because they

- want to improve their work and study methods;
- have problems related to exams, motivation or focus;
- find it difficult to adjust to the new situation the beginning of their studies;
- cannot decide which degree programme to choose or are uncertain regarding their choice;
- experience troubles after switching, discontinuing or completing a degree programme;
- are experiencing a crisis in their studies;
- have personal problems that affect their study progress or everyday student life;
- want to improve their communicative and social skills.



Psychological Counselling Services

A service of the BMFWF



## Online platforms and IT services

### u:space – the portal for your degree programme

u:space is the portal for organising your studies at the University of Vienna. Enter your u:account user details to access all the services you will need in the course of your degree programme, including

- applying for admission to a degree programme;
- paying your tuition fee/Students' Union fee;
- ordering your u:card;
- planning courses using the semester planner
- registering for courses and exams;
- using the dashboard to keep track of your studies (calendar, registrations, grades, study progress);
- downloading your study documents (transcript of records, confirmation of enrolment, student record sheet, etc.);
- changing your personal data
- and much more.



u:space

### u:find – the course and staff directory

On u:find you can find all courses offered at the University of Vienna, as well as the contact details of all university departments, units and staff. Moreover, it provides important information and functions for key steps in the organisation of your studies:

- search for courses, exams, people or organisations
- check course and exam dates
- register for courses and exams (you will be forwarded to u:space)
- export course and exam dates to your online calendar (iCal)
- look at building plans of the University of Vienna via Google Maps
- create a personal list of courses and exams to facilitate scheduling (log-in to u:find required)
- and much more.

### Moodle – the e-learning platform

Moodle is a studying and teaching tool available to all members of the University.

You can find all the courses also in virtual form on Moodle, where

- teachers can share course materials and recorded sessions with students;
- students can participate in activities such as polls, exercises and tests;
- students and teachers can interact via video, audio, chats and forums.



Moodle

**Tip:**  
If you feel overwhelmed by the extensive offer of courses, click 'Help' for some useful tips on searching u:find in a targeted way.



u:find

**Tip:**  
You can find further information about Moodle as well as helpful user guides, for example on course registration, at:



Moodle tips

## IT-Services

You need a personal **u:account** to make use of the IT services of the University of Vienna. It consists of:

- the **u:account UserID** (for example: doejohn99) and
- the u:account password you selected.

Once you have been admitted to your degree programme, you can use your u:account to access the following **IT services**:

- **Wi-Fi** is available in all of the University's buildings via eduroam. Details and log-in instructions.



Wi-Fi

- As a student, you receive a personal **e-mail address** and mailbox. Check your e-mails regularly to get all important information. Use only your e-mail address of the University of Vienna to contact university departments and units, employees or teachers.



E-mail

- Students can use Microsoft 365 apps free of charge. You can purchase **software relevant to your studies** at reduced rates.



Software

- You can use the **u:print** devices to print, copy and scan documents. Further information and locations:



u:print

- **u:book** offers high-quality laptops, tablets, convertible tablets/ laptops and accessories at attractive prices.



u:book

- The **computer workstations** in the computer rooms are available free of charge for study-related or academic work.



Computer Rooms

- On **u:cloud**, you can store your documents in the 'cloud' of the University of Vienna. Data stored on u:cloud can be accessed from anywhere with any device.



u:cloud

- **IT courses** at affordable prices. Benefit by taking courses on Microsoft Office programmes, special research software, graphics design programmes and web design.



IT-courses

- The video conferencing system Zoom allows you to hold meetings and share your screen or slides, use a virtual whiteboard and even carry out polls.



Zoom

- The **ZID Helpdesk** supports you in solving university-specific IT problems.



ZID Helpdesk

- Videos, tips on IT security and quizzes help you in **using IT services in a secure way**.



IT-Security

**Tip:**  
The eduroam Wi-Fi network is also available at other educational institutions. Use your University of Vienna Wi-Fi login details to log on.

# Wealth of knowledge

The University offers fascinating and helpful resources which you can use for your studies and beyond. Find out more below!

