



Agenda

Graduate Education Council

Tuesday, December 11, 2018

3:10 p.m. – 5:00 p.m.

Governing Council Chambers, Simcoe Hall Room 214

Regrets: L. Alford, G. Kerr, E. Lam, T. Macklem, J. Murphy, A. Simpson, L. Stathopoulos, C. Williams

Via Teleconference: Amanda Harvey-Sanchez, M. Prado

1. Approval of the Agenda of Graduate Education Meeting of December 11, 2018.
2. Minutes of the Graduate Education Council Meeting of April 10, 2018*
3. Business Arising from the Minutes
4. Dean's Remarks
5. 10,000 PhD Study
6. SGS Updates
 - i. Graduate Centre for Academic Communication (GCAC) Jane Freeman
 - ii. Student Academic Services Josie Lalonde
 - a. Embedded Accessibility Advisor at SGS
 - b. 3MT and Masters Students
7. Motions
 - i. Graduate Academic Appeals Board Membership
 - ii. Admissions and Programs Committee Membership
8. Other Business
9. For Information
 - i. Graduate Education Council Membership: 2018-2019*
 - ii. Code of Behaviour on Academic Matters- Annual Report 2017-2018*
 - iii. Graduate Academic Appeals Board Annual Report 2017-2018*
10. Closing Remarks

*Documentation Attached

MINUTES

Graduate Education Council

Tuesday, April 10, 2018, 3:10 p.m. – 5:00 p.m.
Governing Council Chambers, Room 214, Simcoe Hall

The meeting was called to order 3:10 p.m.

The Acting Dean called the meeting to order and welcomed all members.

1. **Approval of the Agenda** of the Graduate Education (GEC) Meeting of January 30, 2018

MOTION (*duly moved by Elizabeth Smyth and seconded by Cameron Wachowich*)

THAT the agenda of the Graduate Education Council meeting of April 10, 2018, as printed and circulated, be approved.

The motion is **CARRIED**.

2. **Approval of the Minutes** of the Graduate Education Council Meeting of January 30, 2018

The Acting Dean noted that the minutes of the January 30, 2018 meeting were distributed with the agenda.

MOTION (*duly moved by Elizabeth Smyth and seconded by Jan Mahrt Smith*)

THAT the minutes of the Graduate Education Council meeting of January 30, 2018 be approved.

The motion is **CARRIED**.

3. **Business Arising from the Minutes**

There was no business arising from the minutes.

4. **Dean's Remarks**

The Acting Dean summarized recent SGS initiatives in the PowerPoint presentation appended to the minutes.

- **Redefining the SGS Decanal Team** – Professor Joshua Barker, Dean of Graduate Studies and Vice-Provost Graduate Research and Education, will be on parental, then administrative, leave from April 16, 2018 to December 31, 2018. During this period, Professor Luc De Nil, currently Vice-Dean, Students, will assume the role of Acting Dean and Acting Vice-Provost. Professor Charmaine Williams, from the Factor Inwentash Faculty of Social Work, has agreed to take on the role of Acting Vice-Dean, Students from May 7, 2018 to December 3, 2018. At the last meeting, Dean Barker announced that a search was underway, in light of the fact that Professor Elizabeth Smyth's term as Vice-Dean Programs would be ending after nine years. On July 1, 2018, SGS will welcome Professor Gretchen Kerr from the Faculty of Kinesiology and Physical Education to the reconfigured position of Vice-Dean, Programs and Innovation.

