



上海交通大學

SHANGHAI JIAO TONG UNIVERSITY

国际学生签证在线申请指南

Online application instructions for international student visas



目录



01 - Website and App

02 - Notes on page application

03 - Description of visa types

04 - Special Instructions for X1 Visa

01

Website and App



Login in <http://my.sjtu.edu.cn> with your Jaccount

中文 | EN



登录jAccount

jAccount用户名 **Your Jaccount**

jAccount密码 **Jaccount Passwd**

请输入验证码 **z f p p r**

登录

微信扫描二维码登录

[忘记密码](#) [创建jAccount帐号](#)

点击“流程”按钮进入流程选择页面，右上角可以选择中文页面或者英文页面
Click “流程” to enter the process selection page, and you can choose Chinese version or English version in the upper right corner.

The screenshot shows the top navigation bar of the Shanghai Jiao Tong University portal. On the left, there are links for '服务大厅', '待办事项', and '我的应用'. The center navigation bar includes '个人工作区' and various service categories like '人事', '财务', '外事', '科研', '资产', '校园网', '图书馆', and '院系系统'. On the right, there are language options '中文' and 'EN', a user profile 'MINJAE KIM', and '个人设置'. A red box highlights the 'EN' option, with a blue arrow pointing to it and the text 'English version' below. In the main content area, a red box highlights the '流程' (Process) button, with a blue arrow pointing to it and the text 'CLICK HERE' below. Other visible elements include '常用链接' (Common Links), '邮件' (Email), '日程' (Calendar), and '收藏' (Favorites).