## Off to the Library

Please note: The Main Library of the Vienna University Library is being renovated until 2027. Further information is available at:



Library renovation

The **Vienna University Library (UB)** is the largest university library in Austria. Are you looking for possibilities for researching literature, or searching for literature for your courses or for a written paper? You will find what you need in the Library!

Use the **u:search** search engine to find literature and, for the **Main Library**, to order books. When a book you have ordered is ready to collect, the Library will let you know by e-mail.



u:search

Most **special libraries** are organised as open-shelf libraries, so you do not need to order books but can get them from the shelves yourself. You can then use the books on site or (with a few exceptions) borrow them. You need your u:card to borrow books at any library location.



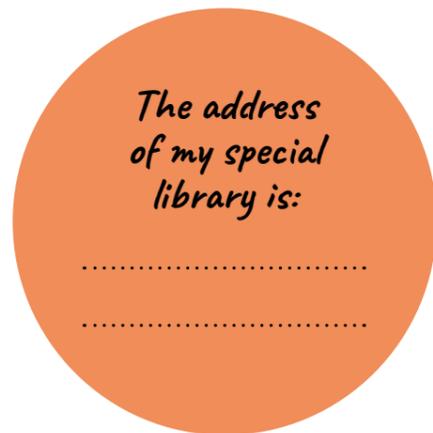
Research

In addition, more than 100 **collections** at the departments of the University of Vienna as well as the **Archive** of the University of Vienna are places of research at the University.

The Vienna University Library also provides **training courses** at regular intervals on literature search methods, the use of e-resources and copyright. They can be very helpful in writing a seminar paper.



Training courses



## Studying abroad

Be it for only a few days, a semester or longer, international experiences will shape your character, academic career and professional life. They allow you to acquire advanced specialised knowledge, gain new perspectives, get to know a different culture and make valuable contacts.

Numerous opportunities are available to students, such as

- a **semester abroad** at one of more than 400 partner universities **as part of the Erasmus+ mobility scheme**;
- a **semester outside of Europe** through the **non-EU student exchange programme**;
- an **Erasmus+ internship** in an EU member state;
- an international research stay while you are working on your thesis through a **short-term grant abroad**;

**Circle U.** – (short-term and virtual) mobility offers of the Circle U. partner universities: The Open Campus of Circle U. is the perfect place to easily gain international experience – be it in digital form or on site. Check out all offers of the nine partner universities in Europe.



Circle U.

Obtain information at the International Office and embark on your international adventure!

- f /international.univie
- @ /circleu\_eu

Consider the following questions:  
Which language would you like to use? Which country would you like to discover? How far through your degree programme are you? Would you like to study, conduct research or complete an internship? Find the perfect programme for you here.



International Office



## Broadening your horizon

You want to learn more about the most pressing topics of our time, maybe even beyond your degree programme? Then the Massive Open Online Courses (MOOCs) of the University of Vienna are just the right thing for you.

In several interdisciplinary sessions, the MOOCs allow you to acquire basic knowledge of burning issues of our time – free of charge and available in digital form at any time.



MOOCs of the University of Vienna

## Learning languages

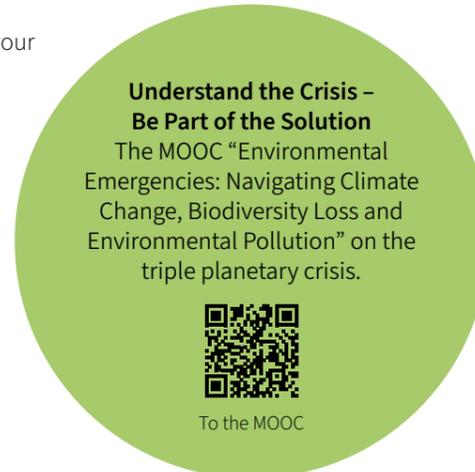
You want to learn a new foreign language or hone your language skills for a stay abroad or your (professional) future? The Language Centre of the University of Vienna offers language courses for **more than 30 foreign languages** at various levels. It is also a test centre for German (ÖSD, Austrian language diploma) and all foreign languages offered (language-competence certificates). In addition, the Language Centre offers preparation courses for standardised exams in English (Cambridge, IELTS) and for the Latin supplementary exam at the University of Vienna.