- **Vice-Dean, Programs End of Term Reception** - A reception for Professor Smyth will be held in June; details will follow. The Acting Dean congratulated Liz on the end of her term and thanked her for her tireless work on behalf of graduate education at the University of Toronto.
- **SGS Strategic Plan 2018-19** – The SGS leadership team met on March 20th to identify priorities and projects for each office within SGS for 2018-19. The leadership team is in the process of distilling the comprehensive list of priorities and projects to identify short term and long term strategic priorities for SGS and ultimately, the Vice-Provostial strategic goals document. The SGS Strategic Plan will be presented at the fall meeting of GEC. **Action**
- **Graduate Wellness Portal** - The review of the SGS website continues. During meetings with the Dean, UTGSU representatives suggested that a project be initiated to serve a key student need: having a central online location where graduate students could find wellness resources that span mental health and medical concerns as well as other issues related to life-academic work balance. The portal content and its organization were developed with input from graduate students, graduate administrators, and representatives from the Graduate Conflict Resolution Centre and GradLife. The Directory will be searchable by key terms rather than using the drop-down menus. Suggestions for content are welcome and should be sent to sgs.communications@utoronto.ca. It is expected that the Portal will go live before the end of April.
- **Increasing Accessibility to Programs and Services** –In addition to launching a Wellness Portal, SGS is looking broadly at the issue of how we can make graduate school more accessible and service oriented. In partnership with the Office of Student Life, some strategies being considered are exploring: the feasibility of extending hours for SGS Wellness Counsellors; alternate timing of SGS offerings (workshops, orientation, Coffee with the Dean, meetings with student groups); initiatives for under-represented groups such as Indigenous and First-in-Family graduate students. SGS is working with Accessibility Services to have a full-time embedded Accessibility Advisor for graduate students, at SGS, beginning this fall.
- **Graduate Student Advisory Committee (GSAC)** – SGS has an overwhelming response from the call for members featured in the February gradschool e-news: nearly 30 excellent applications from graduate students with broad representation of disciplines and program stages. Chaired by the Dean of SGS, the committee will meet 4-5 times during the 2018-19 year to discuss issues and provide advice and feedback on SGS new initiatives being developed, policies, procedures and regulations.
- **Graduate Centre for Academic Communication (GCAC) Strategic Planning** – Professors Luc De Nil and Jane Freeman, Director of the Graduate Centre for Academic Communication (GCAC) have been meeting with members of the graduate community to receive feedback on the mandate of the GCAC; to conduct an environmental scan of writing and communication support for graduate students at UofT; to examine how GCAC can respond to the growing demand for its offerings; to examine the need for administrative/structural changes and to identify core space needs. The aim is to have this plan completed when the new Vice-Dean, Programs and Innovation, Professor Gretchen Kerr, begins July 1, 2018.
- **International Graduate Student Recruitment** – The School of Graduate Studies is working closely with Professor Ted Sargent's team in the Office of the Vice-President International on international recruitment strategies. UofT has joined the [CALDO Consortium](#), a consortium of Canada's leading universities working together to promote and recruit students from Latin America. Dean Barker is currently in Mexico City with a

joined a delegation from UofT. The SGS Manager of Recruitment and Admissions, Hasmik Sargsyan, will be travelling to the [CONACyT](#) Recruitment Fair, also in Mexico, to represent UofT and the School of Graduate Studies.

- **Association of American Universities (AAU)/Association of Graduate Schools (AGS) Annual Meeting** –The University of Toronto will be hosting the AAU/AGS annual meeting in late September/early October of this year. The meeting will take place over three days with one day of meetings here on campus.

5. Student Academic Services

Ms. Josie Lalonde, Director of Student Academic Services, presented the SGS Admissions and Registration Statistics Annual Report, as appended to the minutes. She noted that this is a snapshot of application, offer, and registration counts as of November 1, 2017. Applications received for Summer and Fall 2017 and Winter 2018 were up 10.9% as compared to the same period the previous year. A member asked how that compared to previous years. A. Kenzie was asked to prepare a chart for inclusion with the minutes. Many thanks to Corinne Pask-Aube, Senior Planning & Budget Officer, for her contributions in preparing this report. Please contact Josie at josie.lalonde@utoronto.ca if you have questions.

6. Update from the Graduate Centre for Academic Communication (GCAC)

Dr. Jane Freeman, Director of the Graduate Centre for Academic Communication, provided information on the increasing growth and demand for courses, workshops and numbers of students participating in Writing Centre activities. The demand for course offerings has increased, as do the waiting lists. The ORBIS registration systems allows for tracking of demographics, as shown in the attached presentation. Questions can be directed to Jane at jane.freeman@utoronto.ca.