服务大厅
待办事项
我的应用 ▾

上海交通大学
SHANGHAI JIAO TONG UNIVERSITY

个人工作区 ▾ 人事 财务 外事 科研 资产 校园网 图书馆 院系系统

中文 EN MINJAE KIM 个人设置

English version

流程

CLICK HERE

常用链接 ▲
每周会议 财务决策支持
校园一卡通 教代会提案
本科教务 研究生教务
课程中心 学生事务管理
校园电子地图 就业管理
更多 ▾

邮件 ▾

日程 ▾

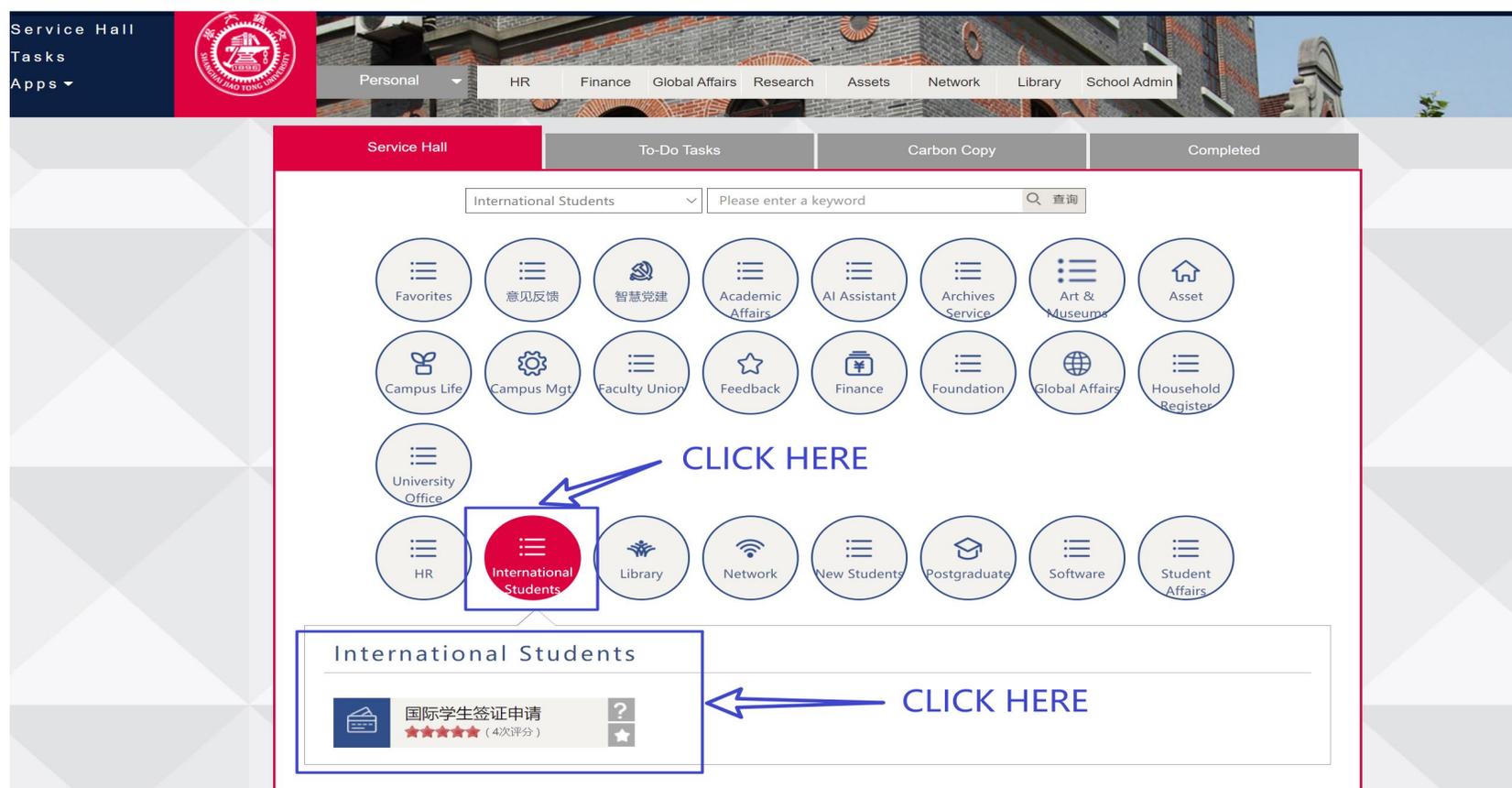
收藏 ▲
添加 +

版权所有 © 2021 上海交通大学

在服务大厅选择国际学生签证申请项目进行申请，具体操作步骤如下图所示
Choose the "国际学生签证申请" in "服务大厅" to apply, and the specific steps are shown as below:



在服务大厅选择国际学生签证申请项目进行申请，具体操作步骤如下图所示
Choose the "国际学生签证申请" in "服务大厅" to apply, and the specific steps are shown as below:



登录“交我办APP”/ Log in “交我办APP”



02

Notes on page application



- ▶ Please verify your personal information (within the red box below). Please contact the International Student Center (Tel: 021-34203847) if you need to make any changes.
- ▶ If you need to update the valid passport information, please visit the corresponding office. (PhD students and Master students please go visit the Graduate School office; Undergraduate students please go visit International Student Center)
- ▶ Take special note on: payment, insurance shows "None" will not be able to initiate visa application.
- ▶ Once the information updated, please refresh the web page before continuing the application process.

国际学生签证申请 STUDENT VISA APPLICATION

基本信息/BASIC INFORMATION			
姓 (如护照所示) SURNAME (AS SHOWN ON PASSPORT)		名 (如护照所示) FIRST NAMES (AS SHOWN ON PASSPORT)	
单位 AFFILIATION	继续教育学院 School of Continuing Education	学号 STUDENT NUMBER	
性别 GENDER	男	国籍 NATIONALITY	韩国 Korea, Republic of
联系方式 TELEPHONE		邮箱 EMAIL	
住宿地址 ACCOMMODATION ADDRESS	,高阳市,韩国		
护照号码 PASSPORT NUMBER		护照有效期 PASSPORT EXPIRY DATE	
学籍信息/STUDENTS INFORMATION			
学生类别 LEVEL OF STUDY	预科生 Pre-university Student	学生状态 STUDENT STATUS	在校/In School
留学期限 STUDY PERIOD	2020-09-09 to 2021-07-15		
学费来源 FUNDING	自费 Self-support	缴费情况 TUITION	是/YES
保险 INSURANCE	是/YES		
签证信息/VISA INFORMATION			
目前所在地 CURRENT ADDRESS	<input type="radio"/> 境内/WITHIN THE TERRITORY <input type="radio"/> 境外/OVERSEAS	入境日期 DATE OF ENTRY	
签证种类 TYPE OF VISA	-Choose-		
签证号码 VISA NUMBER	123	签证有效期 VISA EXPIRATION DATE	2020-11-14
申请信息/APPLICATION INFORMATION			
业务办理类型 VISA TYPE	-Choose-		

