



PRIVACY POLICY UNDER ART. 13 OF EU REGULATION NO. 679/2016 OF 27 APRIL 2016

This policy is issued under art. 13 of Regulation EU no. 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and in respect of the laws on personal data processing and on the free movement of such data.

Data Controller

Politecnico di Milano - Director General, delegated by the pro-tempore Rector - e-mail: dirgen@polimi.it.

Internal data processor

Chiara Bianca Pesenti - Campus Life Area, Ph. 02 23992428.

The personal data will be processed by other authorised parties who will receive instructions for that purpose under current legislation.

Data protection Officer and contacts

Dr. Vincenzo Del Core - privacy@polimi.it

Purpose of data processing, legal basis, data categories and storage period.

Under the relevant European and national legislation (EU Reg. 679/2016, hereafter, Regulation), we inform you that your personal data will be used for the following purposes:

Purposes of personal data processing	Processing legal basis	Personal data categories	Personal data retention period
Purpose 1 Language course management.	Public interest (Art. 6, paragraph 1, letter a) and Art. 9, paragraph 2, letter e) of the EU Regulation and Art. 2 - sexies, paragraph 2, letter bb) of Legislative Decree 196/2003 and subsequent amendments and additions).	<ul style="list-style-type: none"> • Personal details • Contact details • Tax Code • Health data 	Four years.

When enrolling in language courses, your Specific Learning Disorders (SLD) may be disclosed.

Nature of the data

The provision of the requested data for purpose 1 is optional. However, without the required data, participation in the language courses cannot be guaranteed.

Processing methods

The requested data is collected through the compulsory application form through the University's Online Services application. This is used to enter personal data, contact and tax details, following organisation and processing logics related to the purpose to guarantee data security, integrity and confidentiality.



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Processing for purpose 1 can be carried out on paper and digitally, manually or using electronic or automated tools, including in-house databases.

Access to the data acquired is granted to personnel duly authorised to process the data.

The language course lessons will be recorded and will be made available - in view only mode - in the Microsoft Teams chat to course participants only. Recordings will be stored for a period of 12 months, after which they will be permanently deleted.

Categories of recipients

For the above purposes, the data may be communicated to public or private entities, companies or persons that provide services on behalf of the Controller.

The data collected may be sent to service providers necessary to carry out the language courses, who are formally appointed by Politecnico di Milano as "External Data Processors". The data collected may be communicated to third parties who are recipients, as initiative sponsors, for their own purposes within the initiative or similar events.

Personal data may be communicated to other public administrations, including anonymously, if they need to process the data for their own institutional purposes, and to all public parties to whom, in the presence of the relevant conditions, the communication is mandatory under European law, standards or regulations, and to insurance companies for any accidents that may occur.

Transfer to non-EU countries

Personal Data will not be disseminated to non-EU countries.

- confirmation of the existence or your personal data;

Data subject rights Personal data and related information; correction of inaccurate data or completion of

As the data subject, you may request from the Controller (under one of the conditions indicated in Art. 17, paragraph 1 of the Regulation and in compliance with the exceptions provided for in paragraph 3 of the same article); limit the processing of your personal data (under one of the cases indicated in art. 18, paragraph 1 of the Regulation), the transformation into anonymous form or block on data processed in violation of the law, including data whose storage is no longer necessary for the purposes for which it was collected or processed;

As data subject, you have the right to partly or fully object:

- on legitimate grounds, to the processing of your personal data, even if it is relevant for the purpose for which the data was collected;
- your personal data processing, for the purposes of sending promotional material for Politecnico di Milano training initiatives and cultural events.

These rights may be exercised by contacting privacy@polimi.it.

If you believe that your rights have been violated by the data controller or a third party, you can lodge a complaint with the Data Protection Authority, or another relevant supervisory authority under the Regulation.