GCAC allowed International Visiting Graduate Students (IVGS) to participate in course offerings this year as part of a pilot project. IVGS students typically spend one year, sometimes longer, working with University of Toronto research groups while receiving a degree from their home institution. They do not pay tuition, are not allowed to take courses, and most importantly, they do not have to take an English language proficiency test as an admissions requirements. The lack of English Language Proficiency of some of these students presents many challenges, as their needs are very different from those of registered graduate students. Professor De Nil asked members whether they felt the GCAC should be providing services to these students since they are not the core population of students pursuing degrees at the University of Toronto.

7. Motions

MOTION (*duly moved by Elizabeth Smyth and seconded by Hugh Segal*)

THAT Graduate Education Council approve the proposal to change the regulations in the SGS calendar with the new subsection that addresses the EdD thesis (Dissertation in Practice). These changes will become effective July 1, 2018.

One of the functions of GEC is to document changes in nomenclature throughout the School of Graduate Studies. Professor Doug McDougall, Vice-Dean Graduate at OISE, explained that this change in language was in line with OISE's work as part of the Carnegie Network of Graduate Schools of Education developing Ed D programs, and labelling of the EdD thesis as a *Dissertation in Practice*. It was noted that all SGS regulations pertaining to theses would remain in force. Over the past two years, OISE has undergone extensive consultations with Chairs, faculty, students, graduate administrators, the School of

Graduate Studies and the Vice-Provost Academic Programs. The regulation change has been appraised by the SGS Deans Leadership Group on April 3, 2018, as well as the Council of Graduate Deans on March 27, 2018. At GEC, SGS is asking for approval *In Principle* as the regulatory change is moving through OISE Governance, with final approval at OISE Faculty Council on April 11th.

A member asked if there was dissention at OISE around the change. Professor McDougall conveyed student enthusiasm and noted that it was approved in by OISE Programs Committee. A student member voiced discomfort with the *Dissertation in Practice* terminology. L. Smyth recommended that these concerns be raised at OISE Faculty Council on April 11, 2018.

Two members abstained from voting.

The motion was CARRIED.

8. Other Business

- Two statistical reports were distributed for information: 1. Non-standard Admissions and Program Cases from September 1, 2016 – August 31, 2017, and 2. the report of the Admissions and Programs Committee for 2016-17. Questions may be directed to victoria.hurlihey@utoronto.ca.

9. Closing Remarks

- Professor De Nil thanked members for their advice, support and feedback on activities of the Graduate Education Council for the past year. Some member terms will be coming to an end on June 30th of this year. For those renewing, and for those who are unavailable to renew for an additional term, we thank you for your continued commitment to supporting excellence in graduate education at UofT. A call for nominations for fill vacancies for 2018-19 will go out shortly.
- Dates for the 2018-19 academic term will be confirmed later in the summer. Normally we hold a meeting each term, with an additional reserve meeting on hold (each term) in the event that business arises requiring GEC approval or consultation.
- If no further discussion or questions, the Acting Dean thanked Council member for their participation and moved to adjourn the meeting.

The meeting adjourned at 4:33 p.m.



Appendix to the Minutes
UNIVERSITY OF TORONTO - GRADUATE EDUCATION COUNCIL
Record of Attendance – April 10, 2018

Present (Voting & Non-Voting Members)

Audet, Julie
Benjamin, Dwayne
Berry-Crossfield, Brieanne (*ex-officio*)
Brummell, Alice
Buck, Leslie
Cote, Stephane
Cresswell, Jess
Dalrymple-Fraser, Charles
De Nil, Luc (Chair)
Hu, Jim
Katz, Chaim
Koga, Midori
Mahrt-Smith, Jan
Markovic, Melanie
McDougall, Doug
McInroy, Lauren
Packer, Jeremy
Pietropaolo, Nelly
Pirvulescu, Mihela
Ratto, Matt
Sabzalieva, Emma
Segal, Hugh
Simpson, Andre*
Skira, Jerry (*ex-officio*)
Smyth, Liz (*ex-officio*)
Somigli, Luca
Steeves, Craig
Stevenson, Siobhan
Strong, Kimberly
Versace, Carmela
Wachowich, Cameron