- ▶ 请核对您的个人基本信息（下图中红色框内的信息），如果需要更改，请联系留学生发展中心，Tel: 34203847
- ▶ 若需更新护照号码及护照有效期，硕博生请先至研究生院进行修改，本科生联系留学生发展中心修改
- ▶ 请特别注意：缴费情况、保险为“否”的话，无法发起签证申请
- ▶ 信息更新成功后，请务必刷新申请页面，再继续签证申请的流程

国际学生签证申请 STUDENT VISA APPLICATION

基本信息/BASIC INFORMATION			
姓 (如护照所示) SURNAME (AS SHOWN ON PASSPORT)		名 (如护照所示) FIRST NAMES (AS SHOWN ON PASSPORT)	
单位 AFFILIATION	继续教育学院 School of Continuing Education	学号 STUDENT NUMBER	
性别 GENDER	男	国籍 NATIONALITY	韩国 Korea, Republic of
联系方式 TELEPHONE		邮箱 EMAIL	
住宿地址 ACCOMMODATION ADDRESS	,高阳市,韩国		
护照号码 PASSPORT NUMBER		护照有效期 PASSPORT EXPIRY DATE	
学籍信息/STUDENTS INFORMATION			
学生类别 LEVEL OF STUDY	预科生 Pre-university Student	学生状态 STUDENT STATUS	在校/In School
留学期限 STUDY PERIOD	2020-09-09 to 2021-07-15		
学费来源 FUNDING	自费 Self-support	缴费情况 TUITION	是/YES
保险 INSURANCE	是/YES		
签证信息/VISA INFORMATION			
目前所在地 CURRENT ADDRESS	<input type="radio"/> 境内/WITHIN THE TERRITORY <input type="radio"/> 境外/OVERSEAS		入境日期 DATE OF ENTRY
签证种类 TYPE OF VISA	-Choose-		
签证号码 VISA NUMBER	123	签证有效期 VISA EXPIRATION DATE	2020-11-14
申请信息/APPLICATION INFORMATION			
业务办理类型 VISA TYPE	-Choose-		

You/UNTAR EUM are working on 编辑基本信息

1、入境日期：填写最近一次的**入境中国大陆时间**

2、签证有效期的填写：**X1签证的签证有效期为入境中国大陆时间+30天；**

X2签证的签证有效期为入境中国大陆时间+入境后可停留天数（具体见签证页上）

居留许可示范样例

000000000 这是你的签证号码, 请输入到箭头所指的框

2017.05.31

除了居留许可还有x1和x2, 根据实际情况填写

签证信息/VISA INFORMATION	
目前所在地 CURRENT ADDRESS	<input type="radio"/> 境内/WITHIN THE TERRITORY <input type="radio"/> 境外/OVERSEAS
签证种类 TYPE OF VISA	-Choose-
签证号码 VISA NUMBER	123
入境日期 DATE OF ENTRY	
签证有效期 VISA EXPIRATION DATE	2020-11-14

申请信息/APPLICATION INFORMATION

业务办理类型
VISA TYPE -Choose-

You (MINJAE KIM) are working on 填写基本信息



学籍信息/STUDENTS INFORMATION			
学生类别 LEVEL OF STUDY	预科生 Pre-university Student	学生状态 STUDENT STATUS	在校/In School
留学期限 STUDY PERIOD	2020-09-09 to 2021-07-15		
学费来源 FUNDING	自费 Self-support	缴费情况 TUITION	是/YES
保险 INSURANCE	是/YES		

签证信息/VISA INFORMATION	
目前所在地 CURRENT ADDRESS	-Choose-
签证种类 TYPE OF VISA	<ul style="list-style-type: none"> 新办居留许可/NEW RESIDENCE PERMIT 延期签证VISA EXTENSION X2签证增加一次入境/ADDITIONAL ENTRY FOR X2 VISA 终止学习签证/TERMINATING STUDY VISA 随行家属/ACCOMPANYING FAMILY MEMBERS 逾期后申请签证/VISA APPLICATION AFTER BEING OVERDUE 临时签证/TEMPORARY VISA 复学/RESUME SCHOOLING 反馈签证信息/FEEDBACK VISA INFORMATION 逾期后申请签证/VISA APPLICATION AFTER BEING OVERDUE
签证号码 VISA NUMBER	