For the complete programme of courses perfectly suited for your studies, job or simply for fun, visit:



Language Centre

- g sprachenzentrum.at
- f /sprachenzentrum.univie



To the MOOC

# Communities at the University of Vienna

Overview of the communities at the University of Vienna, including cool events:



Community overview

## This is how you find your #univie community

- Get to know your peers during the orientation event.
- Connect with other students in the STEOP mentoring.
- Make use of the programme of events during the Welcome Weeks – there is so much to discover.
- Register for one of the numerous USI courses for regular exercise together with others.
- Simply start a conversation with the person sitting next to you in the next course unit.
- Take action and form a study group.
- Participate in one of the numerous community events.
- Expand your international network and take part in Circle U. activities.

## Stay up to date

Follow the channels of the University of Vienna for the latest information about studies, research and services.

@ /univienne

/@UniWienlive

A rich collection of stories about people who shape the University of Vienna. Blog with us: [blog.univie.ac.at/en](http://blog.univie.ac.at/en)

[socialmedia.univie.ac.at](http://socialmedia.univie.ac.at)



Socials

PS: Including prize draws

## Enjoying sports together

The University Sport Institute (USI) offers more than 160 kinds of sports, ranging from football, basketball and tennis to climbing, ultimate frisbee and taekwondo. Register for a course of your choice for fun, entertainment and the perfect balance to everyday university life.

Explore new sports and make friends in a positive atmosphere.

Check out the extensive range of courses and register quickly, since places in the popular courses fill up fast:

@ /usi\_wien

f /usi.wien



USI courses

## ÖH Uni Wien

The Austrian National Union of Students at the University of Vienna (in short ÖH Uni Wien) is the **official students' advocacy group** at Austria's largest university. It represents students' interests in talks with the Rectorate, lobbies for improved study conditions and offers a variety of consultation services to students encountering some kind of obstacle in the course of their studies. What is more, the Students' Union representatives expressly interpret their mandate as a political one. This means that they are committed to actively shaping society, both in and outside of University. For this reason, ÖH Uni Wien is not only concerned with university politics but is also active in initiatives aiming to fundamentally change general societal structures.

### How does the ÖH work?

ÖH Uni Wien is organised in students' representatives (StV), student representatives for the faculties and centres (FV/ZV) as well as the university representation (UV) and advocates for your interests at **various levels**.

### Location of ÖH Uni Wien

Campus of the University of Vienna  
1090 Vienna, Spitalgasse 2,  
courtyard (Hof) 1, door 1.10



ÖH Uni Wien

### General information centre

Im Beratungszentrum wird Beratung zu den unterschiedlichen Aspekten des Studierens angeboten. Die Allgemeine Beratung ist eine erste Anlaufstelle für Informationen rund ums Studium.

oeh@oeh.univie.ac.at



ÖH Helpline

The Students' Union also offers the following services:

- legal consultation
- consultation for senior citizens
- tax consultation
- housing consultation
- civilian service consultation.

For **detailed information**, contact the ÖH Uni Wien at their Campus location or check out their information channels.

/oeh\_uniwien

/oehuniwien

/oeh\_uniwien

oeh@oeh.univie.ac.at

oeh.univie.ac.at



# Career orientation and financial matters

## The common thread for your career start

Uniport offers students and graduates of all fields of study a wide range of services relating to career start. Counselling, workshops, webinars, CV checks, career fairs and networking events provide guidance and support for starting a successful career.



Uniport

Students and graduates interested in self-employment and entrepreneurship can receive feedback on their business idea at **u:start** and find out more about their possibilities.



u:start

In its monthly newsletter and on social media, uniport informs about upcoming events, new blog articles and news from the world of work.