In Attendance (Guests & SGS Staff)

Freeman, Jane
Heximer, Dianne (*Secretary to Council*)
Hurlihey, Victoria
Kenzie, Alison
Kerr, Gretchen
Lalonde, Josie
Williams, Charmaine

Absent

Alford, Larry (*ex-officio*)
Aqrabawi, Afif
Barker, Joshua
Bascia, Nina
Brooks, Dina
Danieri, Amrita
Dubber, Markus
Gertler, Meric (*ex-officio*)
Goel, Vivek
Gough, William
Johnson, Linda
Kaplan, Allan
Lee, Chi-Guhn
Locke, Marius
Mabury, Scott
Nelson, Sioban
Qudrat, Anam
Quinonez, Carlos
Rice, Keren
Schuman, Boaz
Silcox, Mary
Regehr, Cheryl
Zhang, Jonny

* Member joined via teleconference



MOTION

Graduate Education Council

Tuesday, December 11, 2018

ITEM 7.1

Proposal to approve appointments to the **Graduate Academic Appeals Board (GAAB)** for the 2018-2019 academic year:

MOTION

THAT Graduate Education Council approve the appointment of a Chair, one Alternate Chair, two faculty and three student members to serve on the Graduate Academic Appeals Board for the 2018-2019 academic year as follows:

Chair

Jim Philips, Faculty of Law (*New - July 1, 2018 to June 30, 2023*)

Alternate Chair:

Ron Levi, Munk School of Global Affairs (*New – January 1, 2019 to December 31, 2023*)

Graduate Faculty Members (Division 2)

David Burnes, Faculty of Social Work (*New - July 1, 2018 to June 30, 2021*)

Graduate Faculty Members (Division 3)

Willy Wong, Electrical and Computer Engineering (*Renewal - July 1, 2018 to June 30, 2019*)

Student Members:

Boaz Schuman, Medieval Studies, Division I (*Renewal - July 1, 2018 to June 30, 2019*)

Melanie Markovic, Physiology, Division IV (*Renewal - July 1, 2018 to June 30, 2019*)

Olivia Batt, Law, Division II (*New - December 1, 2018 to December 31, 2019*)

About Graduate Academic Appeals Board (GAAB):

The Graduate Academic Appeals Board (GAAB) is a standing committee of Graduate Education Council (GEC). Appointment of the Chair of GAAB is approved by GEC upon the nomination of the Dean of the School of Graduate Studies. Appointment of faculty members is approved by GEC upon the recommendation of the Vice-Dean, Students. Appointment of student members is approved by GEC upon the recommendation of the student members of the Council.

GAAB Membership 2018-2019:

With GEC approval, the full membership of GAAB for 2018-2019 will be as follows:

Chair: Jim Phillips, Faculty of Law (*July 1, 2018 to June 30, 2023*)
Alternates: Ron Levi, Munk School of Global Affairs (*January 1, 2019 to December 31, 2023*)
Angela Fernandez, Faculty of Law (*July 1, 2016 to June 30, 2019*) on leave

Division I Faculty Members

Members: Greig Henderson, English (*July 1, 2017 to June 30, 2020*)
Paul Thompson, History and Philosophy of Science & Technology (*July 1, 2017 to June 30, 2020*)
Keren Rice, Linguistics (*July 1, 2017 to June 30, 2020*)

Division II Faculty Members

Members: Lynne Howarth, Information (*July 1, 2017 to June 30, 2020*)
Michele Peterson-Badali, Human Development & Applied Psychology (*July 1, 2016 to June 30, 2019*)
David Burnes, Faculty of Social Work, (*July 1, 2018 to June 30, 2021*)

