Minutes MSc PC – 19 December 2019

Mandeville, T3-42, 12:00 – 14:00 hours

Present	Absent
MS: Maciej Szymanowski (Chair, MM)	AS: Ad Scheepers (PM)
AL: Annelie van der Leelie (Minutes)	CK: Cynthia Kong (SCM)
DT: Dimitrios Tsekouras (BIM)	BK: Bas Koene (OCC)
JM: Juan Madiedo (MI)	WH: Wim Hulsink (SE)
MA: Munther Alahmad (SCM)	EC: Elena Corsiglia (MM)
FM: Florian Madertoner (FI)	AST: Adam Stożek (AFM)
SZ: Solomon Zori (AFM)	NG: Niccolò Ghiggia (HRM)
HF: Heleen Francoys (SM)	FW: Frank Wijen (SM)
AG: André van Gorp (MI)	AD: Annelore Doezé (SE)
JF: Jan-Filipp Fuhrmann (FI) arrived at 13.00 PM	EV: Elisa Vandensteene (BIM)
MC: Marcell Csomor (OCC)	TM: Tom van Mierlo (GBS)
JME: Julija Mell (HRM)	
GB: Guido Berens (GBS)	
GH: Gabi Helfert (PM) left at 13.45 PM	

1. Opening and announcements

The chair welcomes everybody present.

2. Approval of minutes from MSc PC meeting 19 November 2019 – see attachment

The minutes were approved.

3. Discussion on PC priority issues and formation of subcommittees

During the previous meeting in November the committee came up with the following priority issues: a) Elective registration system, b) Improving the onboarding module c) Collaboration with companies d) Buying and selling handbooks, e) Knowing demands and profile of coaches' beforehand (more structure in the thesis period), f) School's mission in teaching g) Honours programmes, h) A [illegible] participation among their fe llow students . [illegible] from MSc PC meeting 23 October [illegible] decides who will work on which topic (see table):

Overview from the subcommittees

Topics	Members
Elective registration system. The focus is on getting an overview of what, how, and when programs communicate to students about electives & come up with more standardized recommendations about what information needs to be provided ahead of registration.	Julija [illegible] Th
e strength	s of the programme
are its	academic focus, level of workload, contact with the teaching team, level
of s	tudents, and satisfaction with teachers. The