## Contact

Uniport – careers service

- Campus, Hof 1.17, Spitalgasse 2, 1090 Vienna
- +43-1-4277-10070
- office@uniport.at
- uniport.at

## Find your own career path

The alumni community is a network for the graduates of the University of Vienna – and students are welcome as well. Make use of the comprehensive programme already during your studies and take part, for example, in networking events.



Alumni

Graduates with work experience support you as part of **alma mentoring**, helping you find your way in professional life and sharing their experiences with you.



alma Mentoring

## Federal aid for students

The federal aid for students is the most important federal student-support measure. It supports students in financing their studies. To be eligible, students must, among other things, demonstrate financial need and satisfactory academic progress. If in doubt, make sure to submit an application and claim your entitlement.

### Good to know

The application deadlines for the federal aid for students are

- from 20 September to 15 December
- in the winter semester
- from 20 February to 15 May in the summer semester.

You will only need to submit an application once when you start your studies. A renewed application will only be necessary when your situation changes (e.g. new degree programme, changes in your family or income situation). The quickest way is to apply online:



stipendium.at

### Information on the required ID Austria:

The Austrian Study Grant Authority will send letters to your free electronic inbox called 'My inbox'. Use ID Austria to log in:



ID Austria

The University of Vienna also offers grants. Most of them are merit grants, meaning they are based on your academic performance. Find out more here:



Grants

The platform grants.at provides an overview of scholarships and grants available in Austria.



Grants

## Family allowance

Family allowance is a key pillar of the Austrian federal support system for families and is administered by the federal government.

In principle, a parent is eligible for family allowance until the child turns 18 years old. Family allowance for a child 18 years or older is granted if the child is completing professional training. This applies to students who have been admitted to a degree programme.

For detailed information on eligibility requirements and rules, see the website on the topic of family allowance:



Family allowance



# Spaces for cooperation

## 60 locations – one University

As Austria's largest university, the University of Vienna has around 60 locations in Vienna, providing plenty of space for studying and research.

You can find an overview of all locations of the University of Vienna here:



Locations

Ready to go on a journey of discovery? Join one of the many guided tours or explore your University with the app.



Guided tours



## Student Spaces

Make use of the learning, communication and recreation areas at the University of Vienna for your studies.

- **Botanical Garden**  
Mechelgasse 2, for relaxed walks
- **Main Building**  
Universitätsring 1, Arcaded Courtyard, communication zones, resting room for parents and children
- **Neues Institutsgebäude (NIG)**  
Universitätsstrasse 7, student spaces and study rooms on the 7th floor
- **Oskar-Morgenstern-Platz 1**  
Student Space
- **Porzellangasse 4**  
Student Space
- **University of Vienna Biology Building (UBB)**  
Djerassiplatz 1, studying and communication zones and resting room for parents and children
- **UZA II Josef-Holaubek-Platz 2**  
Resting room for parents and children
- **Campus of the University of Vienna, Spitalgasse 2**  
Enzi (seating/lounging areas) and green spaces, as well as the lecture hall centre
- **Währinger Strasse 29**  
Places for studying and communication
- **Währinger Strasse 38–42**  
Student centre at the Faculty of Chemistry

Ask at your faculty about additional Student Spaces for your studies.



No power outlet nearby? With SWITCH powerbanks you can fully charge your notebook and smartphone on the go.



SWITCH

## Working and studying safely together

The University is a large community. Students, academics and administrative staff meet on site and digitally. Contact points in case of problems, tips for getting on with each other and advice on successful cooperation provide support in everyday university life.

- Studying safely on site
- Studying safely online
- Working and studying safely together
- Safely navigating the legal basics



Studying safely



### Register now:

The emergency text message service notifies you directly via text message in case of a sudden emergency (e. g. major fire) at a location of the University of Vienna



Emergency text messaging



Want a place for focused, undisturbed work? Try out the quiet boxes!