Division III Faculty Members

Members: Chris Damaren, Aerospace Studies (*July 1, 2017 to June 30, 2020*)
Willy Wong, Electrical and Computer Engineering (*July 1, 2018 to June 30, 2019*)
Jane Phillips, Chemical Engineering & Applied Chemistry (*July 1, 2017 to June 30, 2020*)

Division IV Faculty Members

Members: Rosemary Martino, Speech-Language Pathology (*July 1, 2016 to June 30, 2019*)
Michael J. Wiley, Anatomy (*July 1, 2016 to June 30, 2019*)
tba

Graduate Student Members

Members: Boaz Schuman, Medieval Studies, Division I (*July 1, 2018 to June 30, 2019*)
Olivia Batt, Law, Division II (*December 1, 2018 to December 31, 2019*)
Melanie Markovic, Physiology, Division IV (*July 1, 2018 to June 30, 2019*)

Further Governance

GEC approval is final.

Biographical Sketch:

Ron Levi

Associate Professor of Global Affairs and Sociology
Director of Global Strategy, Munk School of Global Affairs



Ron Levi is the holder of the George Ignatieff Chair of Peace and Conflict Studies at the University of Toronto, where he is an Associate Professor at the Munk School of Global Affairs and the Department of Sociology. He is cross-appointed to the Faculty of Law and the Department of Political Science. He is also a Permanent Visiting Professor at the University of Copenhagen, and a faculty affiliate with the Weatherhead Research Cluster on Comparative Inequality and Inclusion at Harvard University.

Trained in law and in sociology, Levi focuses his research on the internationalization of law, and on the social and political dimensions of responses to crime and atrocities. He launched and directs the Global Justice Lab in the Munk School, focusing on justice systems under stress and strain. In developing these research agendas, he was a Fellow and Scholar in the Successful Societies program of the Canadian Institute for Advanced Research for seven years. He was made Chevalier in l'Ordre des Palmes Académiques by the French Government in 2017, has been awarded the Ludwik and Estelle Jus Memorial Human Rights Prize, and has served as Scholar-in-Residence for Holocaust Education Week.

Professor Levi has served in several academic leadership positions at the University of Toronto. He is currently the Director of Global Strategy for the Munk School of Global Affairs. Prior to this, he served as Deputy Director of the Munk School, as Director of the professional Master of Global Affairs (MGA) Program, as Director of the Trudeau Centre for Peace and Conflict Studies and its undergraduate program in Peace, Conflict, and Justice, and as Graduate Coordinator for the MA and PhD programs at the Centre for Criminology and Sociolegal Studies. Currently serving as a Member of Governing Council, he has served on the University of Toronto's Academic Board, as Vice-Chair of the Planning and Budget Committee, and as a Chair of the Academic Appeals Committee. Outside the university, he has served as an elected Council Member for the Sociology of Law section of the American Sociological Association, and is currently the Secretary-Elect of the Law and Society Association.

Professor Levi teaches courses on justice measurement, global violence, international justice and atrocities, law and society, the sociology of law, and a Genocide Reading Group (GRG). He is a recipient of the UTSU/APUS Undergraduate Teaching Award for Teaching Excellence at the University of Toronto. Levi attended law school at McGill University, where he was trained in both civil law and common law. After completing his master's degree in law at the University of Toronto, he pursued graduate study in sociology at Northwestern University and completed his doctoral dissertation in law at the University of Toronto, where he was awarded the Alan Marks medal.



