



**POLITECNICO
MILANO 1863**

PRIVACY NOTICE FOR THE PROCESSING OF PERSONAL DATA PURSUANT TO ART. 13 OF EU REGULATION N. 679/2016

This privacy notice is issued pursuant to Article 13 of EU Regulation 2016/679 of 27 April 2016 concerning the protection of natural persons with regard to the processing of personal data and the free movement of such data, and in compliance with the legislation on the processing of personal data.

Data Controller

Data Controller is Politecnico di Milano – General Director by delegation of the acting Rector
Contact: dirgen@polimi.it.

Internal Data Processor

Dr. Chiara Bianca Pesenti, Head of Campus Life Area, Piazza Leonardo da Vinci 32, Milan (MI), tel. 02.2399.2428, e-mail: chiara.pesenti@polimi.it.

Data will also be processed by other authorized and appropriately trained individuals in compliance with current regulations.

Data Protection Officer and Contact Points

E-mail: privacy@polimi.it.

Purposes of Processing, Legal Basis, Categories of Data, and Retention Period

For the purposes of applying European and national legislation (EU Regulation 679/2016, hereinafter "EU Regulation"), you are informed that your personal data will be used for the following purposes:

Purpose of Processing	Legal Basis	Categories of Personal Data	Data Retention Period
Purpose 1 Data provided will be processed for the assignment and management of accommodation at their free market residences.	Contract (art. 6, par. 1, letter b) of the EU Regulation). Legal obligation (art. 6, par. 1, letter c) and art. 9, par. 2, letter b) of the EU Regulation and in particular: Regulations of the University Residences of the Politecnico di Milano – Rector's Decree Rep. no. 15035 of 30-7-2025).	<ul style="list-style-type: none">• Identification data• Master data• Tax information• Bank details• Data relating to health (disability conditions).	Data will be stored for the duration of the contract and thereafter, for the time in which Politecnico di Milano is subject to retention obligations for tax purposes or for other purposes provided for by law or Regulation.



<p>Purpose 2 Data provided will be processed for the assignment and management of accommodation at their residences as a service related to the right to university education.</p>	<p>Public interest (art. 6, par. 1, lett. e) and art. 9, par. 2, letter g) of the EU Regulation and in particular: Regulations of the University Residences of the Politecnico di Milano – Rector's Decree Rep. no. 15035 of 30-7-2025).</p>	<ul style="list-style-type: none"> • Identification data • Master data • Tax information • Bank details • Data relating to health (disability conditions). 	<p>Data will be stored for the duration of the stay and thereafter, for the time in which Politecnico di Milano is subject to retention obligations for tax purposes or for other purposes provided for by law or Regulation.</p>
<p>Purpose 3 Verification and management of health risk: ascertain any pathological states that may constitute a risk for the resident community, acquiring and evaluating medical certifications in the cases provided for by the Regulations of the Residences. The processing allows the adoption of the necessary temporary and proportionate measures and the management of obligations towards the competent authorities.</p>	<p>Legal obligation (art. 6, par. 1, lett. c) and art. 9, par. 2, lett. b) and h) of the EU Regulation and in particular: Regulations of the University Residences of the Politecnico di Milano – Rector's Decree Rep. no. 15035 of 30-7-2025, art. 6).</p> <p>Public interest (Article 6, paragraph 1, letter e) of the EU Regulation and Article 2 – sexes, paragraph 2, letter t) of Legislative Decree no. 196/2003 as amended).</p>	<ul style="list-style-type: none"> • Master data • Identification data • Contact details • Health data. 	<p>Medical certifications and any additional health data collected are kept exclusively for the time strictly necessary for the risk assessment and the adoption of the related measures, and in any case no later than 30 days from the conclusion of the procedure. Any related administrative measures are kept for their duration and, at most, for 6 months following their conclusion. Documentation relating to the management of outbreaks or health emergency situations without identifying health data may be kept for up to 12 months for administrative documentation purposes.</p>

Nature of Data

The provision of data is optional. Refusal to provide data will make it impossible to carry out the intended purposes.