Quiet Boxen

# In the university buildings

## Please don't!



Smoking is prohibited.



It is prohibited to handle flames or flammable liquids.



Access restrictions: stay away from the marked hazard zones.



Animals are not allowed inside. Exceptions apply to guide and other service dogs.



Keep noise to a minimum.



Sports equipment may not be used inside the buildings.



It is prohibited to carry or bring weapons of any kind to the University.

## Go ahead!



The only thing that is smoking here are our brains.



Drinking enough water will keep you fit and alert.



Use the University's study spaces & Student Spaces.



You can bring along your lucky charm.



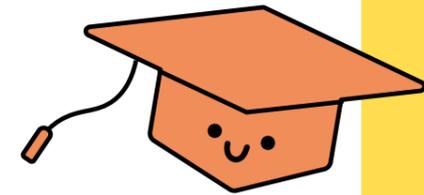
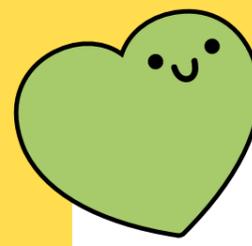
Science-based, respectful and appreciative discussions are expressly wanted.



Please train your mind as much as you want here.



A razor-sharp mind is the only weapon allowed.



# List of terms and abbreviations

Here, you will find explanations of terms you might come across in everyday student life.

## Bachelor's/master's/PhD

After obtaining the secondary-school leaving certificate, students begin with a bachelor's programme, then can deepen their knowledge in a master's programme and finally refine it in a doctoral/PhD programme. In Law and Catholic Theology, students can complete a diploma programme and then pursue a doctorate. Depending on the degree programme completed, you receive the corresponding academic degree.

## Curriculum

The curriculum informs you about the content and structure of a degree programme. This means it is the roadmap through your studies.

## ECTS Credits

ECTS credits describe the average workload required to achieve learning outcomes (e.g. of a course). One ECTS credit corresponds to a workload of 25 hours. The workload includes course participation as well as the preparation and follow-up work required, the duration of the exam and studying time. ECTS stands for European Credit Transfer and Accumulation System. ECTS credits make it easier to compare academic achievements at different European universities. They serve as guidelines for you and your teachers, indicating how much time you should expect to invest in a course and its exam.

## EC = extension curriculum

Most bachelor's (and diploma) programmes require you to complete not only compulsory and elective courses within your own degree programme but also extension curricula (EC, Erweiterungscurriculum). An extension curriculum is a pre-defined group of modules comprising up to 30 ECTS credits. Most ECs comprise 15 ECTS credits. ECs allow you to gain insights into a different discipline and put a focus on a given area in your studies. By completing certain ECs, it is possible to complete a master's programme without a degree in the respective bachelor's programme. Upon completion of the STEOP, you can, with only a few restrictions, select any EC you are interested in. You must fully complete an EC for it to count towards a given module in your degree programme.

## Types of courses

At university, you will encounter different types of courses (LV, Lehrveranstaltung). In a course with continuous assessment (pi LV, e.g. a seminar (SE) or an exercise (UE, Übung)), you need to complete several oral and/or written assignments in order to receive a passing grade. Registration is required, and your teachers may set attendance requirements. A course with non-continuous assessment (npi LV), such as a lecture (VO, Vorlesung), also requires registration, but the grade is based solely on the final exam. You can find explanations of the specific types of courses in your curriculum.

## Minimum number of credits

In bachelor's and diploma programmes, students have to obtain a least 16 ECTS credits by the end of the fourth semester. Otherwise, the admission to the degree programme expires. Students then have to wait at least two academic years before they can be re-admitted to the same degree programme.



Found another term that is still confusing you? You can look it up in the 'ABC of terminology' of the University of Vienna.



ABC of terminology

## Modules

The curricula of bachelor's and master's programmes are organised in modules. The curriculum describes which learning outcomes students are expected to achieve in each module and which achievements they have to complete as part of the module.