MOTION

Graduate Education Council

Tuesday, December 11, 2018

ITEM 7.2

Proposal to approve appointments to the **Admissions and Programs Committee (A&P)**, with the recommendation of the School of Graduate Studies Dean:

MOTION

THAT Graduate Education Council approve the following appointment of two divisional members and a graduate student member to the Admissions and Programs Committee:

Division II Professor Anna Korteweg
Department of Sociology
(renewed for a one-year term effective September 1, 2018 – August 31, 2019)

Division IV Professor Howard Mount
Institute of Medical Science
(renewed for a one-year term effective September 1, 2018 – August 31, 2019)

Student Member Charles Dalrymple-Fraser
Division I
(September 1, 2018 – August 31, 2019)

About the Admissions and Programs Committee (A&P):

The Admissions and Programs Committee is a standing committee of Graduate Education Council and is governed by a by-law. The Committee has the power to waive, or modify in individual students cases, the application of:

- (a) a General Regulation of the School, where it concerns admissions standards and procedures, registration policies and procedures, enrolment policies and procedures, and policies on good academic standing and satisfactory academic progress;
- (b) a Degree Regulation of the School; or
- (c) a program requirement governing a graduate program.

In addition, the Committee will consider requests from graduate units on other cases requiring exemptions, including, but not limited to:

- (a) non-standard admissions;
- (b) leaves of absence that do not fall within the provisions of the School's leave policy;
- (c) the School's deadlines for course extensions;
- (d) grade revisions and grade reporting procedures;

- (e) the School's time limits for the completion of program requirements; the School's time limits for the completion of degrees; and
- (f) posthumous degrees.

The membership of A&P consists consist of eight members, plus an alternate student member, the secretary or secretaries to the committee (non-voting), and the Director of SGS Student Services (non-voting), as follows (members listed below having voting privileges unless otherwise noted):

- a) SGS Vice-Dean, Students, *ex officio* (Chair);
- b) SGS Vice-Dean, Programs, *ex officio*;
- c) 1 Graduate Faculty representative from each of the four divisions of SGS;
- d) 1 graduate student representative and 1 alternate student representative;
- e) Dean of the School of Graduate Studies, *ex officio*;
- f) Director of SGS Student Services, *ex officio* (non-voting);

SGS Student Service Officers will serve as secretaries to the Committee (non-voting) as required; the Director will assign "senior" secretary duties to one of the Student Service Officers for the purpose of annually establishing the committee and its schedule of meetings and any other general business.

Membership for 2018-2019:

Division I Faculty Member

Alison Keith, Classics (October 1, 2017 – September 30, 2020)

Division II Faculty Member

Anna Korteweg, Sociology (September 1, 2018 – August 31, 2019)

Division III Faculty Member

Julie Audet, Mechanical and Industrial Engineering (September 1, 2017 – August 31, 2020)

Division IV Faculty Member

Howard Mount, Institute of Medical Science (September 1, 2018 – August 31, 2019)

Student Member

Charles Dalrymple-Fraser, Division I (September 1, 2018 – August 31, 2019)

Alternate Student Member

tba

Further Governance

GEC approval is final.

Graduate Education Council Membership 2018-19

Ex-Officio Voting Members:

President: Meric Gertler Acting Dean: Luc De Nil (Chair of Council) Vice-Dean Programs & Innovation: Gretchen Kerr Acting Vice-Dean, Students: Charmaine Williams
Chief Librarian: Larry Alford Toronto School of Theology: Colleen Shantz UTGSU Representative: Sam Stead

Voting Members:

Division I - Humanities		
Faculty Members:		Term Ends June 30
Tim Harrison (Chair)	Near, and Middle Eastern Studies	2021
Mihaela Pirvulescu	French	2019
Cannon Schmitt	English	2021
Midori Koga	Music	2019
Yi (Evie) Gu	Department of Arts, Culture & Media	2021
Student Members:		
Charles Dalrymple-Fraser	Philosophy	2019
Boaz Schuman	Centre for Medieval Studies	2019
Cameron Wachowich	Centre for Medieval Studies	2019

Division II – Social Sciences		
Faculty Members:		Term Ends June 30
Nina Bascia (Chair)	Leadership, Higher & Adult Education	2019
Markus Dubber	Law	2021
Jan Mahrt-Smith	Management	2019
Matt Ratto	Information	2019
Siobhan Stevenson	Information	2019
Student Members:		
Amanda Harvey-Sánchez	Anthropology	2019
Leping Mou	Leadership, Higher and Adult Education	2020
Konstanze von Schüz	Law	2019

