

PRIVACY POLICY ON THE PROCESSING OF PERSONAL DATA PURSUANT TO THE ARTICLE 13 OF EU REGULATION 679/2016 (GDPR)

The current Privacy Policy is issued pursuant to art. 13 of EU Regulation no. 679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and in compliance with the legislation on the processing of personal data, as well as on the free movement of such data.

In particular, this Policy refers to the processing of candidates' data as part of the selection procedures for Technical Administrative Staff (or PTA).

Data Controller

Politecnico di Milano - Director General delegated by the Rector pro-tempore, contact: dirgen@polimi.it.

Internal data processor

Dr. Alessandra Moroni, Human Resources and Organization Area Manager, Piazza Leonardo da Vinci 32, Milan (MI), e-mail: alessandra.moroni@polimi.it.

Data will be processed by other authorized parties and for this purpose instructed in compliance with current legislation.

Data Protection Officer and Contact Points

Mail: privacy@polimi.it.

Purpose of processing, legal basis, categories of data and storage period

For the purposes of the application of European and national legislation on the subject (EU Regulation no. 679/2016, hereinafter EU Regulation), we inform you that your personal data will be used for the following purposes:

| Purpose of the processing | Legal basis of the processing | Categories of personal data subject to processing | Retention period |
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| <p>Purpose 1 Participation in public selection procedures announced by the Politecnico di Milano.</p> | <ul style="list-style-type: none"> • Legal obligation (Article 6, paragraph 1, letter c) of the EU Regulation, with particular reference to Presidential Decree no. 487/1994 and Article 9, paragraph 2, letter b) of the EU Regulation and in particular Article 2-octies of Legislative Decree 196/2003, as well as General Authorization no. 7/2019 of the Authority, limited to the purposes of verifying the requirements for recruitment in the PA); • Public interest (Article 6, paragraph 1), letter e) of the EU Regulation). • Significant public interest (Article 9, paragraph 2, letter g) of the EU Regulation, where the public interest consists in compliance with the provisions in force on public employment, as well as in the regular conduct of competition procedures). • Legal obligation (Article 9, paragraph 2), letters b) and h) of the EU Regulation, as necessary for the fulfilment of obligations and the exercise of rights of the Data Controller or the data subject in the field of labour law and social security). <p>The legal obligation, public authority and/or task in the public interest also find their source in the current provisions on public employment and/or digitization of the administrative processes of the PA.</p> | <ul style="list-style-type: none"> • Identification data • Contact details • Tax Identification Number • Citizenship • Registration on electoral rolls • Any judgments for offenses constituting an impediment to employment in a Public Administration • Criminal convictions, criminal record, pending charges • Dismissal or removal from employment in a Public Administration for persistent inadequate performance or termination for inadequate performance or disciplinary reasons • Forfeiture of employment • Disability status • Recognized Specific Learning Disorder (SLD) • Entitlement to reserved positions • Entitlement to preferential treatment pursuant to Presidential Decree No. 82/2023 • Educational qualifications, professional licenses, attestations, and certifications • Previous work experience | <p>The data will be stored for an unlimited period of time pursuant to the General Retention Plan for the documents produced by the Politecnico di Milano and for the fulfilment of the obligations of the Public Administration.</p> |

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| <p>Purpose 2 Recruitment process.</p> | <ul style="list-style-type: none"> • Art. 6, para. 1, letters (b) and (c) of the EU Regulation; • Art. 9, para. 2, letter (b) of the EU Regulation and, in particular, Art. 2-octies of Legislative Decree No. 196/2003, as well as General Authorization No. 7/2019 issued by the Data Protection Authority, limited to the purposes of verifying eligibility requirements for employment in Public Administration; • Legislative Decree No. 165/2001; • Applicable National Collective Bargaining Agreement (CCNL) for the Education and Research sector; • Legislative Decree No. 104/2022. | <ul style="list-style-type: none"> • Identification data • Tax Identification Number • Family status • Educational qualifications • Services rendered for pension purposes • Criminal convictions, criminal record, pending charges • Citizenship • Registration on electoral rolls | <p>The data will be stored for an unlimited period of time pursuant to the General Retention Plan for the documents produced by the Politecnico di Milano and for the fulfilment of the obligations of the Public Administration.</p> |
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Nature of the data

The provision of the data required for Purposes 1 and 2 is mandatory. Failure to provide data does not allow participation in the competitions referred to in Purpose 1, as well as in the recruitment procedure provided for in Purpose 2.