## Student ID number

When being admitted to an Austrian university for the first time, students receive a student ID number. This number is unique so that it can be used to unambiguously identify every student. Your student's data and exam results are tied to the student ID number. You will get your student ID number when you first enrol at university. It will be used in u:space, on your u:card and in your study documents (e.g. the confirmation of enrolment). Once you have it, it is valid for life – even at other universities.

## OV = orientation course

The various (bachelor's) programmes offer orientation courses (OV, Orientierungsveranstaltung) at the start of the degree programme to help new students find their way around and provide important information on the next steps (such as how to register for courses and exams). These events include important information for planning your first semester, so be sure to attend.

## Rectorate

The Rectorate consists of the Rector and Vice-Rectors. Together with the Senate and the University Board, it forms the governing body of the University of Vienna.

## SSC/SSSt = StudiesServiceCenter/ StudiesServiceUnit

The StudiesServiceCenter (SSC) and the StudiesServiceUnit (SSSt, StudienServiceStelle) are the places where you go for all organisational and administrative matters related to your degree programme. Among other things, these service units compile the information on courses and exams found in the course directory.

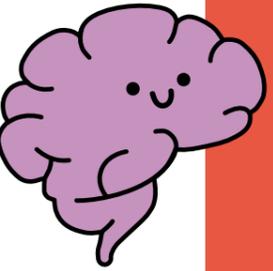
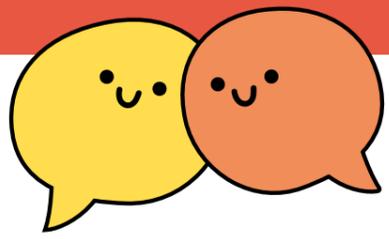
## SPL = directorate of studies

The SPL (Studienprogrammleitung) is responsible for the courses on offer as part of a degree programme and questions related to study law.

## STEOP = introductory and orientation period

The STEOP (Studieneingangs- und Orientierungsphase) must be completed at the start of a bachelor's or diploma programme and is a chance for you to get an insight into the programme. This helps you gauge whether the degree programme you have chosen matches your expectations.





# Locations – knowledge needs space

## Locations with porters

[www.univie.ac.at/ueber-uns/standorte-plaene/portierinnen-oeffnungszeiten](http://www.univie.ac.at/ueber-uns/standorte-plaene/portierinnen-oeffnungszeiten)