Division III – Physical Sciences		
Faculty Members:		Term Ends June 30
Craig Steeves (Chair)	Institute for Aerospace Studies	2020
Chi-Guhn Lee	Mechanical & Industrial Engineering	2020
Julie Audet	Institute for Biomaterials & Biomedical Engineering	2020
Andre Simpson	Physical & Environmental Sciences	2020
Jennifer Murphy	Chemistry	2021
Student Members:		
Anam Qudrat	Biomedical Engineering	2019
Jesse Cresswell	Physics	2019
Chaim Katz	IBBME	2019

Division IV – Life Sciences		
Faculty Members:		Term Ends June 30
Pascal van Lieshout (Chair)	Speech-Language Pathology	2021
John Cairney	Kinesiology & Physical Education	2021
Jim Hu	Laboratory Medicine & Pathobiology	2020
Carlos Quinonez	Dentistry	2020
Leslie Buck	Cell Systems & Biology	2021
Student Members:		
Melaine Markovic	Physiology	2019
Afif Aqrabawi	Cell & Systems Biology	2019
Johnny Zhang	Laboratory Medicine & Pathobiology	2019

Administrative Staff:		Term Ends June 30
Alice Brummell	School of Graduate Studies	2019
Nelly Pietropaolo	Civil Engineering	2019
Carmela Versace	Institute for Aerospace	2019

Schedule of Meetings:	
October 16, 2018	December 11, 2018 (Reserve)
January 29, 2019	April 16, 2019 (Reserve)
Secretariat:	
Dianne Heximer (Council Secretary) sgs.dean@utoronto.ca	

Non-Voting Members:

U of T Administration: Vivek Goel (Vice-President, Research & Innovation); Susan McCahan (Vice-Provost, Academic Programs); Heather Boon (Vice-Provost, Faculty & Academic Life); Scott Mabury (Vice-President, University Operations)

Faculties: Julie Audet (Vice-Dean, Graduate Studies, Faculty of Applied Science & Engineering); Nancy Baxter (Associate Dean, Academic Affairs, Dalla Lana School of Public Health); Dwayne Benjamin (Vice-Dean, Graduate Education & Program Reviews, Faculty of Arts & Science); Ken Corts (Vice Dean, Faculty & Research, Rotman School of Management); Shelley Craig (Associate Dean, Academic, Factor Inwentash Faculty of Social Work); Allan Kaplan (Vice-Dean, Graduate & Life Sciences Education, Faculty of Medicine); Midori Koga (Associate Dean, Graduate Education, Faculty of Music); Ernest Lam (Associate Dean, Graduate Education, Faculty of Dentistry); Kelly Lyons (Associate Dean, Academic, Faculty of Information); Rob MacGregor (Director, Graduate Department of Pharmaceutical Sciences, Leslie Dan Faculty of Pharmacy); Tiff Macklem (Dean, Rotman School of Management); Doug McDougall (Associate Dean, Programs, Ontario Institute for Studies in Education); Mariana Prado (Associate Dean, Graduate Program, Faculty of Law); Shane Williamson, (Director, Master of Architecture Program, Faculty of Architecture, Landscape and Design); Ashley Stirling (Vice-Dean, Academic Affairs, Faculty of Kinesiology and Physical Education); Robyn Stremler (Acting Associate Dean (Academic), Lawrence S. Bloomberg Faculty of Nursing); and Robert Wright (Dean, Faculty of Forestry).

University of Toronto Mississauga: Jeremy Packer (Associate Dean, Graduate)

University of Toronto Scarborough: Mary Silcox (Vice-Dean, Graduate)

Massey College: Hugh Segal (Principal)

FOR INFORMATION

Graduate Education Council

Tuesday, December 11, 2018

ITEM 9.ii

School of Graduate Studies
ACADEMIC INTEGRITY ANNUAL REPORT
July 1, 2017 – June 30, 2018
Summary of Divisional Academic Discipline Cases

This report provides statistics on graduate student cases administered within the School of Graduate Studies (SGS) under the University of Toronto, Code of Behaviour on Academic Matters (“the Code”). The SGS Office of the Dean is responsible for these cases.