Special Categories of Data

In specific cases, personal data belonging to special categories under Art. 9 of the EU Regulation may be processed, such as:



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- Health data, in the case of pregnancy or for students/employees/collaborators with disabilities. For the purpose of identifying and subsequently assigning accommodation, in the case of individuals with disabilities, data relating to the type and percentage of disability will be processed by duly authorized personnel;
- Data relating to religious beliefs and data relating to racial or ethnic origin. During the stay in the residence, information regarding religious beliefs and ethnicity may be incidentally learned and will be used solely to provide cultural mediation opportunities and ensure the best comfort during the stay.

These data are processed, within the purposes outlined in the TABLE, to allow the data subject to benefit from the service provided by Politecnico di Milano based on declared needs.

Processing Methods

Processing for the above purposes may be carried out on paper or digitally, manually and/or using electronic or automated tools. Data are also stored in paper and digital archives for the duration of the stay and subsequently for the period required for fiscal or other legal obligations. Access to data acquired for the above purposes is permitted only to duly authorized personnel.

Categories of Recipients

Data processed for the above purposes will be communicated or otherwise accessible to employees and collaborators assigned to the relevant offices of Politecnico di Milano, who, as authorized data processors, will be appropriately instructed by the Data Controller.

Depending on the purposes, data may be communicated to public and/or private entities or to companies, both in Italy and abroad, providing services on behalf of the Data Controller, appointed as Data Processors if necessary. In particular, personal data may also be communicated to other public administrations, even in anonymous form, if required for their own institutional procedures, as well as to all public entities to whom, under the relevant conditions, communication is required by European law, legal or regulatory provisions, and to insurance entities for accident claims.

Specifically, personal data will be transmitted to the following third parties, by way of example and not limitation:

- Police Headquarters;
- Residence Management Companies;
- Company providing booking software: **In4matic - Speedup the e-government**;
- Company providing reception services: **Dussmann Service Srl**.

Transfer to Non-EU Countries and/or International Organizations

Personal data will be processed by the Data Controller within the territory of the European Union. Should it become necessary for technical and/or operational reasons to use entities located outside the European Union, or to transfer some of the collected data to technical systems and cloud services managed outside the EU, such processing will be regulated in accordance with Chapter V of the EU Regulation and authorized based on specific decisions of the European Union.

All necessary precautions will be taken to ensure the fullest protection of personal data, basing the transfer on: a) adequacy decisions of the recipient third countries by the European Commission; b) adequate guarantees provided by the recipient third party pursuant to Art. 46 of the EU Regulation; c) adoption of binding corporate rules.

Data Subject Rights

As a data subject, you may at any time request from the Data Controller:



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- confirmation as to whether or not personal data concerning you exist;
- access to your personal data and information relating to them;
- rectification of inaccurate data or completion of incomplete data;
- erasure of personal data concerning you (where one of the conditions set out in Art. 17(1) of the Regulation applies and subject to the exceptions provided for in paragraph 3 of the same article);
- restriction of processing of your personal data (where one of the cases set out in Art. 18(1) of the Regulation applies);
- anonymization or blocking of data processed unlawfully, including data whose retention is unnecessary for the purposes for which the data were collected or subsequently processed.

As a data subject, you also have the right to object, in whole or in part, for legitimate reasons, to the processing of personal data concerning you, even if pertinent to the purpose of collection.

These rights may be exercised by contacting privacy@polimi.it.

If you believe that your rights have been violated by the Data Controller and/or a third party, you have the right to lodge a complaint with the Data Protection Authority (for Italy: www.garanteprivacy.it) and/or with another competent supervisory authority under the EU Regulation.

Milan, 14 November 2025

This privacy notice has been translated into english with the support of AI tools. The official and legally binding version is the italian text. In case of discrepancies, the italian version shall prevail.