Processing methods

The processing of personal data carried out for the purposes indicated above can be carried out both on paper and digitally, manually and/or with electronic or automated tools, including the InPA Portal of the Department of Public Administration.

Access to the data acquired for the aforementioned Purposes is granted to duly authorized personnel. With regard to the competition procedures and selections for various reasons announced by the Politecnico di Milano in digital mode through the use of a Recrytera srl platform, please refer to the following information:

https://www.polimi.it/fileadmin/user_upload/Il-Politecnico/privacy/Informativa_Concorsi_Smart.pdf.

Special categories of data

For purposes 1 and 2, the processing of personal data belonging to particular categories provided for by art. 9 of the EU Regulation and in detail:

- data relating to health status (in the event of pregnancy or for students, employees, collaborators with disabilities);
- personal data relating to criminal convictions and offences (art. 10).

The data in question are processed to allow the data subject:

- participation in selection procedures;
- the use of the services of the Politecnico di Milano on the basis of declared needs.

Categories of Recipients

In relation to the Purposes indicated, the data may be communicated to the following public and/or private entities, or may be communicated to companies and/or persons who provide services, including external ones, on behalf of the Data Controller.

In addition, personal data may also be communicated to other public administrations, such as in anonymous form if they have to process the same for any procedures within their institutional competence, as well as to all those public entities to which, in the presence of the relevant conditions, communication is compulsorily required by provisions of European law, laws or regulations, as well as insurance bodies for any accident practices.

In detail, the subjects recognized as recipients of personal data are the following:

- Department of Public Administration (InPA platform);
- Employment Centers;
- Recrytera srl (as Data Processor pursuant to Article 28 of the EU Regulation);
- Other public administrations;
- Judicial authorities;
- Schools and Universities.

Transfer to a non-EU country or international organizations

Personal data will be processed by the Data Controller within the territory of the European Union.

If, for technical and/or operational reasons, it is necessary to make use of subjects located outside the European Union, or it is necessary to transfer some of the data collected to technical systems and services managed in the cloud and located outside the European Union, the processing will be regulated in accordance with the provisions of Chapter V of the EU Regulation and authorized on the basis of specific decisions of the European Union.

All necessary precautions will therefore be taken in order to ensure the most total protection of personal data, basing the transfer:

- a) on adequacy decisions of the recipient third countries expressed by the European Commission;
- b) on adequate guarantees expressed by the third party recipient pursuant to art. 46 of the EU Regulation;
- c) on the adoption of binding corporate rules, so-called "Binding Corporate Rules". *Corporate binding rules.*

Rights of the data subjects

As a data subject, you may ask the Data Controller at any time:

1. confirmation of the existence or otherwise of personal data concerning him/her;
 - access to your personal data and information relating to them; the correction of inaccurate data or the integration of incomplete data; the erasure of personal data concerning you (upon the occurrence of one of the conditions indicated in Article 17, paragraph 1 of the Regulation and in compliance with the exceptions provided for in paragraph 3 of the same article); the limitation of the processing of your personal data (in the event of one of the cases indicated in Article 18, paragraph 1 of the Regulation), the transformation into anonymous form or blocking of data

processed in violation of the law, including those whose retention is not necessary in relation to the purposes for which the data were collected or subsequently processed.

As a data subject, you also have the right to object, in whole or in part, for legitimate reasons, to the processing of personal data concerning you, even if pertinent to the purpose of the collection.

These rights can be exercised by contacting privacy@polimi.it.

If you believe that your rights have been violated by the data controller and/or a third party, you have the right to lodge a complaint with the Data Protection Authority and/or other competent supervisory authority pursuant to the Regulation.

Milan, november 2025.

This privacy notice has been translated into english with the support of AI tools. The official and legally binding version is the italian text. In case of discrepancies, the italian version shall prevail.