Table 1 below shows the number of Code offence cases, by offence type, where a sanction was imposed at the level of SGS. The table provides data by academic year for cases that were concluded during that year.

Table 2 below shows the length of time, i.e., ‘timeliness’, from the date when an allegation of offence was received by SGS to the date that either a sanction was imposed at the level of SGS or the case was referred to the Office of the Provost. The table provides data by academic year for cases that were concluded at the SGS level during that year. There are only four years of data for timeliness. 2010-11 was the first year this information was reported.

Table 1: Number of Offences Resolved at SGS by Type (does not include cases referred to the Provost’s Office) Code Section

	Offence Type	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
B.i.1(a)	Forgery (documents, not transcripts)	0	0	0	0	1	2	0	0	0	0
B.i.1(b)	Unauthorized aid	1	10	3	1	1	0	2	2	3	4
B.i.1(c)	Personation	0	0	0	0	0	0	0	3	0	0
B.i.1(d)	Plagiarism	12	12	16	11	20	10	15	41	30	42
B.i.1(e)	Re-submission of work	1	0	1	0	0	2	2	2	0	3
B.i.1(f)	Concoction	0	0	0	0	0	0	0	0	0	2
B.i.3(a)	Forgery (academic records)	0	0	0	0	0	0	0	0	2	0
B.i.3(b)	Cheating for academic advantage	0	0	1	0	0	0	5	1	6	0
Total		14	22	21	12	22	14	24	49	41	51

Table 2: Timeliness (including cases referred to the Provost’s Office) Time between receipt of allegation and case resolved at SGS or sent to the Provost

	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
6 months	23	13	26	14	23	49	41	51
9 months	0	0	0	6	0	0	0	0
Total	23	13	26	20	23	49	41	51

FOR INFORMATION
Graduate Education Council
Tuesday, December 11, 2018

ITEM 9.iii

This report lists appeals to the Graduate Academic Appeals Board (GAAB) that were initiated in the preceding year. The GAAB is delegated from the Graduate Education Council (GEC) and has the mandate to handle and decide upon all academic appeals by students in connection with the School of Graduate Studies (SGS). The GAAB is the highest level of appeal within the graduate school.

Graduate students may appeal substantive or procedural academic matters, including grades, evaluation of comprehensive examinations and other program requirements; decisions about the student's continuation in their program; or concerning any other decision with respect to the application of academic regulations and requirements to a student. Decisions related to admission to an academic program are not subject to appeal.

Please refer to the GAAB By-Laws and the appeals policy in the General Regulations in the SGS Calendar for further information.

FORMAL APPEALS
(Cases initiated during July 1, 2017 – June 30, 2018)

Case: Graduate Unit/Degree	Basis of Appeal	Outcome
Master's Students (Total: 7)		
Centre for European, Russian and Eurasian Studies (MA)	Denial of Late Withdrawal	Appeal withdrawn.
Faculty of Social Work (MSW)	Grade	Appeal allowed.
School of Public Policy and Governance (MPP)	Termination	Appeal dismissed.
Department of Physical Therapy (MSc)	Denial of Late Withdrawal	Settlement reached. Appeal withdrawn.
Faculty of Social Work (MSW)	Grade	Settlement reached. Appeal withdrawn.
Department of Speech-Language Pathology (M.H.Sc.)	Termination	Appeal allowed.

Item #

Munk School of Global Affairs (MGA)	Termination	Settlement reached. Appeal withdrawn.
Doctoral Students (Total: 4)		
Faculty of Dentistry (PhD)	Termination	Appeal allowed.
Department of English (PhD)	Termination	Settlement reached. Appeal withdrawn.
Faculty of Pharmaceutical Sciences (PhD)	Termination	Settlement reached. Appeal withdrawn.
Department of Germanic Languages and Literatures (PhD)	Termination	Settlement reached. Appeal withdrawn.