**A** **Universitätsring 1**  
1010 Vienna

**B** **Universitätsstraße 7 (NIG)**  
1010 Vienna

**C** **Schottenbastei 10–16 (Juridicum)**  
1010 Vienna

**D** **Rennweg 12**  
1030 Vienna

**E** **Campus-Vienna-Biocenter University of Vienna Biology Building (UBB)**  
Djerassiplatz 1, 1030 Vienna

**Dr.-Bohr-Gasse 9**  
1030 Vienna

**F** **Campus – Spitalgasse 2**  
1090 Vienna

**G** **Währinger Straße 38–42**  
Entrance via Boltzmanngasse 1,  
1090 Vienna

**Boltzmanngasse 5**  
1090 Vienna

**H** **Oskar-Morgenstern-Platz 1**  
1090 Vienna

**I** **Kolingasse 14–16**  
1090 Vienna

**J** **UZA II**  
Josef-Holaubek-Platz 2,  
1090 Vienna

**K** **Augasse 2–6 (temporary location)**  
1090 Vienna

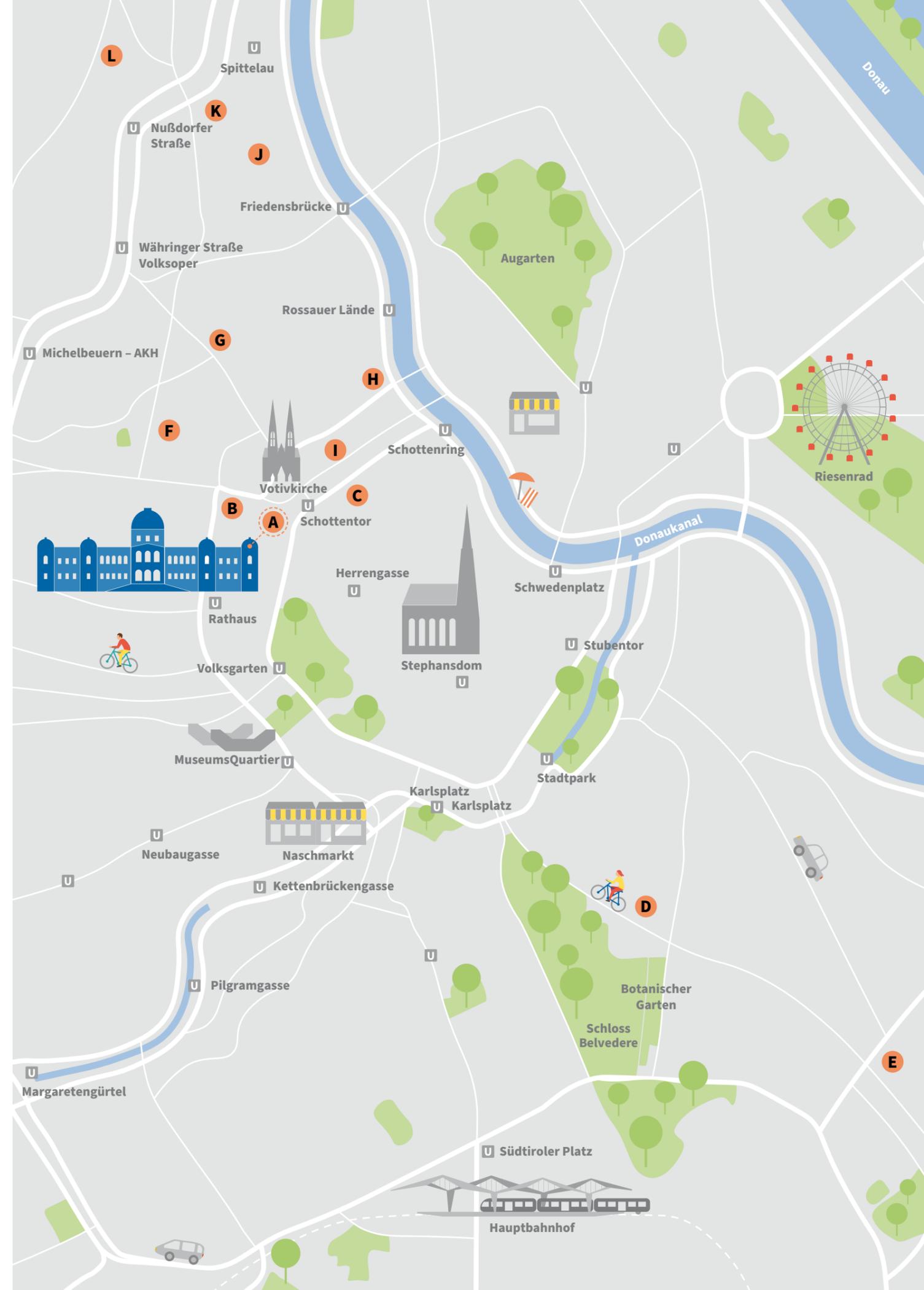
**L** **Franz-Klein-Gasse 1**  
Entrance Gymnasiumstraße,  
1190 Vienna

**Gymnasiumstraße 50**  
1190 Vienna

You can find all locations at:

[www.univie.ac.at/ueber-uns/standorte-plaene/alle-standorte](http://www.univie.ac.at/ueber-uns/standorte-plaene/alle-standorte)

**Tip:**  
Department,  
specialised library,  
Student Space  
– mark your key  
locations on  
Google Maps.



**Have a  
good start at  
the University  
of Vienna!**

[studying.univie.ac.at](https://studying.univie.ac.at)

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[socialmedia.univie.ac.at](https://socialmedia.univie.ac.at)