申请信息/APPLICATION INFORMATION	
业务办理类型 VISA TYPE	逾期后申请签证/VISA APPLICATION AFTER BEING OVERDUE

You (MINJAE KIM) are working on 填写基本信息

如何选择业务办理类型，请参见以下的Tips
 How to select the visa type, please see as the following tips

03

Description of visa types



○ **新办居留许可 (New Residence Permit)**

适用对象：新生、未曾在上海交通大学办理过居留许可的、原居留许可过期超过3个月的国际 学生

For freshmen students 、 international students who have not previously applied for a residence permit at SJTU and whose original residence permit has expired for more than 3 months .

○ **延期签证 (包含护照更新后的居留许可延期申请) (Visa Extension (including the application for extension of residence permit after passport renewal))**

适用对象：老生、原居留许可过期不超过3个月、持X1入境后30天内来不及申请居留许可的国际学生

For senior students 、 international students whose residence permit has expired for less than 3 months and who are unable to apply for a residence permit within 30 days after entering China with X1 visa.

○ **签证增加一次入境(Additional entry on X2 Visa)**

适用对象：在校学习不超过180天，学习期间需要离开中国大陆处理私人事务的短期国际学生（仅能办理一次）

For short term international students who will study less than 180 days and need to leave the Chinese mainland to handle private affairs during the study period (each student can apply only once)

○ **终止学习签证(study Visa Termination)**

适用对象：已经毕业或提前结束学习的国际学生

For International students who have graduated or have completed the study ahead of time

○ **随行家属(Accompanying Family Members)**

适用对象：需要为家属办理在华居留证件的国际学生

For international students who need to apply residence for their family members

○ **逾期后申请签证(visa Application after expiry date)**

适用对象：因个人原因导致在华签证或居留证件已过期的国际学生

For international students whose study visa or residence permit has expired due to personal reasons

○ **临时签证(Temporary Visa)**

适用对象：因特殊原因需要获得临时签证的国际学生（譬如休学等）

For international students who need to obtain temporary Visa for special reasons (such as Study Suspension etc.)

○ **反馈签息(Visa Information Feedback)**

适用对象：所有办理好新的签证或者居留证件的国际学生

For all international students who have recently obtained new visa or residence permits

04



Special Instructions for X1 Visa





Type of Visa

X1

种类/Category

签发日期/Issue Date
26OCT2022

有效期至/Expiry Date

26JAN2023

次数/Entries
01

停留天数/Duration of Stay

000

签发地点/Place of Issue

伊斯兰堡

姓名/Full Name

性别/Sex

出生日期/Birth Date

护照号码/Passport Number

备注/Remarks

请于入境之日起30日内办理居留证件。 Required to apply for residence permit within 30 days from the date of entry.

AB218590

Visa Number

New Residence Permit Application

For all international students entering on an X1 study visa, to ensure that you can complete your study permit within 30 days,

Things you can do as follows:

1. Make an appointment of physical test in Shanghai in advance (<https://online.shhg12360.cn/sithc/sithcen/>), according to the time that your actual quarantine ends, (the medical examination report will take 4 working days to collect), which will be used to apply for the residence permit of study category.
2. After quarantine is over, you need go for physical test in SHANGHAI, and it will take about 1 week to get result.
3. Get physical test result, then submit “New Residence Permit” in Jiao Wo Ban within in 30 days of your arrival.
4. To get your Residence Permit in person, please follow the instruction in Jiao Wo Ban



What should you do if you can't make New Residence Permit done within 30 days?

1. If you can't get your physical test result and apply for New Residence Permit within 30 days after your arrival, please make " **Visa Extension** " first
2. By applying for "Visa Extension", it will issue you a "X2" Visa that gives one month extension on your stay.
3. When you apply for your "visa extension" online, make sure that the extension you apply for is only for one month from the date of application
4. When you get the physical test result, then please finish New Residence Permit ASAP!

